

INVITATION TO BID FOR CONSULTANCY

Save the Children International (SCI) Somalia program hereby invites interested consultants to bid for the consultancy assignment detailed below

1	Title of Consultancy	TERMS OF REFERENCE: ENDLINE EVALUATION OF: Improved food security, economic resilience and child well-being for Internally Displaced persons and host communities in Dhusamareb district in Somalia.
2	SCI Contracting Office	Save the Children Somalia
3	Period of Consultancy	The Assignment will be 40 days including travels
4	Consultant type required	Individual consultant or a Firm.
5	Responsibility for Logistics arrangements and Costs	Save the Children will pay the consultant fee in a lump sum and will not reimburse any incurred costs during the assignment. The consultant will cover their own Logistical arrangements and costs; including food, accommodation and local transport and all costs associated with data collection work and whole activities.
6	Taxation Provisions	Consultant shall be responsible for all Taxes arising from the consultancy in line with the local Tax regulations applicable at the SCI contracting office named above.
7	Travel requirements	The consultant will cover his/hers travel costs (tickets) and arrange local travel to field sites and accommodation.
8	Security requirements	the consultant will comply with the standard of Save the Children Security procedures, including the completion of SCI online security training prior to travel to Somalia.
9	Qualification and Experience	<p>Minimum Requirements for the Consultant/Firm</p> <ul style="list-style-type: none"> • Qualifications & Expertise: A minimum of a bachelor’s degree in social sciences or a closely related field, with at least five years of demonstrated experience in similar assignments. Experience in project evaluations through quantitative and qualitative methodology is a requirement. • Recent Relevant Work: A verifiable track record of conducting comparable assessments or evaluations within the past two years, including references or evidence of completed assignments.

		<ul style="list-style-type: none"> • Registration & Access: Consulting firms must be officially registered by Federal Government of Somalia, and the Consultant must have secure and reliable access to Dhuasabareb Galmudug State of Somalia. • Language & Communication Skills: Fluency in written and spoken English, with proven ability to produce clear, high-quality reports and conduct rigorous data analysis. • Methodological Competence: Demonstrated expertise in qualitative research methods, including design, data collection, and analytical approaches relevant to the scope of work. • Field Team Requirements: All field data collectors must be Somali nationals who are fluent in Somali, familiar with the local context, and experienced in conducting community-based data collection.
10	Evaluation Criteria	<p>The Consultant must meet the above-required qualifications and experience.</p> <ul style="list-style-type: none"> ✓ Valid Registration certificate from the ministry of commerce and industry of Federal government of Somalia (Essential) ✓ Valid Tax registration number & certificate from the Ministry of Finance of Federal Government of Somalia with good standing of Q4 2025 (Essential) ✓ Technical Proposal (30%) A comprehensive technical proposal outlining the approach to the assignment, including proposed methodologies, data analysis and interpretation plans, reporting structure, detailed work plan, and the software/tools to be used for data analysis. ✓ Relevant Experience (20%) Demonstrated experience in conducting qualitative studies within social sciences or development studies, with specific expertise in assessing food security and livelihoods, basic needs assistance, and child protection. Additional experience in gender equality mainstreaming and application of the OECD DAC evaluation criteria is required. ✓ Financial Proposal (20%) A detailed financial proposal with a clear and itemized budget breakdown in USD. ✓ Updated lead consultant CV/Profile (10%) An updated lead consultant CV/profile showing proven relevance and capacity to undertake assignments of a similar nature. ✓ Sample of Previous Work (10%) Copies of previous reports or deliverables relevant to the subject matter of this study. ✓ Sustainability & Policy Alignment - 10%

- Demonstrates a clear organizational commitment to sustainability, including environmental responsibility, social and ethical standards, and alignment with Save the Children’s safeguarding and operational policies. Bidders should attach relevant sustainability policies or statements.

Overall rating out of 100%

Note: For the technical analysis, a company has to score **70%** and above to be considered in the financial analysis.

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1. Background Information

Save the Children (SC), in partnership with Somali Peace Line (SPL), has been supporting conflict- and climate-affected children and their families in Dhusamareb District of the Galgaduud Region, Somalia between April 2025-March 2026. The project aims to enhance food security, economic resilience, and child wellbeing among vulnerable internally displaced persons (IDPs) and host community households, including persons with disabilities, through a comprehensive package of humanitarian and protection interventions. The project is funded by the Ministry for Foreign Affairs of Finland and Save the Children Finland.

The project provided Multipurpose Cash Assistance (MPCA) consisting of an unconditional monthly cash transfer of USD 110 for four months to 650 highly vulnerable IDP and host community households, as well as 100 households with child protection concerns. This assistance was complemented by Infant and Young Child Feeding (IYCF) sensitization delivered to all 750 households.

To strengthen livelihoods, the project supported 300 newly displaced women and vulnerable host community members with skills training, entrepreneurship support, and access to credit through Village Savings and Loan Associations (VSLA).

Child protection (CP) interventions included the strengthening of five community-based Child Welfare Committees (CWCs) and the delivery of comprehensive case management and psychosocial support (PSS) to 500 children (300 girls and 200 boys) and survivors of gender-based violence (GBV). The project introduced the Safe Families Approach for 150 caregivers and children, and established two mobile CP/GBV units, reaching 3,510 individuals (2,455 children and 1,055 adults) in hard-to-reach and displacement-affected areas. Additionally, one Child-Friendly Space (CFS) was established, providing a safe environment for structured PSS and recreational activities to 300 children (150 girls). The project further strengthened linkages between schools and community-based child protection systems.

Extensive community awareness efforts reached over 6,000 individuals, focusing on child protection risks, disaster risk reduction (DRR), sexual and gender-based violence (SGBV), and disability inclusion. Collaboration with Organizations of Persons with Disabilities (OPDs) promoted disability-inclusive practices and enhanced child participation throughout the project cycle.

Capacity building was provided to 100 community health workers, frontline humanitarian personnel, media representatives, civil society organizations (CSOs), and government officials on the Centrality of Protection and safe referral mechanisms.

Overall, the project delivered complementary support to 11,460 individuals (1,930 men; 1,775 women; 7,755 children, 4,320 girls and 3,435 boys), of whom 80% were IDPs, 20% host community members, and 15% were children or adults with disabilities.

Save the Children conducted a baseline assessment, process monitoring including quality benchmark field visits, post-distribution monitoring (PDM) for cash recipients, and pre-/post-training assessments for positive parenting and community engagement activities.

The main objectives, activities and indicators of the supported operation per sector

Project objective: *Target IDP households and vulnerable host communities have improved food security, economic resilience, and child well-being through multi-purpose cash assistance, strengthened VSLA capacity, and enhanced community-based child protection services.*

Result 1: Targeted IDP and Vulnerable host community HHs are able to meet their basic food and non-food needs and reduced exposure to hunger.

Result 2: Livelihoods of poor and vulnerable IDP HHs are restored/diversified through entrepreneurship and access to credit I.

Result 3: Strengthened prevention and response to child protection and GBV concerns through community support structures, case management, and psychosocial services.

2. GENERAL OBJECTIVE OF THE EVALUATION

The primary objective of this evaluation is to systematically assess and analyze the project's overall performance, with particular emphasis on measuring progress against its stated objectives. The evaluation will document both intended and unintended outcomes, examine challenges encountered during implementation, and identify best practices to inform and strengthen future programming.

The assessment will be guided by the **OECD DAC evaluation criteria**, evaluating the project's **relevance, effectiveness, efficiency, sustainability, and impact**, while also examining the extent to which **gender sensitivity and disability inclusion** were integrated throughout the intervention.

2.1 SPECIFIC OBJECTIVES

- **Conduct a comprehensive review** of all project documents and datasets—including the baseline assessment, post-distribution monitoring (PDM), and pre-/post-training assessments Endline CVA data added—and carry out qualitative data collection (desk review, focus group discussions, and key informant interviews) to document lessons learned on the MPCA plus case management components, with a focus on their relevance and effectiveness.
- **Evaluate the project's performance** in line with OECD DAC criteria, specifically assessing its relevance, effectiveness, efficiency, impact, sustainability, as well as the extent to which gender sensitivity and disability inclusion were integrated across interventions.
- **Gather qualitative evidence** on the impact of the program, particularly the added value of the Cash Plus approach, encompassing cash transfers, VSLA, IYCF messaging, and integrated child protection services such as case management (including family tracing and reunification), psychosocial support (PSS), referrals, Safe Families, and Child-Friendly Space. This will include the collection of case studies illustrating meaningful change in the lives of children.
- **Provide actionable recommendations** to strengthen long-term resilience strategies and improve future programming in similar intervention areas and communities.

3. KEY QUESTIONS

The following key questions will be explored at a minimum during the evaluation:

A) RELEVANCE

1. To what extent were the intervention objectives consistent with the needs and priorities of the beneficiaries, including particularly vulnerable children?
2. Was the design of the project the most appropriate and relevant to the program approach and strategy?

B) EFFECTIVENESS

1. To what extent did the project attain its objectives and results described in the project proposal?
2. What good practices, success stories, lessons learnt, and replicable experiences or strategies have been identified in the project implementation which have proven to be effective for replication/scale-up?
3. Were the activities and results of the project consistent with the overall objective? And to what extent?

C) EFFICIENCY

1. Did the project use the financial and human resources as per the project document to deliver the intended results?
2. Were the interventions timely/were there any delays in the implementation of the project activities?

3. Were the resources (funds, technical support from SCI/SCF, use of Save the Children common approaches, partnerships and divided roles & responsibilities between SCI and partners) used well?

D) IMPACT

1. To what extent did the project have an impact on the targeted beneficiaries?
2. What are the key short-term and long-term changes produced by the project, positive or negative and what are the key factors behind these changes?
3. Document the impact of the project in the form of stories/case studies.

E) SUSTAINABILITY

1. To what extent target population, including children and persons and children with disabilities, were included in the design, implementation, monitoring and evaluation of the project?
2. To what extent will the project be replicated or scaled up at local or national levels?
3. Were exit strategy plans developed and implemented? If not, why? And if yes, how successfully?

F) GENDER EQUALITY AND DISABILITY INCLUSIVENESS

1. To what extent has the project been gender-sensitive or transformative in design and implementation as per SCI Gender Equality Guidance?
2. What concrete measures were taken in the project to increase gender equality and reduce gender inequalities?
3. What concrete measure were taken in the project to increase disability inclusiveness and reduce.

G) INTEGRATION OF CASH TRANSFER AND CHILD PROTECTION PROGRAMMING

1. What have been the key benefits and drawbacks of combining cash support with cash-plus activities and combining cash transfers and child protection programming?
2. What has worked and what has not worked in key components of integrated cash transfer and child protection programming, such as in beneficiary targeting? Why have these approaches worked or not worked and how could they be improved to achieve better child protection outcomes for beneficiaries?

4. METHODOLOGY

The final evaluation will employ a **qualitative data collection approach**. The Consultant will begin by conducting a comprehensive review of all relevant project documentation, including the baseline report, Post-Distribution Monitoring (PDM) findings, proactive calling records, interim progress reports and other project reports , activity reports, Cash Plus case management monitoring data, and routine project information such as the Indicator Performance Tracking Table (IPTT).

Qualitative data will be gathered through **focus group discussions (FGDs)** with community members and **key informant interviews (KIIs) with community leaders, implementing staff and management**. A participatory methodology will be applied to promote meaningful engagement and facilitate a constructive learning process.

Throughout the evaluation, the consultant will work in close coordination with the Save the Children technical team, seeking guidance and aligning with organizational standards. As Save the Children is a child-sensitive organization, consultations with **girls and boys** must be conducted using **child-friendly, gender-sensitive**, and ethically appropriate methods. The evaluation will also ensure the **inclusion of persons with disabilities**, both adults and children. All participation must be voluntary, safe, respectful, meaningful, and fully inclusive.

5. CONSULTANT ROLE AND EXPECTED DELIVERABLES

The consultant is expected to carry out the assignment through a structured, multi-phase process that includes inception, data collection, analysis, reporting, and dissemination. Key tasks will include training data collectors, conducting a thorough document review, facilitating field data collection, performing data analysis and interpretation, preparing the evaluation report, and presenting findings to key stakeholders.

Phase I - Desk study: Review of documentation and elaboration of Field Study

The lead consultant and their team will conduct a comprehensive review of all relevant reference materials and perform an in-depth analysis of available secondary data of the project. Based on this review and analysis, they will prepare a full draft report that synthesizes all available information. In addition, they will develop an inception report that identifies gaps in the analysis; data and recommends qualitative data collection methods to triangulate the findings.

The inception report will include a detailed evaluation plan outlining, but not limited to, the study design, methodology (including Key Informant Interview and Focus Group Discussion guides), and the sampling strategy for data collection. Progression to the next stage of the evaluation will be contingent upon formal approval of the draft report and inception report. An appropriate inception report template will be provided to the selected consultant.

REFERENCE MATERIALS

- Project narrative proposal and the logical framework
- Baseline and endline data and Reports
- Project interim report
- Project monitoring and evaluation plan
- pretesting and post testing data
- Post Distribution Monitoring and proactive data and reports
- Project MEAL reports
- Training reports

Phase II: Field Data Collection

This phase of the evaluation will seek to collect primary data on the key evaluation questions explained under the evaluation criteria. The consultant will use the agreed plan, methodology, tools, and sampling strategies from Phase I to conduct the fieldwork.

Phase III – Data analysis and production of evaluation report

As a minimum, the evaluation process will include the following key steps:

- Review of relevant literature related to the project (list of reference materials provided above) and draft an inception report before the evaluation exercise in the field.
- Application of appropriate data collection tools for interviews and focus group discussions;
- Data analysis and Evaluation Report writing, and
- Presentation of key evaluation findings.
- Prepare and share factsheet along with evaluation report
- to share transcripts, photos, GPS, and case studies.

6. REPORTING

The consultant will maintain daily contact with the SCI team assigned to manage the evaluation activities. The collected data will be analyzed on a daily basis by the consultant and feedback to the collection teams. The consultant will analyse the data and provide feedback to the data collection teams on a daily basis.

A final report with main text of maximum 40 pages excluding the cover page, table of contents, abbreviations, and annexes. The draft report should be delivered in a soft copy in English. References should be fully cited after all important facts and figures. The report should be structured as follows:

- ✓ Front page with the title of the report, project and SC CO name, Donor name and logo, date.
- ✓ Table of contents
- ✓ List of abbreviations used
- ✓ Executive summary (2-3 pages) that presents the key points of the different sections.
- ✓ Brief background and description of the project
- ✓ Objectives and the intended use of the evaluation
- ✓ Methodology and limitations of the evaluation
- ✓ Findings, including a table presenting the progress of the project objectives and results and their respective indicators against the baseline data.
- ✓ Conclusions & Recommendations
- ✓ Challenges, lessons learnt and suggested actions for the way forward with timelines and responsible.
- ✓ Annexes
- ✓ Tools used
- ✓ Evaluation schedule
- ✓ List of people interviewed or consulted
- ✓ Bibliography of the documents reviewed
- ✓ Terms of Reference for the evaluation
- ✓ Summary table of indicators baseline vs progress of its achievements.

6.1 TIME FRAME

The consultancy work will last approximately **40 days** including induction and travel days. The days will start by the date the contract is signed.

6.2 TERMS AND CONDITIONS

Consultancy fee: The consultant will come up with his/her own rate which will be subjected to negotiation within the bounds of donor requirements and set standards of SC in Somalia the consultant is expected to estimate all relevant costs for the exercise, including costs for data collectors, vehicle rent, venue, stationary, and accommodation while undertaking activities related to this assignment.

7. CODE OF CONDUCT

Save the Children's work is based on deeply held values and principles of child safeguarding, and it is essential that our commitment to children's rights and humanitarian principles is supported and demonstrated by all members of staff and other people working for and with Save the Children. Save the Children's Code of Conduct sets out the standards to which all staff members must adhere, and the Consultant is bound to sign and abide by the Save the Children's Code of Conduct.

A contract will be signed by the Consultant before the commencement of the action. The contract will detail terms and conditions of service, aspects of inputs, and deliverables. The Consultant will be expected to treat as private and confidential any information disclosed to her/him or with which she/he may come into contact during her/his service. The Consultant will not, therefore, disclose the same or any particulars thereof to any third party or publish it in any paper without the prior written consent of Save the Children. Any sensitive information (particularly concerning individual children) should be treated as confidential.

An agreement with a Consultant will be rendered void if Save the Children discovers any corrupt activities have taken place either during the sourcing, preparation, and implementation of the consultancy agreement.

8. ETHICS AND CHILD SAFEGUARDING

The consultant is obliged to conduct the research in an ethical manner making sure children and adults who participated this assignment are safe. The consultant should seek the views of various stakeholders, including people with disability. Efforts should be made to make the research process sensitive to gender and inclusion. The consultant must respect the rights and dignity of participants as well as comply with relevant ethical standards and SC's Child Safeguarding Policy and Code of Conduct. The research must ensure voluntary, safe, and non-discriminatory participation and a process of free and un-coerced consent. Informed consent of each person (including children) participating in data collection should be documented.

Property right:

All data that will be collected should be considered as SCI property and cannot be used for other purposes.

Application Procedure and Requirement

Candidates interested in the position are expected to provide the following documentation:

- ✓ A technical proposal with a detailed response to the ToR, with a specific focus on the scope of work, methodology, and timelines, and how the participation of children and persons and children with disabilities in the evaluation will be ensured.
- ✓ Initial work plan and an indication of availability.
- ✓ A financial proposal detailing the daily rate expected including accommodation, transportation, stationery, data collectors, research assistance, and all other costs related to this assignment. (Operational and consultancy fees).
- ✓ Company profile or CV including a minimum of 3 references.
- ✓ At least two previously conducted similar studies.

HOW TO APPLY:

Applications can be submitted by either:

Electronic Submission via ProSave (Recommended)

➤ Submit your response in accordance with the guidance provided in the below document:



Bidding on a
Sourcing Event.pptx

- Bidders are encouraged to apply via Ariba system. Please request the Ariba link via email sending your company profile and Business registration certificate/CV. Please address your request to apply via ProSave to css.logistics@savethechildren.org

Electronic Submission via Protected Email box (Optional)

- Email should be addressed to southcentral.supplychain@savethechildren.org
- Note – this is a sealed tender box which will not be opened until the tender has closed. Therefore, do not send tender related questions to this email address as they will not be answered.
- The subject of the email should be “End line Evaluation of SOM_SCF_MFA_HUM_2025”- ‘Bidder Name’, ‘Date’.
- All attached documents should be clearly labelled so it is clear to understand what each file relates to.
- Emails should not exceed 15mb – if the file sizes are large, please split the submission into two emails.
- Do not copy other SCI email addresses into the email when you submit it as this will invalidate your bid.

Your bid must be received, no later than 10th January 2026

Bids must remain valid and open for consideration for a period of no less than 60 days