



REQUEST FOR PROPOSAL

TOR for Independent Evaluation services for Promotion of resilience and inclusive social cohesion in Somalia & Somaliland (PRESOCO Project) Endline Evaluation

RFP DOCUMENT # [36316]

RFP ISSUE DATE: [MAY 23RD 2024]

PROPOSAL SUBMISSION DEADLINE: [JUNE 4TH -2024]

**CARE USA
151 ELLIS STREET NE
ATLANTA, GA 30303-2440**

CONFIDENTIAL DOCUMENT

*PREPARED BY
CARE[®]*



Table of Contents

1.	ABOUT CARE	2
2.	GENERAL CONDITIONS AND CLAUSES	2
2.1.	CARE’s GENERAL CONDITIONS	2
2.2.	CONFIDENTIALITY/ NON-DISCLOSURE	3
2.3.	PUBLICITY.....	3
2.4.	LIABILITY	3
2.5.	FORCE MAJEURE	3
2.6.	ERRORS AND OMISSIONS	3
2.7.	OWNERSHIP OF WORK	4
2.8.	CONFLICT OF INTEREST	4
3.	COMPANY PROFILE & BIDDER’S DECLARATION	4
3.1.	COMPANY PROFILE	4
3.2.	BIDDER’S DECLARATION	5
4.	CONDITIONS AND GUIDELINES FOR SUBMISSION OF PROPOSAL	6
4.1.	PROPOSOSAL GUIDELINES	6
4.2.	PROJECT PURPOSE AND DESCRIPTION	6
4.3.	PROJECT OVERVIEW.....	Error! Bookmark not defined.
4.4.	PROJECT REQUIREMENTS	9
4.5.	PROJECT TIMELINE.....	8
4.6.	EVALUATION CRITERIA	Error! Bookmark not defined.



1. ABOUT CARE

At CARE, we seek a world of hope, inclusion, and social justice, where poverty has been overcome and people live with dignity and security.

This has been our vision since 1945, when we were founded to send lifesaving CARE Packages® to survivors of World War II. Today, CARE is a leader in the global movement to end poverty. We put women and girls in the center because we know we cannot overcome poverty until all people have equal rights and opportunities. In 2019, CARE worked in 100 countries and reached 70 million people with an incredible range of life-saving programs.

To know more about CARE, visit: <https://www.care.org/our-work/>

2. GENERAL CONDITIONS AND CLAUSES

2.1. CARE'S GENERAL CONDITIONS

The enclosed document is not an offer to contract, but a solicitation of a vendor's proposed intent. Acceptance of a proposal in no way commits CARE to award a contract for any or all products and services to any vendor.

CARE reserves the right to make the following decisions and actions based on its business interests and for reasons known only to CARE:

- To determine whether the information provided does or does not substantially comply with the requirements of the RFP.
- To contact any bidder after proposal submittal for clarification of any information provided.
- To waive any or all formalities of bidding
- To accept or reject a proposal in whole or part without justification to the bidder.
- To not accept the lowest bid
- To negotiate with one or more bidders in respect to any aspect of the submitted proposal.
- To award another type of contract other than that described herein, or to award no contract.
- To enter into a contract or agreement for purchase with parties not responding to this RFP
- To request, at its sole discretion, selected Vendors to provide a more detailed presentation of the proposal.
- To not share the results of the bids with other bidders and to award contracts based on whatever is in the best interest of CARE.

Any material statements made orally or in writing in response to this RFP or in response to requests for additional information will be considered offers to contract and should be included by vendor in any final contract.



2.2. CONFIDENTIALITY/NON-DISCLOSURE

All information gained by any vendor concerning CARE work practices is not to be disclosed to anyone outside those responsible for the preparation of this proposal. Any discussion by the vendor of CARE's business practices could be reason for disqualification. CARE, at their discretion, reserves the right to require a non-disclosure agreement.

Reciprocally, CARE commits that information received in response to this RFP will be held in strict confidence and not disclosed to any party, other than those persons directly responsible for the evaluation of the responses, without the express consent of the responding vendor.

Finally, the information contained within this RFP is confidential and is not to be disclosed or used for any other purpose by the vendor.

2.3. PUBLICITY

Any publicity referring to this project, whether in the form of press releases, brochures, or photographic coverage will not be permitted without prior written approval from CARE.

2.4. LIABILITY

The selected vendor(s) will be required to show proof of adequate insurance at such time as CARE is prepared to procure the services. The participating vendor will also be required to indemnify and hold harmless CARE for, among other things, any third-party claims arising from the selected vendor's acts or omissions and will be liable for any damage caused by its employees, agents or subcontractors.

2.5. FORCE MAJEURE

- a. Neither Party shall be responsible for a performance that is delayed, hindered, or is rendered inadvisable, commercially impracticable, illegal, or impossible by a "Force Majeure Event." A Force Majeure event includes, without limitation, an act of nature, a pandemic, emergency, civil unrest, or disorder, actual or threatened terrorism, war, fire, governmental action or interference of any kind, power or utility failures, strikes or other labor disturbances, a health warning issued by the Center for Disease Control (or similar agency), any other civil or governmental emergency and/or any other similar event beyond a Party's reasonable control.
- b. The Party that seeks to invoke this Force Majeure provision (the "Affected Party") shall provide the other Party (the "Unaffected Party") with a written notice within ten (10) days of the date the Affected Party determines a Force Majeure Event has occurred.

2.6. ERRORS AND OMISSIONS

CARE expects the vendor will provide all labor, coordination, support, and resources required based on the vendor's proposal and corresponding final SOW. No additional compensation will be available to the vendor for any error or omission from the proposal made to CARE. The only exclusions are add-ons, deletions, and/or optional services for which the vendor has received written authorization from CARE.



2.7. OWNERSHIP OF WORK

All work created during this evaluation must be original work, and no third party should hold any rights in or to the work. All rights, title and interest in the work shall be vested in CARE.

2.8. CONFLICT OF INTEREST

CARE encourages every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to CARE if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFP.

3. COMPANY PROFILE & BIDDER’S DECLARATION

Bidders are requested to complete this form, including the Company Profile and Bidder’s Declaration, sign it and return it as part of your proposal. No alterations to its format shall be permitted and no substitutions shall be accepted.

3.1. COMPANY PROFILE

Table 4.1.A Previous Work with CARE

Have you already had previous transactions with CARE?	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>
If marked “Yes”, please provide the year of the latest transaction with CARE and the requirement that was delivered. <i>(This is to inform everyone that this information is for system checking only. This will not be part of any evaluation process.)</i>		
If you marked, “No” on the table above, please answer the Table 4.1.A. below:		

Table 4.1.B Other Information

Item Description	Detail(s)
Legal name of bidder	
Legal Address, City, Country	
Website	
Year of Registration	
Company Expertise	
Bank Information <i>(Please answer below)</i>	
Bank Name:	
Bank Address:	
IBAN:	
SWIFT/BIC:	
Account Currency:	
Bank Account Number:	

Previous relevant experience: 3 contracts



Name of previous contracts	Client & Reference Contact Details	Contract Value	Period of activity	Types of activities undertaken

3.2. BIDDER'S DECLARATION

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Ethics: By submitting this Proposal/Quote, I/we guarantee that the bidder has not engaged in any improper, illegal, collusive, or anti-competitive arrangements with any competitors; has not directly or indirectly contacted any buyer representative (aside from the point of contact) or gather information regarding the RFP; and has not attempted to influence or offer any type of personal inducement, reward, or benefit to any buyer representative.
<input type="checkbox"/>	<input type="checkbox"/>	I/We affirm that we will not engage in prohibited behavior or any other unethical behavior with CARE or any other party. We also affirm that we have read the general clause and conditions included in this RFP and that we will conduct business in a way that avoids any financial, operational, reputational, or other undue risk to CARE.
<input type="checkbox"/>	<input type="checkbox"/>	Conflict of interest: I/We warrant that the bidder has no actual, potential or perceived Conflict of Interest in submitting this Proposal/Quote; or entering into a Contract to deliver the Requirements. CARE Procurement's Point of Contact will be notified right away by the bidder if a conflict of interest occurs during the RFP process.
<input type="checkbox"/>	<input type="checkbox"/>	Bankruptcy: I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal issues that could hinder the ability to conduct business.
<input type="checkbox"/>	<input type="checkbox"/>	Offer Validity Period: I/We confirm that this Proposal/Quote, including the price, remains open for acceptance for the Offer Validity.
<input type="checkbox"/>	<input type="checkbox"/>	I/We understand and recognize that you are not bound to accept any proposal you receive, and we certify that the goods offered in our Quotation are new and unused.
<input type="checkbox"/>	<input type="checkbox"/>	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorized by the Organization/s to make this declaration on its/their behalf

Supplier Name:	
Title/Designation:	
Company Name:	
Date:	
Signature	



4. CONDITIONS AND GUIDELINES FOR SUBMISSION OF PROPOSAL

4.1. PROPOSOSAL GUIDELINES

This Request for Proposal represents the requirements for an open and competitive process.

All vendors must provide written notification via email to som.consultant@care.org of their intent to participate, or not to participate in the bidding process on **June 4th, 2024**.

Proposals will be accepted until **11:59 PM EST on June 4th, 2024**, delivered via email solely to som.consultant@care.org, no later than the above specified date.

Any proposals received after this date and time will not be accepted. All proposals must be signed by an official agent or representative of the company submitting the proposal.

If the organization submitting a proposal must outsource or contract any work to meet the requirements contained herein, this must be clearly stated in the proposal. Additionally, all costs included in the proposals must be all-inclusive to include any outsourced or contracted work. Any proposals which call for outsourcing or contracting work must include the name and description of the organizations being contracted.

All costs must be itemized to include an explanation of all fees and costs.

Contract terms and conditions will be negotiated upon selection of the winning bidder for this RFP. All contractual terms and conditions will be subject to review by the CARE legal department, and will include scope, budget, schedule, and other necessary items pertaining to the project.

You must respond to every subsection including statement, question, and/or instruction without exception.

Any verbal information obtained from, or statements made by representatives of CARE shall not be construed as in any way amending this RFP. Only such corrections or addenda as are issued in writing by CARE to all RFP participants shall be official. CARE will not be responsible for verbal instructions.

4.2. PROJECT PURPOSE AND DESCRIPTION

CARE is issuing this RFP (Request for Proposal) soliciting qualified bidders to submit proposals intended **TOR for Independent Evaluation services for the Promotion of resilience and inclusive social cohesion in Somalia & Somaliland (PRESOCO Project) Endline Evaluation**

Submit a response that complies with the minimum requirements contained herein.

1- Introduction

The project is seeking to procure the services of an independent evaluation company to conduct a gender sensitive, inclusivity- and complexity-aware mixed-methods evaluation study. The endline evaluation will assess the economy and efficiency of delivery, effectiveness, and equity of the intervention in achieving project outcomes and establish the results of the project at outcome and output levels, as well as identifying lessons learnt and potential unintended results.

2- Background

CARE Somalia implements various programs comprising food security and livelihoods, education, water and sanitation, governance and peacebuilding, and health across different regions in Somalia helping the most vulnerable households to cope with the different risks they face and achieve self-reliance. It has identified and selected three impact thematic areas (Climate, water food and nutrition thematic impact area. Humanitarian thematic impact area. and Education & Gender empowerment thematic impact areas) as its core programming focus/strategy and each program has a comprehensive Theory of Change spanning over 10-15 years of the implementation period. CARE's approach acknowledges that shocks and stresses are a likely occurrence and will work with the communities themselves to map and identify the negative coping strategies which have a long-term detrimental effect on families and communities. CARE's experience in Somalia and globally also suggests that inequitable distribution of rights, resources, and power is strongly influenced by gender. CARE's approach, therefore, acknowledges that gender is a critical factor in understanding vulnerability – and thus resilience – and the promotion of gender equality and the empowerment of women is a proven strategy to overcome poverty. CARE's resilience approach focuses on securing and enhancing what people already have against predictable shocks, and strengthening governance and monitoring systems to ensure that dynamic and cumulative risks are understood and inform planning at all levels from household upwards. In addition, resilience-building strategies need to be rooted in a holistic, responsive approach that addresses the intra-household disparities and creates the enabling environment to correct the wide range of risks and barriers that women face. Therefore, a two-pronged approach is necessary, focusing on technical capacity to withstand shocks and secure livelihoods, and shifts in gender power relations and behaviors. CARE's resilience building includes good governance and women's empowerment as crucial paths for sustainably improving resilience to recurring shocks and stresses.

3- Project Background Summary

CARE Somalia received funds from the German Ministry of Development to implement a project that strengthens the economic and social resilience of vulnerable groups such as (agro)pastoralists, internally displaced persons and returnees at the individual, household, and community levels in a person-centered approach. The project's duration started from 1st August 2021 to 31st July 2024.

The overall goal of the project is to: Strengthening the resilience of chronically vulnerable people and local systems in Somalia to cope with recurrent shocks and stresses and to adapt to the impacts of climate change and ongoing conflict. The project has four specific outcomes which are:

Item #	Other Requirements	
1	Delivery Date & Time	Bidder shall deliver the service at least <u>_30 days</u> after Contract signature.
2	Delivery Terms (incoterms)	<input type="checkbox"/> EXW [Ex-works (Place)]
		<input type="checkbox"/> FCA [Free Carrier (Port)]
		<input type="checkbox"/> FAS [Free Along-Side Ship (Port)]
		<input type="checkbox"/> FOB [Free On-Board (Port)]
		<input type="checkbox"/> CFR [Cost, & Freight (Port)]
		<input type="checkbox"/> CIF [Cost, Insurance & Freight (Port)]
		<input type="checkbox"/> CPT [Carriage Paid-To (Place)]
		<input type="checkbox"/> CIP [Carriage & Insurance Paid-To (Place)]
		<input type="checkbox"/> DAP [Delivered at Place (Place)]
		<input type="checkbox"/> DPU [Delivered at Place Unloaded (Place)]
		<input checked="" type="checkbox"/> DDP [Delivered Duty Paid (Place)]
3	Custom Clearance (Must be linked to Incoterms at origin)	<input type="checkbox"/> Not Applicable. Shall be done by _____
		<input type="checkbox"/> Shouldered by CARE
		<input checked="" type="checkbox"/> Supplier/ Bidder
		<input type="checkbox"/> Freight Forwarder
4	Exact Address(es) of Delivery Location	Please provide addresses
5	Warranty Period	Standard Manufacturer's Warranty (if applicable)
6	Payment Terms	30 Days upon Receipt of items
7	Quotation Validity	The quote needs to be valid for 90 days to cover all the days from bidding up to the award process. However, once the contract has been released, it shall be valid for the same coverage as reflected in the requirement above.

1.6. PROJECT TIMELINE

All bidders are advised to strictly follow the below timeline as noted.

Any technical questions arising during the preparation of your response to this RFP should be submitted in writing via email(mumin.mukhtar@care.org) to no later than **28th May 2024**

Schedule of Activities/ To-do	Date of the Activity/ Deadline of Submission	Responsible	Remarks
RFP Issued	May 22 nd 2023	CARE	
TOR for Independent Evaluation services for Promotion of resilience and inclusive social cohesion in Somalia & Somaliland	4 th June 2023,	Supplier	Deadlines must be strictly observed.

(PRESOCO Project) Endline Evaluation			
Deadline for submission of clarification questions to CARE	28 th May 2024	Supplier	Deadlines must be strictly observed.
CARE to answer all clarifications	Until 28 th May 2024	CARE	
Supplier's Deadline of Submission of Proposal	4 th June 2023	Supplier	Deadlines must be strictly observed.
Finalists selected	n/a	CARE	Upon notification, the contract negotiation with the winning bidder will begin immediately.

1.7. PROJECT REQUIREMENTS

a. Technical Requirements

a.1 Technical Proposal of the Product

See below TOR

TOR for Independent Evaluation services for Promotion of resilience and inclusive social cohesion in Somalia & Somaliand (PRESOCO Project) Endline Evaluation

4- Introduction

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globally also suggests that inequitable distribution of rights, resources, and power is strongly influenced by gender. CARE’s approach, therefore, acknowledges that gender is a critical factor in understanding vulnerability – and thus resilience – and the promotion of gender equality and the empowerment of women is a proven strategy to overcome poverty. CARE’s resilience approach focuses on securing and enhancing what people already have against predictable shocks, and strengthening governance and monitoring systems to ensure that dynamic and cumulative risks are understood and inform planning at all levels from household upwards. In addition, resilience-building strategies need to be rooted in a holistic, responsive approach that addresses the intra-household disparities and creates the enabling environment to correct the wide range of risks and barriers that women face. Therefore, a two-pronged approach is necessary, focusing on technical capacity to withstand shocks and secure livelihoods, and shifts in gender power relations and behaviors. CARE’s resilience building includes good governance and women’s empowerment as crucial paths for sustainably improving resilience to recurring shocks and stresses.

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The overall goal of the project is to: Strengthening the resilience of chronically vulnerable people and local systems in Somalia to cope with recurrent shocks and stresses and to adapt to the impacts of climate change and ongoing conflict. The project has four specific outcomes which are:

-
- | | |
|------------------|--|
| Outcome 1 | Enhanced food and nutrition security through increased household food production, development of alternative livelihoods, and adoption of safer hygiene, and nutrition practices at project end. |
| <hr/> | |
| Outcome 2 | Improved management of community infrastructure and basic services at project end to support sustainable environmental, social, and economic rehabilitation and development practices. |
| <hr/> | |
| Outcome 3 | Increased capacity of government and local institutions in disaster risk reduction and management, including COVID-19, at project end, support minimization of climate-related and other external shocks. |
| <hr/> | |
| Outcome 4 | Structures and communities are able to coordinate support, resolve conflicts, and change harmful gender norms at the end of the project to promote an enabling environment for sustainable development and peaceful, equitable, and inclusive coexistence. |
-

7- Project Implementation Scope Area

This BMZ funded project was implemented in the districts of Afamdow and Badhadhe (Lower Juba), Hobyo (Mu-dug), and Erigavo (Sanaag Somaliland). Drought is projected to intensify significantly in all three regions in 2021, with severe consequences including dried-up water sources, miscarriages among livestock, and dwindling pastureland [8]. The Lower Juba region in southern Somalia has been plagued by instability since the civil war. The social and economic infrastructure is inadequate, and the regional administration is unable to provide basic services.

Since the region is mostly under government control again, it has experienced a steady influx of internally displaced people, mainly from Mogadishu, and returnees from Kenya, putting additional pressure on depleted resources. In Badhadhe district, in southern Lower Juba, fishing, livestock and agriculture are the main sources of income, leaving the population highly vulnerable to climate-induced shocks and climate change. The Mudug region is the most centrally located region in Somalia, with Hobyo being the largest district. The district suffered during the civil war and was without a functioning administration for a long time. Hobyo is regularly plagued by drought and insecurity, including piracy. Due to the level of insecurity, many pastoral households left the region and migrated to cities, which resulted in a loss of livestock. Fishing is the main economic activity in the region and seems to employ mostly youth. Nevertheless, the unemployment rate among youth is high and access to education is low. Sanaag is a region in northern Somalia under the regional administration of Somaliland. Although the political situation appears stable, the region's geographic location between Somaliland and Puntland makes it highly volatile. Almost the entire population of the Erigavo district raises livestock [10]. Social facilities such as schools and hospitals are available, but quality and provision are inadequate.

8- Evaluation Purpose:

The overall purpose of the study is to evaluate the project's impact on the lives of the beneficiaries and its contribution towards the project's main goal: The study aims to assess the project's implementation in terms of its efficiency and effectiveness, while also considering factors such as equity and sustainability in achieving the desired outputs and outcomes. The study will provide an overview of the status of all project indicators compared to baseline findings and offer valuable recommendations for future programming of resilience projects. Key evaluation questions include.

Evaluation Questions

The endline evaluation will address the following questions:

1. Process – Was the project successfully designed and implemented?
2. Impact – What impact did the project have on the project outcomes? How and why was this impact achieved?
3. VfM – Did the project demonstrate a good VfM approach?
4. Effectiveness – What worked (and did not work) to enhance the resilience of chronically vulnerable people and local systems to cope with recurrent shocks and stresses and to adapt to the impacts of climate change and ongoing conflict.
5. What impact did the project have on various beneficiary population groups including youths, people living with disabilities, and those from minority groups.
6. Sustainability – How sustainable were the project activities and was the project successful in leveraging additional interest and investment?

Below are key research questions under each of the project research thematic areas?

Food and nutrition security

- What were the primary factors, both internal to the project and external, that most significantly contributed to the improvement of food and nutrition security among the target households?
- How have the project gender specific interventions or approaches influenced the outcomes of the project, particularly concerning household food security?
- How effectively did the strengthening of livestock and agricultural production systems contribute to the increased food production at the household level?
- In what ways did community safety nets and social protection systems help mitigate the use of negative coping mechanisms among the vulnerable populations?
- Evaluate the effectiveness of the training and resources provided to youth and Village Savings and Loan Associations (VSLAs) in diversifying their livelihoods. How have these efforts impacted the community's economic resilience?
- To what degree were the project's outputs achieved as planned? Identify key factors that facilitated the successful implementation of project outputs.
- What were the main obstacles that hindered the achievement of the project outputs? How were these challenges addressed, and what remained unmitigated?
- What are key lessons learned in promoting food and nutrition security?

Management and governance of community infrastructure and basic services

- What specific factors, internal and external, have played a pivotal role in the successful achievement of improved management of community infrastructure and basic services as outlined in the project outcome?
- How has gender equity been addressed and integrated into the planning and implementation of infrastructure and basic service management of this initiative?
- What barriers were encountered in the development and implementation of natural resource management plans, and how were these barriers effectively resolved?
- To what degree were the project's outputs achieved as planned? Identify key factors that facilitated the successful implementation of project outputs.
- What were the main obstacles that hindered the achievement of the project outputs? How were these challenges addressed, and what remained unmitigated?
- What are key lessons learned in promoting sustainable environmental practices that could inform future projects?

Institutional Strengthening in Disaster Risk Reduction and Management

- What project factors contributed most significantly to the increased capacity of government and local institutions in disaster risk reduction and management?
- To what extent were the contingency plans effective in reflecting the diverse needs of all groups in the community?
- How effectively did innovative and diverse funding mechanisms support the implementation of Community Action Adaptation Plans (CAAPs)?
- Evaluate the gender responsiveness of the contingency plans and CAAPs. Were the diverse needs of different gender groups considered effectively?

- What barriers did the project encounter in implementing innovative funding mechanisms, and how were these overcome?
- Evaluate the effectiveness of the training programs on disaster risk management provided to local communities. Did they adequately address the specific risks associated with climate change?
- What were the key lessons learned from the project that could be applied to similar disaster risk reduction initiatives?
- Investigate how gender considerations were integrated into the project decision-making processes.

Women Empowerment and Governance for Sustainable and Peaceful Coexistence

- How effective were the strategies used to strengthen the capacities of local governments and community-based structures in conflict prevention and resolution?
- To what extent did the project encourage and facilitate women's active participation in public life and leadership roles?
- What were the primary factors that contributed to successes or shortcomings in strengthening conflict resolution and social inclusion mechanisms?
- In what ways did the project outputs facilitate or hinder the development of an enabling environment for equitable and inclusive coexistence?
- Identify the barriers encountered in promoting women's participation in public life and how they were addressed.
- Investigate how gender considerations were integrated into the development and implementation of the project outputs.
- Measure the extent of improvement in public perceptions towards gender norms and equality as a result of the project.
- What are key lessons learned in strengthening the capacities of local governments and community-based structures in conflict prevention and resolution?

9- Scope of work

During this evaluation, the consultant shall interact with a wide range of respondents or informants such as, beneficiaries who benefitted from the project including but not limited to , literacy and numeracy VSLAs Beneficiaries , VSLA members, CfW beneficiaries, village committee members, Kitchen garden beneficiaries , WASH infrastructure beneficiaries and relevant government departments and authorities including, Somaliland Ministry of Water Resources Development, Somaliland National Disaster Preparedness and Food Reserve Authority (NADFOR), Somaliland Ministry of social affairs, Ministry of energy and water resource development FGS, , implemented partners etc. Below is the expected samples size for both qualitative and quantitative assessments.

Endline Research Design

The table below outlines the data collection and total sample size per location.

Household Survey and VSLA Assessment

Region	District	Site Sites	Sample Size
Sanaag	Erigavo	Dayaxa, Fiqifuliye Ilad Dugbax, Kalmac, Midhisho, Maydh, Shimbirale	256
Lower Juba	Afmadow	Afmadow Town, Deg-elema, Dhobley, Diif	210
	Badhadhe	Buur Gabo, Hosingo, Kamboni	75
Mudug	Hobyo	Ceel Dibir, Hobyo Town, Wisil, Xero dhagaxley	164
Grand Total			705

Qualitative Assessments

Region	District	Site Sites	FGDs	KII
Sanaag	Erigavo	Dayaxa, Fiqifuliye Ilad Dugbax, Kalmac, Midhisho, Maydh, Shimbirale	24	8
Lower Juba	Afmadow	Afmadow Town, Deg-elema, Dhobley, Diif	16	4
	Badhadhe	Buur Gabo, Hosingo, Kamboni	12	4
Mudug	Hobyo	Ceel Dibir, Hobyo Town, Wisil, Xero dhagaxley	16	4
Grand Total			68	20

10- Evaluation methodology

The evaluation design follow a similar methodology used at baseline. The consultant shall apply both Qualitative and quantitative research methodology for using comprehensive participatory approaches; Including literature reviews; meeting and interviewing project staff, officials in relevant government authorities; visiting the target villages and interviewing direct project beneficiaries (VSLA members, VC members, CfW beneficiaries, etc.) and stakeholder consultations. The consultant is expected to develop and use data collection tools (questionnaires,

key informant, and semi-structured interview schedules, focus group discussion guides, etc.) as appropriate to the sampling process employed.

11- Sampling

The consultant(s) will employ a similar sample design used at baseline and the sample sizes for the various groups is outlined under the scope of work.

12- Project milestones

The consultant is required to include the milestones listed below in their detailed work plans, covering a period of not more than 30 days starting from June 15, 2024

Milestone
Draft Inception Report submitted for review and comments
Final Inception Report + Revised tools submitted
Translation of tools from English to Somali and back translation
Electronic versions of tools
Training and Pilot testing
Endline research starts
Endline research completed
Draft Endline Study Report submitted for review
Review by Project Management and stakeholders completed / comments provided to Supplier
Supplier addresses comments and revises third evaluation round Report
Final third evaluation round Report submitted

13- Budget

The budget prepared by the consultant should cover all the activities of the study, including data collection, data cleaning, analysis, and reporting. This budget is inclusive of all costs covering team member costs, travel or transport within the country, research costs (enumerators) and any other costs associated with the completion of the work including where required costs for reasonable adjustment. 30% after inception report and 70% after approval of report

14- Deliverables/Key tasks of the consultant

- Review the project’s log frame, project proposal, project baseline report and project annual reports.
- Submit an inception report (draft and final), that outlines the research methodology, including data collection tools, detailed analysis framework, ethical approach, quality control plan, limitations, enumerator training plan, and detailed work plan outlining all tasks to be completed by each of the members of the survey team.
- The tools will be shared and approved by CARE before starting field work.

- Develop sample size and consult with CARE’s program quality unit
- Visit project sites and carry out data collection.
- Consult with relevant stakeholders for their views on the project.
- Debrief CARE Somalia/Somaliland after completing the assignment and validate the findings prior to submitting final report
- Prepare and submit final evaluation report to CARE Somalia/Somaliland as per time frame set in the ToR. Refer to section 14 for the detailed report format.

15- Responsibilities of CARE

- Provide relevant documents/resources project proposal, baseline report, and project annual reports for desk review.
- Officially introduce the consultants to relevant stakeholders
- Review and approve the study instruments/tools
- Support supervision of the consultant during the entire process of evaluation planning, field data collection and reporting
- Provide input to the draft report and final report

16- Professional Experience/ requirements

- A consultant with strong knowledge and experience covering the key result areas of the project is recommended for this evaluation.
- Experience in humanitarian and development contexts.
- The consultant should have a minimum of 5 years of working experience in the dry lands of the Horn of Africa. Additionally, they should provide CARE with the three most recent reports related to this study.
- The Consultant should also have demonstrated experience in evaluating humanitarian and development projects focusing on strengthening drought resilience capacity, disaster preparedness and emergency response.
- The Consultant should have at least have a degree in disaster risk management,
- the team should include skills and expertise required to design, plan, and conduct mixed-methods impact evaluation,
- Skills in quantitative and qualitative data collection and analysis, drawing findings from multiple sources and handling potential contradictions between data sets; using justified approaches for analysis of qualitative data.
- Relevant subject matter knowledge and experience: knowledge and experience required on conducting endline evaluations.
- sound knowledge of the Somalia/Somaliland context and the geographical area of the operation and demonstrated ability to manage the available time and resources to work with tight deadlines.
- The Consultants should be independent from the parties involved.

- The consultant should have good understanding of participatory methodologies and must be fluent in spoken and written English. The consultant should be able to analyze and collect data using appropriate statistical packages if needed.
- He/she should have demonstrated knowledge and understanding of disaster risk reduction, climate change adaptation, resilience building, food security and livelihoods in arid and semi-arid areas.
- Experience in humanitarian and development contexts.
- First-hand knowledge of the socio-cultural, economic, political situation in Somalia/Somaliland will be an added advantage.
- Strong analytical and writing skills and the ability to clearly present findings and draw practical conclusions and recommendations.
- Evaluation of previous BMZ funded projects is an advantage.

17- Reporting

The evaluator will write and produce a precise final report (minimum 20 pages and maximum 30 pages) written in simple and understandable English. The draft report is to be shared with field teams and discussed with CARE Somalia. Comments and inputs from CARE will be included in the final report.

The following report format to include:

- a) Cover page: Title of the evaluation with the title of the project, names and logos of the donor and implementing partner, consultants'/firm's name and address and dates of the evaluation)
- b) Table of contents: Executive summary (a maximum of 3 pages), main report including the findings, conclusions, lessons, and recommendations for improving future resilience initiative.
- c) Annexes
 - Terms of Reference.
 - List of persons / organizations interviewed.
 - List of literature and documents consulted.
 - List of sites visited.
 - Examples of case studies
 - List of abbreviations
 - Submit 3 hard and 3 soft copies of the final report to CARE.

18- Expression of Interest

Any person/firm interested in carrying out this evaluation should send an expression of interest comprising:

- a) Technical proposal including the methodology and work plan to comply with the requirements of the evaluation.
- b) Financial proposal: consultants expense including transportations and enumerators cost
- c) CVs of the persons to carry out the evaluation.

Annex 1: Outcome and Outcome Indicators

Outcome	Indicators
Outcome 1	<p><u>Indicator 1.1:</u> 65% of target households (at least 50% female headed, FHH) reporting increased income (at least 25%) at the end of the project due to increased agricultural or livestock production.</p> <p><u>Indicator 1.2:</u> 60% of people trained (40% of whom are female) report increased income (by at least 25%) by project end due to professional skills and/or capacity.</p> <p><u>Indicator 1.3:</u> 20% decrease in the proportion of target households practicing negative coping mechanisms (as measured by the Reduced Coping Strategy Index and disaggregated by household head and livelihood) by the end of the project.</p> <p><u>Indicator 1.4:</u> 45% of target households report improved nutrition practices as a result of nutrition education and the establishment of kitchen gardens by the end of the third year.</p>
Outcome 2	<p><u>Indicator 2.1:</u> 60% of the target population report an increase in available arable and pastureland by the end of the project.</p> <p><u>Indicator 2.2:</u> 30% increase in land area rehabilitated and managed for community use by the end of the project.</p> <p><u>Indicator 2.3:</u> 20% increase in households with year-round access to multipurpose water (for irrigation, domestic use & livestock) in the target regions by the end of the project.</p> <p><u>Indicator 2.4:</u> 80% (8 out of 10) of producer associations report increased income from agricultural value chains by end of project.</p>
Outcome 3	<p><u>Indicator 3.1:</u> 60% of community members report reduced impact of droughts and floods and other shocks compared to previous years due to improved implementation of contingency plans and use of emergency funds at the end of the project.</p> <p><u>Indicator 3.2:</u> 20% of community projects selected and promoted are partially funded through community contributions and crowdfunding activities by the end of the project.</p> <p><u>Indicator 3.3:</u> 80% of community members reporting increased awareness and use of COVID-19 prevention measures at the end of Year 3.</p>
Outcome 4	<p><u>Indicator 4.1:</u> 50% of the target population report by the end of the project on having structures in place to respond appropriately and quickly to disputes and SGBV incidents.</p> <p><u>Indicator 4.2:</u> 60% of the target population consider SGBV to be less acceptable at the end of the project and report intention to take positive measures to mitigate</p>

Outcome Indicators

SGBV (not exposing daughters to FGM, providing girls access to education, supporting women's empowerment, etc.).

Indicator 4.3: 70% of women reporting increased participation in decision-making at community and household levels at the end of the project.

Indicator 4.4: 30% increase in women in leadership positions within their respective communities by the end of the project.

Indicator 4.5: 70% of NGOs in Somalia are actively participating in interagency coordination at the national and regional levels by the end of the project, contributing to the generation and use of information for improved delivery of humanitarian and development assistance.

Compliance with Requirements

	Yes, we will comply	No, we cannot comply	If marked as “No”, please provide counter proposal
Minimum Technical Specifications	<input type="checkbox"/>	<input type="checkbox"/>	
Delivery Lead Time	<input type="checkbox"/>	<input type="checkbox"/>	
Delivery Term (INCOTERMS)	<input type="checkbox"/>	<input type="checkbox"/>	
Warranty Period (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>	
Validity of Quotation	<input type="checkbox"/>	<input type="checkbox"/>	
<i>Payment Terms (30 Days after service delivery)</i>	<input type="checkbox"/>	<input type="checkbox"/>	
<i>Other Requirements (Please specify)</i>	<input type="checkbox"/>	<input type="checkbox"/>	

CARE will review proposed budgets and pricing after the initial review of the criteria above.*