

WORLD VISION INTERNATIONAL

SOMALILAND PROGRAM

REQUEST FOR PROPOSAL (RFP)

To provide Transportation Services of Mini Bus Shuttle for the staff (3Mini buses)

Date of Eol: 20th November 2024
Closing date: 3rd December 2024
To be addressed to: World Vision Somaliland Office
Contact: Hargeisa Office

World Vision Somaliland has worked with the children of Somaliland, their families and communities since 1992 through a variety of emergency and rehabilitative programming to address the emergency needs of communities while addressing some of the underlying causes of vulnerability in those same communities.

World Vision Somaliland Hargeisa Office, intends to appoint an experienced staff shuttle management logistics company that can provide an esteemed service to our staff picking and dropping to and from office.

Scope of Service Provisions:

WVI, Somaliland program seeks to contract the services of providing transportation of three Mini buses for staff shuttle purposes. The logistics company must have a solid experience in shuttle management and understand the major rules and regulations, picking and dropping staff at the the right time not later than 8:00 am in the morning at Office and stand by 4:30pm for business close time.

Should have excellent customer service skills and have the experience to create a smooth workable relationship with the staff.

Solid knowledge for all sub districts in Hargeisa town and the most convenient routes possible.

Working days: From Sunday up to Thursday, excluding Fridays and Saturdays, Working Hrs 6:00am to 8:00am and 4:30pm to 6:30pm,

Location Behind Ambassador Hotel, apposite Djibouti Councilor, Masalaha area.

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<p>WVSL/CAT/18/FY25</p>	<p>A. Technical specifications: 13 seaters,</p> <ul style="list-style-type: none"> • Model Toyota HIACE • Manufacturing date 2010 or later model • Double sided door. • Shuttle Good condition, with very clean interior and good seats. <p>B. TOYOTA PROBOX VAN 2004</p>	<p>Quantity: Four (3) Mini Bus and (1)Toyota Probox Van 2004</p>	<p>Submit monthly fixed price, excluding Fridays & Saturdays. (Sunday to Thursday)</p> <p>Inclusive of fuel, maintenance and driver cost</p> <p>Route one: Staff morning pick up will start at 7:00am from Jigjiga Yar area, and evening pickup from World Vision office will be 4:30pm Sunday to Thursday except on designated public holidays</p> <p>Route two: Morning pick up will start at 7:00am from Jigjiga Yar area, and evening pickup from World Vision office will be 4:30pm Sunday to Thursday except on designated public holidays</p> <p>Route three: Morning pick up will start at 7:00am from Jigjiga Yar area, and evening pickup from World Vision office will be 4:30pm Sunday to Thursday except on designated public holidays</p>
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Please below mapping and Routes for staff shuttle Model Toyota HIACE

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This screenshot shows a Google Maps interface with a route in Hargeisa, Somalia. The route is highlighted in blue and includes several key locations: Hargeisa, Gaafane Fuel Station and Supermarket, gantaalaha, Grand Haadi, Masaajidka Mulac, Havoyoco school, and World Vision. The estimated travel time is 1 hr 45 min, and the total distance is 32.8 km. The interface includes a search bar, navigation icons, and a list of destinations on the left. The map shows various landmarks and streets in the city.

This screenshot shows a Google Maps interface with a route in Hargeisa, Somalia. The route is highlighted in blue and includes several key locations: World Vision, New Hargeisa North, Halaya, Hodan hills Guest Houses, Xaafada Qudhadheer, Xaafada Jameeco Weyn, Xaafadda Massalaha, and World Vision. The estimated travel time is 2 hr 6 min, and the total distance is 36.3 km. The interface includes a search bar, navigation icons, and a list of destinations on the left. The map shows various landmarks and streets in the city.

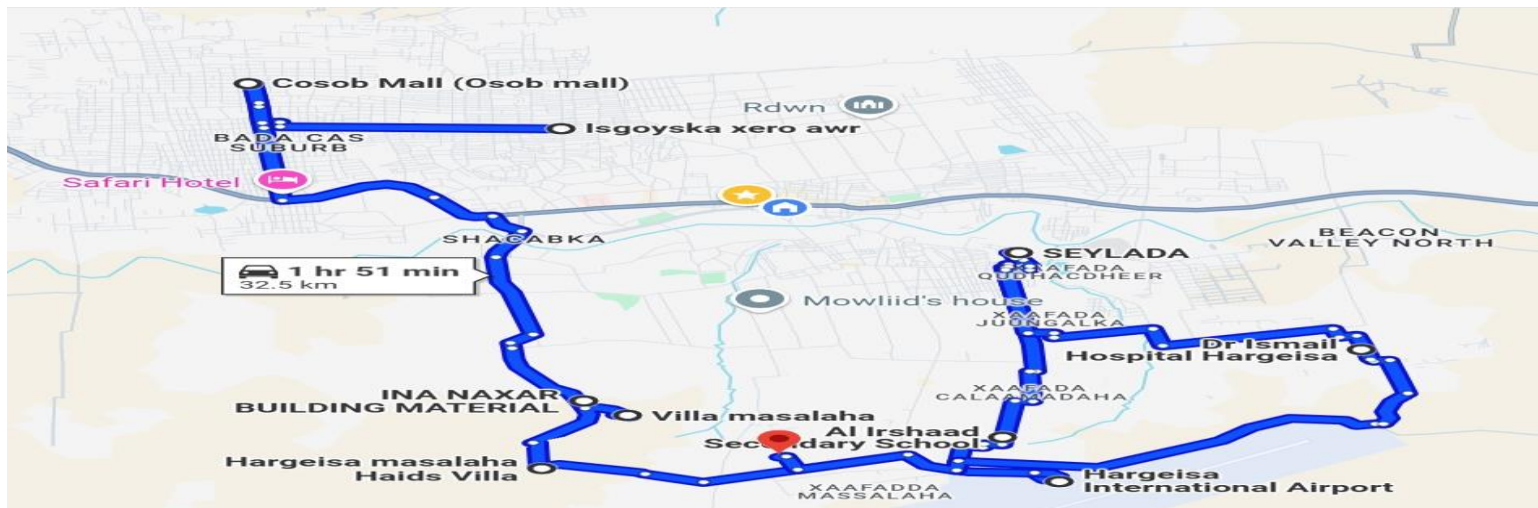
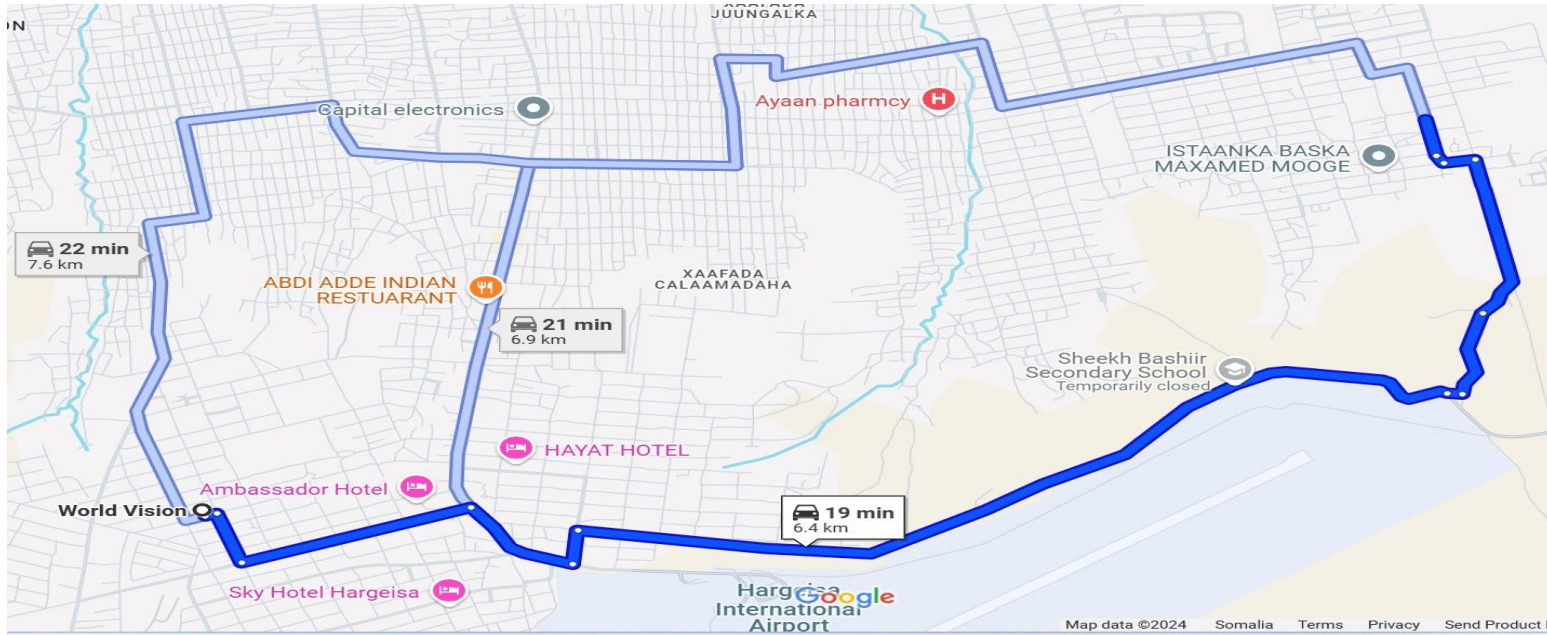
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The screenshot displays a Google Maps interface with a route planned in Hargeisa, Somalia. The route is highlighted in blue and includes the following stops:

- Caawiye Hotel, hero awro road, Hargeisa
- Buurta xaarisa, H2RW+M4, Hargeisa
- Masjid Qalib, H3V6+H89, Hargeisa
- Daloodho Police Station, H3J7+H74, 150 €
- Suber salan home, J326+X99, Unnamed Road
- Sahan TV, H29X+G8W, Unnamed Road, Hargeisa
- Miiska Saraakiisha, H23W+93H, Hargeisa
- XAAFADDA ISHA BORAMA, G3V2+69F, Hargeisa
- World Vision, G3C8+RHH, Unnamed Road, Hargeisa

The left sidebar shows navigation options: Saved, Recents, World Vision (1 hr 27 min), Starred places, and Hargeisa. The top navigation bar includes icons for walking (4 hr 54), driving (1 hr 27 min), and other modes. The map on the right shows the route starting from the World Vision location and ending at the Caawiye Hotel. A search bar at the top of the map area contains the text "Search along the route".

Please below mapping and Routes for staff shuttle TOYOTA PROBOX VAN 2004



Selection Criteria

The documents submitted will be evaluated for suitability and awarded marks which will contribute to a maximum 100% of the total tender evaluation.

Mandatory requirements

- Provide a certified copy of business registration(company/organization) in Somaliland.
- Provide a certified copy of the tax registration in Somaliland.
- References including names and contact information from previous clients who can be contacted regarding relevant experience in market assessment (At least three).
- Successful bidders will be required to sign the World Vision Supplier Code of Conduct form.

Company Profile and eligibility documents

- Company Profile, Suitability of Service Provider including legal documents,
- Company Valid registration certificates, (license, Somaliland national tender board, local government, transportation)
- Provide the ownership document for the company.
- Provide Valid Certificate of Tax clearance
- Provide ID Card or Passport for the Managing Director of the company

Technical capacity

- Provide two or three similar agreements with INGOs/LNGOs or UN Agencies within the last five years
- Submit the C. Vs for your three drivers together with valid driving license.
- Provide satisfactory performance certificate with similar service, one or two recommendations.
- No of years of continuous experience in the transport sector.
- Provide ownership documents for the buses
- Vehicles must have 3rd party insurance

Financial Capacity

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- Submit competitive fixed price rate per month (Excluding Fridays and Saturdays)
- Submit Official Bank Transactions report signed and stamped for the last 6 Months.

Notes:

All the information requested for shall be provided in English Language.

- World Vision Somaliland reserves the right to accept or reject any application and is not bound to give reasons for its decision.

Deadline for submission is not later than **Tuesday 3rd December 2024**. Not later than 2:00pm at WVS Office behind Ambassador, opposite Djibouti Consular.

Clearly written **“REQUEST FOR PROPOSAL FOR THE PROVISION OF TRANSPORTATION OF STAFF SHUTT.**

Must be deposited in the tender box located at WVS Hargeisa Office before the deadline date and time (updated the date and time), and recorded in the attendance sheet.