



SINAAN Programme

Request for Proposals

Solicitation No. RFP # 028
Title: Purchase, Supply & Installation of 34 Solar Street Lights in Dhusamareb
Issue Date: Sunday, January 25, 2026
Closing Date: Saturday, February 14, 2026
Questions Due: Friday, February 6, 2026
Closing Time: 1600 Hrs (4 pm) East African Time
Subject: FCDO Contract No. 6215
SINAAN Programme

DT Global, the implementer of the SINAAN Programme under FCDO Contract No. **6215**, invites proposals for Purchase, Supply & Installation of 34 Solar Street Lights in Dhusamareb as described in Attachment I “Statement of Work.”

The period of performance for this activity anticipates commencing on February 2026 and ending November 2026. The issuance of a subcontract is subject to availability of funds, successful negotiation of the subcontract terms and budget, and reception of FCDO’s Contracting Officer subcontract consent, if required. The Contract resulting from this award is envisioned to be a FIRM FIXED PRICE (FFP) CONTRACTUAL AGREEMENT.

DT Global encourages your organization to indicate its interest in this procurement by submitting a proposal in accordance with the instructions in Attachment II “Instructions to Offerors”. Proposals will be evaluated based on the evaluation criteria established in Attachment III of this solicitation. An award will be made to the Offeror whose proposal represents the best value to the project after evaluation in accordance with the criteria stated in the solicitation.

To be considered under the solicitation process, the Offeror should submit a complete proposal by the means indicated herein no later than the closing date and time indicated above. Offerors should ensure that the proposals are well written, easy to read and follow, and contain only the requested information.

Proposals should be submitted in a **sealed envelopes** to be delivered and received (fill out and sign register to confirm delivery) at the Dhusamareb Municipality Office on or before **14 February 2026; 1600 Hrs (East African Time)** and addressed to:

The Bid Committee, Dhusamareb Solar Street Lights

Bidders are also required to submit their bids by email as two separate PDF files - Technical Proposal and Financial Proposal. Both files **MUST** be **password-protected**, with the passwords to be provided in person on the bid opening day at the Dhusamareb Municipality Office in Dhusamareb.

The solicitation number above must also be mentioned in the subject of the email.

All questions relating to this solicitation must be submitted **electronically** via email to:

Procurement Team at sinaan.procurement@dt-global.com, no later than **February 6, 2026 at 1700 Hrs (5 pm)** East African Time. Unless otherwise notified by an amendment to this RFP, no questions will be accepted after this date. No questions/clarifications will be entertained if received by means other than the specified email address. The solicitation number should be

stated in the subject. If you are planning to submit a proposal, it is imperative to confirm receipt of this solicitation by email to sinaan.procurement@dt-global.com in order to be included on the solicitation mailing list to receive answers to questions and any future amendment(s).

Proposals must be submitted separately via two different documents. The first document shall include the technical proposal as an attachment and should be named "Technical Proposal – Name of Company" and the second documents shall include the cost/business proposal and should be named "Business Proposal – Name of Company."

Attachments:

- Attachment I: Statement of Work
- Attachment II: Instructions to Offerors
- Attachment III: Evaluation Criteria
- Annex I: Filled and Signed Declaration Confirming the Absence of Any Conflict of Interest
- Annex II: Bid Book

Sincerely,

SINAAN Procurement Team

ATTACHMENT I

STATEMENT OF WORK

Provided in the Bid Book

ATTACHMENT II

INSTRUCTIONS TO OFFERORS

General Instructions

These Instructions to Offerors will not form part of the offer or of the Subcontract. They are intended solely to aid Offerors in the preparation of their proposals.

- The proposals, and all corresponding documents related to the proposal must be written in the English language unless otherwise explicitly allowed.
- No costs incurred by the Offerors in preparing and submitting the proposal are reimbursable by SINAAN Programme. All such costs will be at the Offeror's expense.
- Proposals and all cost and price figures must be presented in U.S. dollars. All prices should be net of all applicable taxes and duties.
- The Offeror must state in its Proposal the validity period of its offer. The minimum offer acceptance period for this RFP is **180 days** after closing date of the RFP. Offers with a shorter acceptance period will be rejected. This RFP in no way obligates DT Global to award a subcontract.
- Responsibility Determination: Award shall only be made to "responsible" prospective Offerors. To enable DT Global to make this determination, the Offeror must briefly describe in the Attachment Section of the proposal that it:
 - has adequate financial resources including appropriate insurance coverage to perform the work stated herein, or the ability to obtain them;
 - is able to comply with the required or proposed delivery or performance schedule, taking into consideration all existing commercial and governmental business commitments;
 - has a satisfactory performance record;
 - has a satisfactory record of integrity and business ethics;
 - has the necessary technical capacity, equipment and facilities, or the ability to obtain them; and
 - is otherwise qualified and eligible to receive an award under applicable laws and regulations.
- Taxes: SINAAN Programme is not exempt from cooperating country taxes, and duties. As such, all prices must be presented inclusive of any taxes, duties, and VAT. All fees or additional costs shall be disclosed in the Offeror's quotation. Any fees, costs, taxes, or other demand of funds not disclosed in the offeror's quotation will not be considered for payment.
- Eligibility: By submitting an offer in response to this RFP, the offeror certifies that it and its principal officers are not debarred, suspended, or otherwise considered ineligible for an award by the UK Government. DT Global will not award a contract to any firm that is debarred, suspended, or considered to be ineligible by the U.S. Government.
- Late Offers: Offerors are wholly responsible for ensuring that their offers are received in accordance with the instructions stated herein. SINAAN Programme reserves the right to reject any offer not submitted by the indicated deadline, even if it was late as a result of circumstances beyond the Offeror's control.
- Modification/Withdrawal of Offers: Offerors have the right to withdraw, modify or correct their offer after such time as it has been emailed to SINAAN at the email addresses stated above and provided that the request is made before the RFP closing date.
- Disposition of Proposals: Proposals submitted in response to this RFP will not be returned. Reasonable efforts will be made to ensure confidentiality of both Cost and Technical Proposals received from all Offerors. This RFP does not seek information of

a highly proprietary nature but if such information is included in the Offeror's proposal, the Offeror must alert SINAAN Programme and must annotate the material by marking it "Confidential and Proprietary" so that these sections can be treated appropriately.

- Regardless of the method used in the submission of the proposal, the Technical Proposal and Cost Proposal must be kept separate from each other. Technical Proposals **must not** make reference to cost or pricing data in order that the technical evaluation may be made strictly on the basis of technical merit.
- **Clarification and Amendment to the RFP:**
 - Any question raised regarding this solicitation should be received no later than 1700 Hrs (5 pm) East Africa Time (EAT) on **Friday, February 6, 2026**. All questions must be **in writing**, emailed to the email addresses specified in the cover letter. No questions/clarifications will be entertained if they are received by means other than the aforementioned email addresses. The solicitation number should be stated in the subject line. Responses to questions received will be compiled and emailed to potential Offerors.
- If Offeror intends to submit a proposal in response to this solicitation and wishes to receive any updates thereto, Offeror is encouraged to confirm receipt of this solicitation by email to the email address specified in the cover memo.
- Offeror's email message should state in the subject the solicitation number. Also, the email should include the name of your organization, the name of contact person, email address and telephone number.
- SINAAN Programme anticipates that discussions with Offerors will be conducted following vendor Technical and Cost Proposal submission; however, SINAAN Programme reserves the right to make award without discussions. Therefore, it is strongly recommended that Offerors present their best offer as their initial Technical and Cost proposal submission.
- SINAAN Programme may waive informalities and minor irregularities in proposals received.

Submission of Proposal:

- Proposals must be submitted in an electronic format as an email attachment, sent to the email address specified in the cover letter, no later than the date and time specified in the cover letter.
- The email should state the solicitation number in the subject line as well as title.
- The file attachment should be in a format that can be opened by one of the following applications: PDF, MSWord, MSeXcel, MSPowerPoint.or ZIP. The submission of attachments in any other format may result in disqualifying the offer.
- Please note that the DT Global email server has a limitation of 20MB for the total attachments per single email. It is strongly recommended that the size of ALL attachments per a single email be less than 20MB.
- The technical proposal and business proposals should be submitted in two separate documents. The first should be named "Technical" and the second is named "Cost/Business." If the submission will be through several emails, then the emails should be sequentially numbered indicating the total number of emails that will be submitted (example 1/4, 2/4, 3/4 and 4/4).

Content of Proposal:

The proposal shall consist of five (5) sections. 1) The Cover Page-Technical, 2) The Technical Proposal, 3) The Cover Page-Cost, 4) the Cost/Business Proposal; and 5) The Attachments

1. The Cover Page-Technical:

The cover page should be on the Offeror’s letterhead and MUST contain the following information:

- Solicitation Number
- Company’s Name:
- Company’s Address
- Name of Company’s authorized representative
- Telephone No, Cellular Phone #, Email address
- Validity of Proposal
- Signature, Date and time

Below is the template to be filled, signed and submitted together with the proposal:

Proposal Cover Letter

[On Firm’s Letterhead]

<Insert date>

TO: DT GLOBAL- SINAAN Programme

We, the undersigned, provide the attached proposal in accordance with **RFP PR 028 Purchase, Supply & Installation of 34 Solar Street Lights in Dhusamareb** issued on January 25, 2026. Our attached quoted proposal has fixed prices.

I certify that our proposal is valid for a period of **180** days. Upon award, our proposal price shall be binding upon us, subject to the modifications resulting from any discussions and final negotiations. I certify our financial responsibility as well as have the ability to pre-finance.

We understand that SINAAN Programme is not bound to accept any proposal it receives.

Yours sincerely,

Signature

Name of Authorized Representative
Title of Authorized Representative
Company Seal/Stamp

2. Technical Proposal:

The technical proposal shall describe how the Offeror intends to carry out the statement of work. It will also address the Offeror's corporate capabilities to carry out the work and the extent to which the Offeror has a demonstrated ability to provide the required services.

The Offeror will also include the resumes of all proposed personnel. The Offeror shall provide information about past performance implementing similar work globally, and most particularly, in Somalia within the last 3 years. Capacity to undertake the technical and administrative backstopping of all interventions described in the Scope of Work. Offeror should also provide detailed description of existing goods and services in Somalia.

The technical proposal should be divided into three sections following the same order of the technical evaluation criteria mentioned in Attachment III. Failure to respond to any section will be the basis for disqualification of the Offeror from further consideration.

3. The Cover Page - Cost/Business:

The cover page should be on the Offeror's letterhead and MUST contain the following information:

- Solicitation Number
- Company's Name:
- Company's Address
- Name of Company's authorized representative
- Telephone No, Cellular Phone #, Email address
- Total Proposed Price
- Validity of Proposal
- Acceptance of Tax Withholding Statement
- Name and address of Government Audit Agency and name and phone number of the auditor
- A valid Business License or Registration Certificate (with Readable QR Code)
- A valid Tax Compliance Certificate (with Readable QR Code)
- Signature, Date and Time

4. The Cost Proposal/BOQ:

As stated earlier, the cost proposal/BOQ shall be submitted separately from the technical proposal. The budget will present the cost for performing the work specified in this solicitation. A template is provided for the pricing in the Bid Book (Annex I). At a minimum, the cost proposal will include the following information:

- A detailed cost break-down of the proposed budget to the maximum extent practical including using the template provided.
- A detailed and comprehensive budget narrative explaining the basis for the cost estimates.
- Valid certificate of registration (Bar Code matches with Certificate Information) from the Ministry of Public Works, Reconstruction and Housing, Galmudug State; The Ministry of Energy and Water Resources, Galmudug State. and Dhusamareb Municipality.
- Valid Tax Compliance Certificate (Bar Code matches with Certificate Information) from Minister of Finance, Galmudug State.
- Completely Filled out, Signed, and Stamped Site Visit Certificate.
- Completely Filled out, Signed and Stamped Financial Bid.
- Filled and Signed Declaration Confirming the Absence of Any Conflict of Interest.

- If Offeror does not have a cognizant audit agency, the Offeror must provide audited balance sheets and profit & loss statements for the last two complete years and current year-to-date; and
- The most recent two fiscal year pool and base cost compositions along with derived rates, the bases of allocation of these rates and an independent certified audit by a certified accounting firm of these rates.

Please refer to Bid Book – Attachment M for a budget template for the cost proposal.

5. Attachments

This section will include any information or document that was not listed in the above sections and the Offeror finds necessary to include in the proposal. In this section, the Offeror will also include the information that will assist SINAAN PROGRAMME to determine the Offeror's responsibility. The following are **mandatory** required documents to be submitted with the proposal:

- Valid certificate of registration (Bar Code matches with Certificate Information) from the Ministry of Public Works, Reconstruction and Housing, Galmudug State; The Ministry of Energy and Water Resources, Galmudug State. and Dhusamareb Municipality.
- Valid Tax Compliance Certificate (Bar Code matches with Certificate Information) from Minister of Finance, Galmudug State.
- Filled and Signed Bid Book
- Completely Filled out, Signed and Stamped Financial Bid.
- Filled and Signed Declaration Confirming the Absence of Any Conflict of Interest.
- Filled, Signed & Stamped Certificate of attendance of Bidder's Site Visit by Dhusamareb Mayor and SINAAN City Coordinator (vendor is also required to sign the Bidder's Site Visit Registration Form at the Dhusamareb Mayor's Office)

This solicitation in no way obligates DT Global to award a subcontract, nor does it commit DT Global to pay any costs incurred in preparation and submission of a proposal in response to the RFP. Furthermore, DT Global reserves the right to reject any and all offers if such action is in the best interest of DT Global.

Instructions for the Preparation of the Cost/Business Proposal

The subcontract type will be FIRM FIXED PRICED (FFP) CONTRACTUAL AGREEMENT.

A Firm Fixed Price Subcontract is: An award for the provision of specific services, goods, or deliverables and is not adjusted if the actual costs are higher or lower than the fixed price amount. Offerors are expected to include all costs, direct and indirect, into their total proposed price.

The Offeror must provide a completed budget in the template provided. If an Excel file, it should NOT be 'read only' or 'protected' The proposal must include any necessary supporting information to substantiate proposed costs. The Offerors must submit a detailed budget narrative that supports and clarifies item for item the cost estimates proposed in its budget. Narratives for the individual cost items must provide a discussion of any estimated escalation rates where applicable. Estimated costs proposed to exceed ceilings imposed by FCDO or FCDO procurement policy must be fully explained and justified.

**ATTACHMENT III
EVALUATION CRITERIA**

Provided in the Bid Book

ANNEX I

DECLARATION CONFIRMING THE ABSENCE OF ANY CONFLICT OF INTEREST

Subject: DECLARATION CONFIRMING THE ABSENCE OF ANY CONFLICT OF INTEREST

Ref: PR 028 – Purchase, Supply & Installation of 34 Solar Street Lights in Dhusamareb (PR 028)

We, as authorized representative of _____ (Insert Company Name Here, and **Fill out and sign table below**) certify that:

- I do not have any material, personal or financial relationship with **SINAAN Programme/ Dhusamareb MUNICIPALITY**, or to its employees;
- I will uphold the integrity and impartiality of this procurement process in spirit and in fact;
- I will not engage in any corrupt practice during the procurement process i.e. solicit or accept, either directly or indirectly any gift, favour, loan, kickback, payment, commission or any other thing of monetary value from a potential or actual bidder;
- I will not engage in fraudulent practice (misrepresentation or omission of facts in order to influence a procurement process);
- I will immediately notify the **SINAAN Programme** of any attempt to influence me.

Signed:

NAME	ORGANIZATION	TITLE	SIGNATURE

**ANNEX II:
BID BOOK**