

1. Title of Consultancy	TERMS OF REFERENCE (ToR) OF INDEPENDENT MONITOR FOR THE FARID PROJECT IN SOMALIA
2. SCI Contracting Office	Save the Children (SC), Somalia Country Office
3. Consultant Type Required	Individual Consultancy/Firm
4. Responsibility for Logistics arrangements and Costs	Save the children will pay the consultant fee in installments and the consultant will cover their own logistical arrangements and costs; including food, accommodation and local transport and all cost associated with data collection work and other activities.
5. Taxation Provisions	Consultant shall be responsible for all Taxes arising from the consultancy in line with the local Tax regulations applicable at the SCI contracting office named above.
6. Travel Requirements	The consultant will cover his travel costs (tickets) and arrange local travel to field sites.
7. Security Requirements	Consultant will comply with standard of Save the Children Security procedures, including the completion of SCI online security training, adhering to the terms of access negotiation and maintaining low profile while in Somalia
8. Evaluation Criteria	<ul style="list-style-type: none"> • Valid Registration certificate from the ministry of commerce and industry of Federal government of Somalia • Valid Tax registration number & certificate from the Ministry of Finance of Federal Government of Somalia with good standing of Q2 2025 • Technical proposal on how the assignment will be conducted including methodologies, data analyses and interpretation, reports, and schedules, including software to be used for analysis. This carries 30% of the total score. • The lead consultant should have at least five (5) years' experience in project monitoring and evaluation including data analytics, with an advance degree in Public Health or other health related course and having good experience of working in public sector. Clear understanding of FaRID project sites, the EPHS framework, mentorship and supervision skills are added advantage. Proof of availability of all the personnel and ability to mobilize them on short notice to perform the task. Carries 20% of the total score. • Related consultancies performed within the last five (5) years especially with reference letters for project monitoring and reporting, experience in Somalia. Carries 20% of the total marks. Relevant contracts to be shared. • Sustainability Policy: Bidder submits comprehensive sustainability policy throughout of this consultancy assignment. (10%) • Detailed financial proposal with budget breakdown. (20%). <p>Note: The consultant should score 70% to be shortlisted for an interview.</p>

9. Background

Somalia has a very high burden of zero dose and under-immunized children, many of whom are living in hard to reach and inaccessible areas. The country is also struggling with weak health and immunization service delivery systems, particularly at the sub-national level and in hard-to-reach, inaccessible areas, after long conflict. The Far-Reaching Integrated Delivery (FARID) project will continue to deliver basic health and nutrition services at the last mile of the target districts, and it will engage all stakeholders to address the less visible need for strengthening the immunization delivery system to make it accessible, effective, and sustainable.

Save the Children (SC) through funding from Gates Foundation continues to deliver effective, safe, and equitable implementation of health camps and sustainable model in 10 selected districts namely **Xarardheere, Ceeldheere, Galcad, Ceelgaras, Ceelbuur in Galmudug, and Buloburte, Jalalaqsi, Cadale, Aadan Yabaal and Run-Nirgood in Hirshabelle.**

SC currently is implementing health camps in Ceelbur (2), Aadan Yabaal (1) and Run-Nirgood (1) which are all set to transition by November 2025. Additionally, 11 fixed sites across seven districts: Xarardhere (2), Ceelgaras (2), Ceeldheere (1), Galcad (1), Jalalaqsi (2), Buloburte (2), and Cadale (1) have been transitioned to the sustainable model. The plan is to transition all health camps to fixed sites and achieve a total of 15 fixed sites across the target districts by Jan 2026. SC has engaged two local partners WARDI Relief and Development Initiatives in Hirshabelle and Development and Endowment for Humanity (DEH) in Galmudug to implement the project.

These 10 districts have an estimated population 323,198; of which 64,640 are children under five years of age. SC envisions to reach at least 28,450 children under **two** years of age in the target districts with primary series of all antigens outlined in the national schedule for routine immunization and ensure at least 17,070 children aged 12 – 23 months complete recommended antigens as per national schedule. Save the Children will also support roll-out of new vaccines in these districts aligned with the national plan.


The health camps and fixed sites operate five days a week with each target village visited at least once each month. The information gathered by the team and independent monitor would be used for the wider partner validation process and advocacy for vaccines through GAVI.

The model will be delivered in partnership with local organizations to operate in areas controlled by non-state actors through clan-mediated access negotiation process to deliver essential services. SC will also engage an independent monitor to conduct project monitoring and on quarterly basis. The project envisions to attain the following outcome: -

- Progressive transition to the sustainable service delivery model in line with Essential Package of Health Services (EPHS) framework is implemented for vulnerable women and children
- Established alternative financing mechanisms to foster sustainability and

	<p>improve quality of health for the population living in conflict settings</p> <ul style="list-style-type: none"> • Transitioned data systems for FaRID project to the DHIS2. 																				
<p>10. SCOPE OF WORK</p>	<p>The task will focus on the project target locations of the ten (10) districts in which health camps and sustainable fixed sites services are delivered. Project monitoring, and evaluation will be conducted on quarterly basis from July 2025 – Jan 2026. The consultant will review project document, analyse project reports, conduct in-depth interviews with selected staff from local implementing partner, conduct focused group discussion as well exit interviews from target communities.</p>																				
<p>11. Methodology</p>	<p>The methodologies employed by the consultant may include but not limited to the following:</p> <ul style="list-style-type: none"> • Literature Review of documents including project proposals, routine data and reports etc. • Where feasible, conduct household interviews, focused group discussion and key informant interviews. • Direct observations of health camp and fixed sites activities during field visit (staff competencies, organization of services, general site situation and suitability etc.). • Community dialogues sessions to assess barriers, needs and satisfaction to the health camp and fixed site services including client exit interviews. • Capacity / training need assessment and recommendations for relevant training to improve capacity of the project team. 																				
<p>12. Outputs and Deliverables</p>	<p>The consultant(s) should deliver the following outputs and deliverable.</p> <table border="1" data-bbox="421 1144 1487 1881"> <thead> <tr> <th data-bbox="421 1144 571 1196">Milestone</th> <th data-bbox="571 1144 1286 1196">Output</th> <th data-bbox="1286 1144 1487 1196">Timeline</th> </tr> </thead> <tbody> <tr> <td data-bbox="421 1196 571 1357">1.</td> <td data-bbox="571 1196 1286 1357">Conduct routine data quality assessment in the front-line service delivery points by assessing consistency and completeness of immunization registers, tally sheets and summary reports</td> <td data-bbox="1286 1196 1487 1357">Quarterly</td> </tr> <tr> <td data-bbox="421 1357 571 1480">2.</td> <td data-bbox="571 1357 1286 1480">Identify any case with adverse effect following immunization and how the front-line staff identify and report such cases</td> <td data-bbox="1286 1357 1487 1480">Quarterly</td> </tr> <tr> <td data-bbox="421 1480 571 1641">3.</td> <td data-bbox="571 1480 1286 1641">Conduct demand survey, client exit interviews and FGDs to gather client feedback on the service quality (with valid representative sample of clients at service delivery points)</td> <td data-bbox="1286 1480 1487 1641">Quarterly</td> </tr> <tr> <td data-bbox="421 1641 571 1727">4.</td> <td data-bbox="571 1641 1286 1727">Prepare and share evaluation reports with SC and other stakeholders</td> <td data-bbox="1286 1641 1487 1727">Quarterly</td> </tr> <tr> <td data-bbox="421 1727 571 1881">5.</td> <td data-bbox="571 1727 1286 1881">Document and share learning during the project review meetings and propose adaptation of the project to the dynamic needs of the population-based evaluation report findings</td> <td data-bbox="1286 1727 1487 1881">Quarterly</td> </tr> </tbody> </table>			Milestone	Output	Timeline	1.	Conduct routine data quality assessment in the front-line service delivery points by assessing consistency and completeness of immunization registers, tally sheets and summary reports	Quarterly	2.	Identify any case with adverse effect following immunization and how the front-line staff identify and report such cases	Quarterly	3.	Conduct demand survey, client exit interviews and FGDs to gather client feedback on the service quality (with valid representative sample of clients at service delivery points)	Quarterly	4.	Prepare and share evaluation reports with SC and other stakeholders	Quarterly	5.	Document and share learning during the project review meetings and propose adaptation of the project to the dynamic needs of the population-based evaluation report findings	Quarterly
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	6.	The consultant(s) should submit final project evaluation report in soft and hard copies	1 month after Project End Date
	7.	The consultant firm/individual is expected to develop a clear work plan, and methodologies for each of the deliverables above.	Quarterly with updates
13. Time Frame	Due to the unique nature of this engagement the successful firm/consultant will be awarded seven (7) months starting from July 2025 till January 2026 and required to conduct quarterly monitoring. The engagement becomes effective on the date both parties sign the contract.		
14. Terms and Conditions	Consultancy fee: The consultant will come up with his/her own rate which will be subject to negotiation within the bounds of set standards of SC in Somalia. The consultant is also expected to estimate all relevant costs for the exercise, including costs for data collectors, travels, venue rent stationary, and accommodation while undertaking this assignment.		
15. Code of conduct	<p>Save the Children's work is based on deeply held values and principles of child safeguarding, and it is essential that our commitment to children's rights and humanitarian principles is supported and demonstrated by all members of staff and other people working for and with Save the Children. Save the Children's Code of Conduct sets out the standards to which all staff members must adhere, and the consultant is bound to sign and abide by the Save the Children's Code of Conduct.</p> <p>A contract will be signed by the consultant before the commencement of the action. The contract will detail terms and conditions of service, aspects of inputs, and deliverables. The Consultant will be expected to treat as private and confidential any information disclosed to her/him or with which she/he may come into contact during her/his service. The Consultant will not, therefore, disclose the same or any particulars thereof to any third party or publish it in any paper without the prior written consent of Save the Children. Any sensitive information (particularly concerning individual children) should be treated as confidential.</p> <p>An agreement with a consultant will be rendered void if Save the Children discovers any corrupt activities have taken place either during the sourcing, preparation, and implementation of the consultancy agreement.</p>		
16. Ethics And Child Safeguarding	The consultant is obliged to conduct the research in an ethical manner making sure children are always safe. The consultant should seek the views of various stakeholders, including children. Efforts should be made to make the research process child-cantered and sensitive to gender and inclusion. The consultant must respect the rights and dignity of participants as well as comply with relevant ethical standards and SC's Child Safeguarding Policy and Code of Conduct. The research must ensure voluntary, safe, and non-discriminatory participation and a process of free and un-coerced consent. Informed consent of each person (including children) participating in data collection should be documented.		

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17. Property Right	All data that will be collected should be considered as SC properties and can't be used for other purposes.
18. Application Procedure and Requirement	<p>HOW TO APPLY:</p> <p>Applications can be submitted by either: Electronic Submission via ProSave (Recommended) > Submit your response in accordance with the guidance provided in the below document:</p>  <p>Bidding on a Sourcing Event.pptx</p> <ul style="list-style-type: none"> • Bidders are encouraged to apply via Ariba system. Please request the Ariba link via email sending your company profile and Business registration certificate/CV. Please address your request to apply via ProSave to css.logistics@savethechildren.org, <p>Electronic Submission via Protected Email box (Optional).</p> <ul style="list-style-type: none"> • Email should be addressed to southcentral.supplychain@savethechildren.org • Note – this is a sealed tender box which will not be opened until the tender has closed. Therefore, do not send tender related questions to this email address as they will not be answered. • The subject of the email should be TPM-FARID Project as the subject” • All attached documents should be clearly labelled so it is clear to understand what each file relates to. • Emails should not exceed 15mb – if the file sizes are large, please split the submission into two emails. <p>Do not copy other SCI email addresses into the email when you submit it as this will invalidate your bid.</p> <p>> Your bid must be received, no later than 5th July ,2025. Bids must remain valid and open for consideration for a period of no less than 60 days. All proposals should be submitted as per the above procedure</p> <p>The deadline is 5th July 2025</p>