

## **INVITATION TO TENDER**

**Consultancy:** Green Road for Water (GR4W)

**Project: Lot 3:** Reforestation, afforestation & land restoration in locations adjacent to Burao, Somaliland

**Project Holders:** WHH, CL and ACTED

**Location:** Burao, Somaliland

SPR NO: SOM 1068027

Tender Reference No: SOM1068/2024/032

## **ABOUT WELTHUNGERHILFE**

Welthungerhilfe is one of the largest private aid organizations in Germany and has no political nor religious affiliations. It was one of the first global initiatives in the fight against hunger when it was founded in 1962 as the German chapter of the Freedom from Hunger campaign, which was led by the UN Food and Agriculture Organization (FAO). From rapid disaster relief to reconstruction and long-term development cooperation projects with local partners, we provide assistance from a single source. Since its foundation, WHH has provided 2.25 billion EUR of funding for more than 6,600 projects in 70 countries.

Welthungerhilfe has been active in Somaliland since 2001 (Currently operates Awdal, Waqooyi-Galbeed, Togdheer and Sool Regions) and has recently expanded its operations into and South/Central Somalia in 2022 through cooperation with local implementing partners. Welthungerhilfe's strategic focus is on building resilience and strengthening local humanitarian leadership, with 2023-2024 activities also seek to respond to the present drought crisis through humanitarian relief. Welthungerhilfe has active projects in Mudug, Galagudd, Gedo and plans to expand its intervention in Bay and Hiran regions. The core areas of Wlethungerhilfes' work in South Central Somalia include: Humanitarian emergency assistance, Food Security, Resilience programs-agriculture, WASH and infrastructure rehabilitation and infrastructure restoration.

### **About the project**

Welthungerhilfe (WHH) has secured funding from the European Union for Lot 3: Reforestation, afforestation & land restoration in areas adjacent to Burao, Somaliland. The overarching goal of the proposed project is to contribute to systemic climate-change resilience, food, fodder and water security in vulnerable communities in Burao, Somaliland. This objective hinges on two key outcomes: Targeted vulnerable Somali communities apply dryland specific reforestation, afforestation and sustainable rangeland/ agricultural land management practices in addition to applying climate smart agro-pastoral and pastoral production and water supply practices.

### **Purpose/Objective**

The objective of this consultancy is to address watershed management deficiencies and leverage opportunities for sustainable water management and climate adaptation. A scoping study that was conducted in the region revealed an existence of significant potential for water harvesting along roads, estimated at 300 m<sup>3</sup> per kilometer of road, annual harvest. Therefore, this underscores the importance of integrating water management strategies into road rehabilitation efforts. The proposed project seeks to pilot various GR4W measures in four communities, including the construction of drifts, motorable sand dams, raised roads, and water-spreading ditches. These measures not only enhance water availability but also protect road infrastructure and the surrounding environment.

The specific objectives of the GR4W consultancy are the following:

- Conduct a workshop with relevant government agencies such as the Somaliland Development Roads Authority, local government, and the Ministry of Environment Climate Change to deepen their understanding of the GR4W concept and ensure successful implementation of GR4W interventions.

- Collaborate with other stakeholders to jointly assess and select suitable roads for implementing GR4W initiatives in Burao, Somaliland.
- Prepare informative booklets on the GR4W concept to serve as essential resources for project stakeholders, facilitating a deeper understanding of the initiative.

**Refer to the TOR for specific details under each specific objective.**

### Important Dates:

Welthungerhilfe will strictly observe the following important dates to guarantee timely delivery of the service. Potential bidders are also expected to strictly observe this timeline; failure to do so will automatically lead to disqualification from participation in the tender competition process.

#	Process	Date	Time
1.	Tender publication date	24.04.2024	
2.	Deadline for submission of tender/tender	05.05.2024	23:59 PM
3.	Deadline for submission of enquiries / questions	04.05.2024	12.00

### 1. Tender Overview

This is a Public invitation to express interest in the above-mentioned service provision.

The following documents constitute the tender dossier:

A. Tender invitation (this document)

B. Annexes

I: Supplier Declaration

III: Terms and Conditions for International Procurement of Goods and Services

III. Terms of Reference

### 2. Expertise of the consultant/bidders

This service would require a consultant able to work in the technical area and context without any limitations.

#### Expected Profile of the Lead Consultant:

- **Educational background:** A holder of a master's degree in the field of environmental science, natural resource management, or a related discipline. Specialized training or experience in Green Road for Water (GR4W) is highly desirable
- **Professional experience:**
  - Minimum 5 years of relevant professional experience (local economic development, value chain development, strategic planning etc)
  - Extensive experience in workshop facilitation, including developing materials, structuring content delivery and engagement with diverse stakeholders.
  - Technical knowledge and experience in implementing Green Road for Water concept
  - Good knowledge of environmental conservation and infrastructure development
- **Skills and experience:**
  - Excellent communication skills and the ability to interact effectively with a wide range of stakeholders at institutional and community levels.
  - Fluency in English (oral and written). Ability to communicate in Somali language is preferred and highly advantageous
  - Familiarity with working in a rural context with special preference to Somaliland or similar contexts.
  - Experience working with international NGOs and development agencies on similar consultancies. h. Fluency in English, oral and written. i. The ability to communicate in Somali is a strong advantage
  - Practical experience in Somaliland or similar contexts is an added advantage.

### **3. Documents and information to be submitted**

- Technical Narrative (Proposal) detailing the methodology, and activity schedule)
- Financial Proposal/ offer for the consultancy
- CV of the consultant with at least 2 contactable referees.
- Proof of previous relevant experience (examples of projects and clients; reference contacts),
- Valid Registration Certificate, Tax compliance certificate
- Completed and signed WHH Supplier Declaration form contactable references of similar work
- Sample similar or related work done in the last 3 years, preferably in Somaliland or similar contexts

### **4. Participation**

The tender is open to interested eligible consultancy companies or individuals, with legal authority to work in Somaliland with proven relevant experience as stated in section 2 of this document

### **5. Anti-Terrorism Policy**

The Contracting Authority renounces all forms of terrorism and will never knowingly support, tolerate or encourage terrorism or the activities of those who embrace terrorism or money laundering. Consistent with numerous United Nations Security Council resolutions, including S/RES/1269(1999), S/RES 1368(2001), and S/RES1373(2001) and the European Union, the Contracting Authority is firmly committed to the international fight against terrorism and, in particular, against the financing of terrorism. The Contracting Authority's policy ensures that none of its and its donor funds are used, directly or indirectly, to support individuals or entities associated with terrorism or money laundering. Therefore, the Contracting Authority will regularly match their suppliers and Service providers against the Sanctions lists. By submitting an offer, suppliers and service providers agree to this.

### **6. The language of the bid**

The tender, all correspondence, and documents related to the tender exchanged by the bidder and the Contracting Authority (WHH) must be written in the language of the procedure, which is the English language.

### **7. Contradiction or errors in the bid documents**

If the bidder notices contradictions or errors in the bid document or unclear specifications, the bidder must clarify the issue by making queries before the deadline for submitting **inquiries/questions** (Refer to important dates).

WHH hereby commits to clarify all queries to all interested bidders upon request in email/ messaging form in the given email shared by the procurement department.

### **8. Alteration or withdrawal of bids**

Bidders may alter or withdraw their tenders by written notification through official email before submitting the bid document. No bid may be altered after this deadline. Withdrawals must be unconditional and will end all participation in the tender procedure.

No bid may be withdrawn in the interval between the deadline for submission and bid opening of bids and the expiry of the tender validity period. Any correction of information must be explicit and confirmed in email/messaging form.

### **9. Errors in Calculations**

Bids submitted by interested bidders will be checked for any arithmetical errors in computation and summation. Errors will be corrected by the evaluation committee as follows:

- Where there is a discrepancy between figures and words, the amount in words will be considered.
- Where there is a discrepancy between a unit price and the total amount derived from the multiplication of the unit price and the quantity, the unit price as quoted will be the price considered.

- Amounts corrected in this way will be binding on the bidder. If the bidder does not accept them, its bid will be rejected.

## 10. Deliverables and Timeframe

The expected duration for this consultancy is roughly **10 calendar days**, excluding travel dates, commencing from the date of signing of the contract.

The consultant will be expected to deliver any of the following as required during the whole duration of the contract:

- **A comprehensive guide for the workshop**, including workshop materials and a facilitation approach, prepared and utilized during the workshop to ensure structured and effective delivery of content.
- **Conduct workshop**: A structured and effectively facilitated workshop on the GR4W concept delivered to relevant government agencies, ensuring increased understanding and readiness for GR4W interventions among participants.
- **Comprehensive workshop report**: A detailed report documenting the proceedings, discussions, and outcomes of the GR4W workshop, serving as a valuable record and informing future actions and decision making related to GR4W initiatives.
- **Joint assessment and road selection**: Completion of a joint assessment with stakeholders to select suitable roads for GR4W initiatives in Burao, Somaliland, facilitating the planning and implementation of GR4W interventions in targeted areas.
- **A short report on joint assessment**: The joint assessment aims to guide the project team in implementing GR4W initiatives and offer recommendations for these measures- exactly what activities should be done in identified roads. Document a concise summary of the findings and decisions made during the joint assessment process and an overview of identified locations for GR4W initiatives.
- **Informative booklets on the GR4W concept**: Creation of informative booklets explaining the GR4W concept, it should be designed in a way that it can be used for community engagement and awareness, available in both printed and digital formats, to enhance participants' knowledge and serve as essential resources for ongoing projects and future similar engagement and implementation efforts.
  - Printed GR4W Concept Booklets: two physical copies of informative booklets that detail the GR4W (Green Roads for Wildlife) concept. These printed materials will serve as tangible resources, providing detailed information and guidance on GR4W initiatives.
  - Soft Copies for Reproduction: provide digital versions of the GR4W concept booklets in soft copy format. These digital copies will enable participants to reproduce the materials as needed.

## 11. Prices

All prices in your proposal must be indicated in the **USD ONLY**. Quotations stated in other currencies will not be considered in the awarding process.

## 12. Confidentially

All documents and data acquired from documents during interviews and meetings are confidential and used solely for the consultancy purposes. The documentation and all material linked to the service provision (produced by the service provider) are confidential and always remain on the property of Welthungerhilfe.

## 13. Ordering Party / Consignee

Deutsche Welthungerhilfe e.V.

Hargeisa, Masale area Behind  
Ambassador Hotel Close to  
Djibouti Consulate.

#### 14. Selection and Evaluation Criteria of the bidders

Bids submitted by qualified tenderers will be assessed. Tenderers that are not qualified according to the requirements below will be notified thereof. Failure to submit the requested documentation may result in the rejection of the tender.

The evaluation will be conducted as follows;

No.	Criteria	Points
1	Demonstrated understanding of the objectives/purpose and components of the assignment's subject matter	30
2	<b>Methodology and implementation plan:</b> a. Details and quality (adequacy) of the methodology proposed for the assignment b. A detailed implementation plan/ workplan indicating the time frame – organization and allocation of work. c. Delivery date of the assignment	30
3	Detailed description of the proposed consultant or team, with CVs of the proposed team leader and other key team members, if any: a. CVs of the lead consultant, and copy of masters degree certificate in the stated fields	20
4	Experience a. Demonstrated experience with similar assignments.(Sample copies of previous work) b. Experience working with Welthungerhilfe, international donors, and development agencies. c. Additional resources and logistics that can be made available to conduct the assignment. d. Competitiveness of a financial proposal (realistic budget). e. Coherence of the financial proposal with the methodology. f. Tax compliance certificate.	20
	<b>Total points</b>	<b>100</b>

#### Note:

The technical evaluation precedes the financial evaluation. Only bidders who meets the technical evaluation score (minimum score 50/70) will be considered for financial evaluation. The sum of the technical and financial will determine the winner of the bid.

Technical Score (70%)

Financial Score (30%)

Bidders who meet the technical minimum score / requirement could be engaged in negotiation.

#### Other required documents:

Legal documents of a company will be a primary criteria for inclusion or exclusion from the process.

#### 15. Rights and obligations:

##### I. Participation

Any company or individual with the required technical capacity, as outline in the ToR to provide the needed service may participate in this tender. At the request of WHH, the bidder must provide evidence of its expertise, reliability, and performance. Participation in this award procedure is free of charge. However, no mutual legal claims can be derived from participation until the Contract concludes.

##### II. Confidentiality

In this context, the contracting authority sends tender documents to the partner. On the sending of the tender documents and, if applicable, subsequent discussions and the conclusion of a contract, confidential information about the contracting authority may be disclosed to the Partner. Against this background, the contracting parties agree on the following: The Partner undertakes to treat all confidential information received from the Client in the context of the tender and any discussions as strictly confidential, including vis-à-vis third parties.

This agreement shall enter into force upon receipt of the tender documents and shall remain in force for the duration of the discussions, any future cooperation, and for two years after termination of the discussions or cooperation. Upon termination of the agreement, the parties must return any documents disclosed to the other party without request.

### **III. Bid opening, examination, and evaluation of the bids**

In the non-public procedure, WHH will sift through incoming bids and evaluate them according to the evaluation matrix explained above.

#### **16. Payment and supporting documents**

(1) Payment of submitted invoices by WHH does not imply acceptance of Goods or Services or any related work under the Contract. Unless otherwise specified in the Contract, the following provisions will apply concerning payment and supporting documents.

(2) WHH shall generally make payment through banking channels to Contractor within 30 days upon receipt of the following documents and any other documents/reports that may be specified in the Contract, to be sent directly to WHH office, upon the submission of a commercial invoice with proper banking instructions

(3) In case of a stalled provision of services, as per the signed contract, by the contractor, the payment terms will negotiate case by case.

(4) WHH will make payment to the bank account indicated by the Contractor in its invoice, providing that the bank account is in the Contractor's name and located in its country of residence. Any request for payment to a bank account other than that of the Contractor or a bank other than one located in the Contractor's country of residence must be specified and justified when making its offer.

(5) WHH may withhold payment, in whole or in part, without liability and prejudice to any other of its rights or remedies under the Contract, should the Contractor fail to provide the documents required by Article 26 of the Welthungerhilfe Terms and Conditions for International Procurement of Goods and Services. Alternatively, as otherwise specified in the Contract or if the Contractor fails to perform or comply with its obligations under the

Contract, including the warranties for the Goods outlined in Article 10 of the said terms and conditions.

#### **17. LIABILITY, PENALTY FOR DELAY, NONCONFORMING GOODS OR SERVICES, SHORTFALLS**

1According to statutory legal provisions, the Contractor shall be liable for its negligent breach of duty and negligent breach of duty by its legal representatives or vicarious agents.

(1) The Contractor recognizes that the Contract concerns a provision of Services where "time is of the essence" and that failure to provide the Services by the scheduled date(s) or following the quantities and/or quality specified in the Contract may cause irreparable harm to WHH.

(2) Therefore, if the Contractor culpably defaults in remedying a defect or making a delivery - fully and timely -, WHH shall have the right to request lump-sum damages due to default for the defective resp. late delivery without further proof of damage, of 0.2 % of the net remuneration agreed for the defective resp. late service for each period of default of 1 working day (Monday to Saturday) but at most 5 % of the agreed net remuneration for the defective resp. late delivery of service. However, the Contractor shall have the opportunity to prove to WHH that WHH has incurred no damage or materially lesser damage.

(3) The remedy in Article 18 (3) of the Welthungerhilfe terms and conditions for international procurement of goods and services is without prejudice to any other right or remedy available to WHH, including cancellation, for Contractor's non-performance or breach of any term or condition of the Contract.

## 18. Terms and Conditions of Contract / Purchase Order

The Contract may not be awarded to candidates or tenderers which, during the procurement procedure:

- A. Are subject to a conflict of interests;
- B. Are guilty of misrepresentation in supplying the information required by the Contracting Authority as a condition of participation in the contract procedure or failing to supply this information.

The granted contract/purchase order for the procurement of the stipulated goods is supposed to involve the application of the "Welthungerhilfe Terms and Conditions for International Procurement of Goods and Services." which is provided as the Annex II of this tender invitation. Therefore, unless otherwise stipulated in this document or purchase contract, the terms of this Annex II shall apply in full.

## 19. Offer Conditions

The offer must be valid for 60 days minimum.

The proposal must specify all details according to the invitation of the tender

### Note:

All interested and qualified companies/firms or individual consultants must submit their corresponding documents (CVs, valid tax compliance certificates or business registration permits, sample reports, technical proposal, Financial Proposals and two professional referees) via [procurement.somaliland@whh.de](mailto:procurement.somaliland@whh.de) with the subject line “GR4W Consultancy” - not later than 05 May 2024 at 23:59 PM EAT.

## 20. Appeals

Tenderers believing that an error or irregularity has harmed them during the award process may file a complaint at [complaints@welthungerhilfe.de](mailto:complaints@welthungerhilfe.de)

**NB: This invitation for expression of interest remains valid without signature validation!**