



TENDER DOSSIER

**CONSTRUCTION, REHABILITATION AND UPGRADING OF CLASSROOMS,
LATRINES AND ASSOCIATED SCHOOL FACILITIES IN SELECTED PRIMARY
SCHOOLS IN GALKAYO, GALMUDUG STATE-SOMALIA**

TENDER REF NO: CONCERN/SOM/SR#99564/JUNE/2026/Works

JUNE 2026

Table of Contents

<u>Item</u>	<u>Description</u>
Section 1.	Letter of Invitation to Tender
Section 2	Instruction to Tenderers
Section 3	Evaluation of Bids
Section 4	Business profile and technical information
Section 5	Financial Offer
Section 6	Tenderers Declaration
Section 7	Annexes
	7.1 Code of Conduct and associated policies
	7.3 Concern Purchasing Policy
	7.4 Concern Terms and Conditions
	7.4 BoQ (Bill of Quantity)
	7.5 Designs/Drawings

Section 1. Letter of Invitation to Tender



Tender Reference: TENDER REF NO: CONCERN/SOM/SR#99564/JUNE/2026/Works

SUBJECT: CONSTRUCTION, REHABILITATION AND UPGRADING OF CLASSROOMS, LATRINES AND ASSOCIATED SCHOOL FACILITIES IN SELECTED PRIMARY SCHOOLS IN GALKAYO, GALMUDUG STATE-SOMALIA.

1. Concern Worldwide invites interested eligible bidders for the Construction, Rehabilitation and Upgrading of Classrooms, Latrines and associated School Facilities in Selected Primary Schools in Galkayo, Galmudug State-Somalia.
2. Electronic bids should be submitted to the email address: tenders.somalia@concern.net the email subject should state the tender reference number: **CONCERN/SOM/SR#99564/JUNE/2026/Works**. If the email subject is not stated as instructed here, Concern will assume no responsibility for any misplacement.
3. Your bid **MUST** include the following documentation. Please use the list below as a ‘**Checklist**’ before submitting your bid to Concern failure to which the bid will be disqualified.

Document Description	Checklist
1) Business registration/license certificate by Ministry of Commerce and Industry GSS/FGS	<input type="checkbox"/>
2) Registration Certificate by Ministry of Public Works GSS/FGS	<input type="checkbox"/>
3) Valid Tax Compliance Certificate GSS/FGS	<input type="checkbox"/>
4) Company Profile	<input type="checkbox"/>
5) Previous contracts for relevant works undertaken by the bidder for the past 3 years	<input type="checkbox"/>
6) Original bank statement signed and stamped by the relevant bank authority which includes transactions for the past 6 months.	<input type="checkbox"/>

- 1) Bids shall be made valid for a period of **Ninety (90) days** after the deadline for bid submission. The deadline for receipt of bids is on **4th July 2026 by 11:59 PM (midnight)**. Any bid submitted after the deadline will not be accepted.

2.1 Introduction to Concern

Concern Worldwide is a non-governmental, international, humanitarian organization dedicated to the reduction of suffering and working towards the ultimate elimination of extreme poverty in the world's poorest countries. Concern Worldwide has been operational in Somalia with a continual presence since 1992. The organization is currently implementing several multi-sectoral emergency, resilience and durable solutions programmes encompassing food and livelihood security, health and nutrition, WASH, and education across Banadir, Bay, Bakool, Lower Shebelle, Galgadud, Mudug, and Gedo regions. Concern implements programmes both directly and indirectly through local partners and contractors.

2.2 Tendering Process

The tender advert will appear on the following website <https://somalijobs.net> and Inter-Agency Procurement Group (IAPG) or Concern Worldwide website from **20th June 2026**. The tender documents can be downloaded from the links provided in the advert on this website ([Somalijobs](#), [IAPG](#) and [Concern Worldwide website](#))

For queries regarding the tender dossier, please contact Logistics at **+252 853379**
Email: mogadishu.logistics@Concern.net

2.4 Submission of Bids

Electronic bids should be submitted to the email address: tenders.somalia@Concern.net. The email subject should bear the tender refer#: **TENDER REF NO: CONCERN/SOM/SR#99564/JUNE/2026/Works**.

If sending multiple emails in your submission, each one should preferably be numbered (e.g. Email #2 of 4).

All attachments must be **in PDF format or clear scanned documents**.

Documents sent via Google docs, WeTransfer or links will not be accepted **as the links expires or may have restriction to access the document**.

All emails must be received before the deadline or else the submission is considered submitted after the deadline and will be disqualified.

2.5 Timetable for Provision

Line	Item	Date
1	Tender invitation	20 th June 2026
2	Site Visit	22 nd – 25 th June 2026
3	Closing date for clarifications	30 th June 2026
4	Closing date and time for receipt of tenders	4 th July 2026 11.59 Pm (midnight) EAT
4	Tender Opening Location	Concern Worldwide, Mogadishu office
5	Tender Opening Date and time	TBD

Section 3: Evaluation of Tenders

All valid bids received will be evaluated by the Concern Tender Evaluation Committee and will assess the bids based on administrative compliance, Technical and financial evaluation grids set in line with the information provided in the bid application. Concern reserves the right to request proof of bidders' work experience.

3.1 Administrative Compliance Check

All bidders must meet with an administrative compliance check in order to progress to the next stage of the evaluation process (i.e. technical evaluation). The administrative compliance check includes the following:

- 1) Bid applications must be received within the deadline
- 2) Submission of a comprehensive company profile
- 3) Registration Certificate by Ministry of Public works FGS/GSS.
- 4) Valid business registration/license certificate by FGS/GSS
- 5) Tax compliance certificate by FGS/GSS
- 6) Original bank statement signed and stamped by the relevant bank authority including transactions for the past 6 months.
- 7) Duly completed Tender dossier.
- 8) Tender Declaration Form completed, signed, and stamped.

NOTE: These checks are scored as *Pass or Fail* and the bidder who does not meet them will not proceed to the technical evaluation stage.

3.2 Technical Evaluation Criteria (weighted at 70%)

Technical Competence (these include based on previous relevant experience, financial capacity, Delivery time, and other competence). To be technically acceptable, the proposal shall meet or exceed the stipulated requirements and specifications in the Tender Bids. The Technical Evaluation Criteria is weighed at **70%**. Tenderers who obtain a score of **60%** and above will qualify for the next round of the evaluation process (financial evaluation). The following will be assessed in the technical evaluation process.

Detailed technical examination

No	Parameter	Maximum points
1	Key Personnel	15
2	General experience	10
3	Specific construction experience	15
4	Schedules for contractor's equipment	10
5	Audited financial report for the last 3 years	9
6	Evidence of financial resources	15
7	Detailed works program and methodology	20
8	History of non-performing contracts	3
9	Litigation history	3
	Total	100

3.3 Financial Evaluation (weighted at 30%)

Financial evaluation will be weighted at **30%**. The financial score will be calculated using the formula below.

$$\text{Financial Score} = \left\{ \frac{\text{Cheapest bid}}{\text{Tenderers' own bid}} \right\} \times 30$$

NB: Concern does not consider the financial offer to be the most important factor. Technical compliance and relevant previous experience are equally important.

3.4 Bids Validity Period

All bids must be valid for a period of 90 days after the deadline for submission of bids indicated in the tender dossier.

3.5 Language of the Bid

All bids shall be submitted in English

3.6 Currency

Bids shall be submitted in US dollar currency.

3.7 Confidentiality and Data Protection

Concern guarantees that all procurement activities are fully and transparently documented for internal or donor audit purposes. Concern guarantees the confidentiality of the procurement process.

3.8 Tender Committee Decision

The recommendations of the tender committee shall not be limited to the overall score (Financial and Technical scores combined); however, the outcome shall consider other factors including value for money. If there is a significant monetary value difference between the bidder scoring the highest score and the second or the third bidder with a lower financial bid, then the value for money shall take precedence and the one who quoted the lowest (among the three finalists) shall be considered.

3.9 Clarifications/Amendments to the Bid Document

If any bidder wishes to get further clarification on a certain aspect of the tender, they can contact the following email address which will then be shared with the tender evaluation committee. The clarifications can be sent between **22nd – 30th June 2026** via mogadishu.logistics@concern.net

At any time before the deadline for submission of bids, Concern may for any reason, whether at its initiative or in response to a clarification requested by a prospective bidder, modify the bidding document by issuing an addendum. Any addendum thus issued shall be part of the bidding documents.

To assist in the examination, evaluation, and comparison of bids, Concern May at its discretion, ask any bidder for clarification of its bid, including breakdowns of unit rates. The request for clarification and response shall be in writing or by email but no change in the price or substance of the bid shall be sought, offered, or permitted except as required to confirm the correction of arithmetic errors discovered by the Tender Evaluation Committee.

3.10 Cancellation of the tender process

The tender evaluation committee has the right to cancel the tender process at any stage without having to explain the situation. Reasons for doing so might include; not receiving the minimum number of bids (3) required according to Concern policy, a drastic change in specification of the works, costs exceeding budgetary limits, or the project being cancelled among others.

3.11 Appeals process

If you wish to appeal or raise any concerns, please contact the following email and quote the tender reference number. richard.nunn@concern.net or call the toll-free number **311**.

3.12 Type of Contract

Fixed Work contract refers to contracts for the Construction, Rehabilitation and Upgrading of Classrooms, Latrines and associated School Facilities in Selected Primary Schools in Galkayo, Galmudug State-Somalia.

3.13 Donor

This work is funded by the ECW Funding programme.

4.3 Key Project Personnel and Technical Staff

Provide details of up to Six (6) **key staff** members who will be directly involved in managing and executing the construction works. Include at least one technical personnel with relevant experience.

Role/Title	Key Staff name	Qualifications	Years of experience

4.4 Bidder pre-finance

Provide evidence of the ability to pre-finance at least 15% of the bid value and of transactions within the past 6 months	
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Section 5: Financial Offer (Ref to attached BoQ and Designs for Constructions).

Instruction: Tenderers are advised to complete the BoQ provided and record the total sum in the bid amount column here below.

ITEM	DESCRIPTION	SPECIFICATION	UNIT	QTY	RATE	AMOUNT (USD)
1	Rehabilitation of Classrooms including Storm Water Management in Abdulahi Isse Primary School, Galkayo -Galmudug State, Somalia	Refer BoQ, layout and Design	No	1		
2	Construction and Rehabilitation of Temporary Classrooms and Latrines for Badbaado Primary School (Existing Stone Walls to be used for 2 Sides), Galkayo, Galmudug State, Somalia	Refer BoQ, layout and Design	No	1		
3	Construction of Four Classrooms (2 Temporary & 2 Permanent) and Two Permanent Latrines in Ceel Akhwaan Primary School, Galkayo, Galmudug State, Somalia	Refer BoQ, layout and Design	No	1		
4	Rehabilitation Works in Horumar Primary School, Galkayo, Galmudug State, Somalia	Refer BoQ, layout and Design	No	1		
5	Construction of Two Permanent Classrooms, Two Latrines and Rehabilitation Works for the Existing Classrooms in Kulmis Primary School, Galkayo, Galmudug State, Somalia	Refer BoQ, layout and Design	No	1		
6	Construction of two Permanent Classrooms, Girls Friendly Space and Rehabilitation Works of (12 Classrooms, 4 Washrooms, Offices) for Mudug Primary School, Galkayo, Galmudug State, Somalia	Refer BoQ, layout and Design	No	1		
7	Rehabilitation Works (2 Classrooms and 2 Permanent Latrines) for Wadajir Primary School, Galkayo, Galmudug State, Somalia	Refer BoQ, layout and Design	No	1		
GRAND TOTAL						

Section 6: Tenderer's Declaration

In response to your invitation for bid to undertake the Construction, Rehabilitation and Upgrading of Classrooms, Latrines and associated School Facilities we, the undersigned, hereby declare that:

- 1 We have examined and accepted in full the content of the dossier for the invitation to tender (Including Concern's Code of Conduct and Associated Policy – updated March 2018). We hereby accept its provisions in their entirety, without reservation or restriction.
- 2 We offer to deliver, in accordance with the terms of the tender dossier and the conditions and time limits laid down, without reserve or restriction.
- 3 The price of the tender is (figure) USD..... *(In words)*
.....
- 4 This tender is valid for a period of 90 days from the final date for submission of tenders.
- 5 If our tender is accepted, we undertake to provide a performance guarantee as required by the instructions to tenderers. (If required)
- 6 We will inform Concern immediately if there is any change in the above circumstances at any stage during the implementation of the contract. We also fully recognize and accept that any inaccurate or incomplete information deliberately provided in this application may result in our exclusion from this and other contracts of the contracting authority.
- 7 We note that Concern is not bound to proceed with this invitation to tender and that it reserves the right to award only part of the contract.
- 8 We agree to adhere to all of the terms and conditions of the contracting authority as provided in the tender dossier.
- 9 We confirm that we are not engaged in any corrupt, fraudulent, collusive or coercive practices and acknowledge that if evidence contrary to this exists, Concern reserves the right to terminate the contract with immediate effect.
- 10 The Code of Conduct to which Concern expects all of its suppliers to respect is as per the points listed below and we confirm that we adhere to this code.
 - Employment is freely chosen
 - The rights of staff to freedom of association and to collective bargaining are respected
 - Working conditions are safe and hygienic
 - No exploitation of children is tolerated
 - Wages paid are adequate to cover the cost of a reasonable living
 - Working hours are not excessive
 - No discrimination is practiced
 - Regular employment is provided
 - No harsh or inhumane treatment of staff is tolerated

Environmental Standards

Suppliers should, as a minimum, comply with all statutory and other legal requirements relating to the environmental impacts of their business. Areas that should be considered are:

- Waste Management
- Packaging and Paper
- Conservation
- Energy Use
- Sustainability

Yours Faithfully,

Name and first name: <[.....]>

Title: <.....>

Duly authorized to sign this tender on behalf of:<.....>

Place and date: <.....>]

Stamp of the firm/company:

1. Code of Conduct and associated policies
2. Concern Purchasing Policy
3. Concern Terms and Conditions
4. BoQ (Bill of Quantity)
5. Designs/Drawings