



AGRICULTURAL DEVELOPMENT ORGANIZATION (ADO)

Agricultural Development Organization (ADO) is kindly invites you to: **duly fill tender for**

Purchase of 400 loads of hardcore stones in midhisho village under Erigavo District

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1. Letter of Invitation to Tender

Tender Reference: ADO – HRG/03/September /2024

Dear Sir/Madam,

ADO kindly invites qualified contractors to submit the tender of the following: **Purchase of 400 loads of hardcore stones at Midhisho Village under Erigavo district.**

Further to your enquiry regarding the publication of the above-mentioned Invitation to Tender, please find enclosed the following documents, which constitute the tender details:

- A. Instructions to Tenderer**
- B. Technical Evaluation Form**
- C. Tenderer's Relevant Experience**
- D. Tenderer's Financial Bid**
- E. Tenderer's Declaration**

Your tender bid must include the following documentation so please use the list below as a 'Checklist' before submitting your tender to us.

<i>Description</i>	<i>Checklist</i>
1. Completed Technical Evaluation Form	<input type="checkbox"/>
2. Completed 'Tenderers Relevant Experience Form' & Evidence	<input type="checkbox"/>
3. Financial Offer	<input type="checkbox"/>
4. Company Certificate of Registration From Ministry of public works	<input type="checkbox"/>
5. Company Bank Statements for past 6 Months	<input type="checkbox"/>
6. Company Profile	<input type="checkbox"/>

2. Instructions To Tenderer

1. Introduction:

The Agricultural Development Organization - ADO - was established in 1993 and had worked throughout the Somaliland regions, implementing emergency, recovery, and long-term rural development projects, including agriculture, environment, and climate change adaptation, resilient livelihood building for the poor agro-pastoralists, watershed, and irrigation management, nutrition, community innovations, and entrepreneurship support. Besides, the ADO had empowered rural women through the needs-based small business projects and Self-Help-Group initiatives. Working directly with community associations, the ADO had supported more than 776,000 households, including IDPs, returnees, farmers, and women living throughout the Somaliland regions.

The ADO has its Head Office in Hargeisa with the regional branch offices in Burao, Borama, and Erigavo of Togdheer, Awdal, and Sanaag regions. Besides, ADO is currently expanding its programs and presence in the Somali Ethiopia Region, South-central, and Southern Somalia. ADO is an active member of the main local umbrella groups, namely, NAGAAD, SOLPAF, and SONSEF. As well as the ADO has strong networks with academic institutions in Europe and Africa and collaborates with diverse institutions in the development and agriculture research sectors. The partners of the ADO include but are not limited to the European Union, UNHCR, UNDP, WFP, UNEP, Oxfam, Care International, ISF Finland, NDF Norway, NORAD, UK AID, WHH Germany, Somaliland Development Fund (SDF), KNH Germany, and LUKE of Natural Resource Institute of Finland.

However, in partnership with the **Development Fund of Norway (DF)**, However, the ADO will implement the Darwin Initiative project, which is a long-term project (2022_2027) funded by the **Darwin Initiative Institute** through the **Development Fund of Norway (DF)**, where the Agricultural Development Organization (ADO) has the ground implementation. The main goal is to improve seed, food and livelihood security of Agri-pastoralist households in Somaliland. The Project will build resilience in three communities through improved access to quality seeds, improved soil and water management, increased awareness of farmers' rights, and increased capacity for the sustainable use and management of plant genetic resources for food and agriculture among community members and government officials/institutions, and promotion of policies.

The Darwin project aims to provide access to improved quality soil and water for agricultural use, addressing the challenges caused by land degradation in Midhisho village. It also aims to assist farmers in adapting to the negative effects of climate change and mitigating its impact on land degradation. Consequently, ADO extended an invitation to local bidders in Somaliland.

ADO plans to purchase and deliver for 400 loads of hardcore stones for the gabion installation at Midhisho village under Erigavo District.

The Specific objectives for the Gabions Installation: -

- Prevent soil erosion on farming areas, loss of fertile topsoil.
- Water management, and flood control.
- More sustainable agricultural practices include increased arable land, improved access to soil quality, and more efficient use of space.
- Develop a durable, cost-effective, low-maintenance solution for farm infrastructure and construction gabions aligned with sustainable farming practices to prevent erosion

1. Award Criteria

*ADO is committed to running a fair and transparent tender process and ensuring that all bidders are treated and assessed equally during this tender process. Bidder's responses will be evaluated against three categories of criteria: **Essential Criteria, Capability Criteria, and Commercial Criteria.***

These criteria have been specially created to help ADO determine which bidder is able to offer the best quality and most commercially competitive solution to meet our needs and deliver the most effective programming to our beneficiaries.

2. Essential Criteria

These are criteria that bidders must meet in order to be successful and progress to the next round of evaluation. If a bidder does not meet any of the Essential Criteria, they will be excluded from the tender process. These criteria are scored as Pass or Fail; and bidders who fail will not be evaluated against capability and commercial criteria.

The essential criteria are listed below:

- a) Bidder submits Business Registration certificate.
- b) Bidder submits Tax Registration number & certificate.
- c) Bidder has a legitimate business address.
- d) Bidder is not a prohibited party under applicable sanctions laws or anti-terrorism laws.

3. Capability Criteria (60%)

The maximum score for capability criteria is 60% - broken down as below. Only bids with a Capability score of 40% or more will be considered for Commercial evaluation.

The capability criteria are listed below:

- I. *Company Certificate of Registration from the Ministry of public works*
- II. *Updated Company profile*
- III. *Previous related work experience like purchasing and deliver of hardcore stones with the past signed and stamped contracts as evidence.*
- IV. *Financial capacity: Provide an updated bank statement last 6 months*
- V. *Work-plan/lead time*
- VI. *Tax clearance*
- VII. *Partial Documents will not accepted*
- VIII. *All bids should be written in English*
- IX. *The company should have the capacity to make pre finance*

4. Commercial Criteria (40%)

The financial proposal nearest to the costed/budgeted/QS/engineers BoQ will be awarded the maximum commercial criteria weighted score of 40%.

The reason for this criteria is that tenders that are too far below the engineers' BOQ estimate are likely to compromise on the quality expected, while those that are too far above the engineers' estimate would exceed the available budget for the works.

a. Bidder Response Document

To ensure bidders provide all the required information in order for ADO to be able to effectively evaluate bidders' bids against the Evaluation Criteria, a Bidder Response Document has been created. Bidders must complete the Bidder Response Document and provide various pieces of information as part of their submission.

b. Bidder Instructions

7.1 Timescales

The below table indicates the key dates for this tender process. The issuing of this Invitation to Tender and Tender Pack represents the start of the tender process.

Activity	Date
Issue Invitation to Tender	16th September 2024
Deadline for bid clarification requests from Bidders	29th September 2024
Deadline for Return of Bids	29th September 2024
Award Contract	TBD
Mobilization and Go Live	Upon Contract Signing

Please note that the above timings / dates are being shared for indicative purposes only and are subject to change. However, ADO commits to ensure Bidders are treated fairly, equally and have sufficient time made available to participate in this tender process.

c. Language of offers

The language of the offer must be English

d. Period of validity of offers

Price's given should be valid for **a minimum of 2 months.**

e. Currency

Quotes must be given in USD

f. Key Contacts

Should you have any questions about ADO, this invitation to tender, or anything related to this document, please contact the ADO via email at abdirahman@adosom.org. Inquiries should be submitted in writing via email ONLY. Please be advised local working hours are **8.00 AM to 3.00 PM**

3. Company information

To be completed by tenderer:

1. Business Profile

Name of Company:	
Physical Address:	
Telephone Number:	
Email, if applicable:	
Contact Name, Title, Telephone Number	
Type of business (Contractor/limited company/partnership etc...)	
Years in operation:	
Provide information on any relationships that you have with ADO staff? – Friends/family/ business partners etc.	

2. Bank Details:

Bank Name:	
Bank Address:	
Bank Account Name:	
Bank Account Number:	
How long has this Account been open?	



Project Name: Climate Resilience, Food/livelihood security and access to quality seed for agro-pastoralists in Somaliland.

Implemented By: Agricultural Development Organization (ADO)

Funded By: Darwin initiative Institute through Development Fund (DF)

District: Erigavo

Village: Midhisho Village

Location: Midhisho Village

Activity: Purchase and deliver of hardcore stones

SUMMARY OF THE GABIONS AND HARCORE INSTALLATION

S/NO	Specification	Unit	Quantity	Unit Cost	Total Amount
1	Purchase and deliver of hardcore stones to the required site (Midhisho Village under Erigavo district)	load	400		
<u>GRAND TOTAL OF ALL</u>					