



AGRICULTURAL DEVELOPMENT ORGANIZATION (ADO)

Agricultural Development Organization (ADO) is kindly invites you to: **duly fill tender for**

Purchase of Smooth Plastic Geomembrane 50 pieces provide Gatiitaley, Xidhxidh and Dabagunbur Pastoral People. Under Odwayne District under Togdheer Region.

Contents:

- 1. Letter of Invitation***
- 2. Instructions to Tender***
- 3. Technical Evaluation Form***
- 4. Tenderer's Relevant Experience***
- 5. Tenderer's Financial Bid***

The Implementing organization may terminate the contract if it finds that illegal or corrupt practices have taken place in connection with the contract award or execution.

1. Letter of Invitation to Tender

Tender Reference: ADO – HRG/03/April/2025

Dear Sir/Madam,

ADO kindly invites qualified contractors/Suppliers to submit the tender of the following:

•Purchase of Smooth Plastic Geomembrane 50 pieces provide Gatiitaley, Xidhxidh and Dabagunbur Pastoral People. Under Odwayne District under Togdheer Region.

Further to your enquiry regarding the publication of the above-mentioned Invitation to Tender, please find enclosed the following documents, which constitute the tender details:

- A. Instructions to Tenderer**
- B. Technical Evaluation Form**
- C. Tenderer's Relevant Experience**
- D. Tenderer's Financial Bid**
- E. Tenderer's Declaration**

Your tender bid must include the following documentation so please use the list below as a 'Checklist' before submitting your tender to us.

<i>Description</i>	<i>Checklist</i>
1. Completed Technical Evaluation Form	
2. Completed 'Tenderers Relevant Experience Form' & Evidence	
3. Financial Offer	
4. Company Certificate of Registration From Ministry of trade and tourism	
5. Company Bank Statements for past 6 Months	
6. Company Profile	

The Implementing organization may terminate the contract if it finds that illegal or corrupt practices have taken place in connection with the contract award or execution.

2. Instructions to Tenderer

1. Introduction:

The Agricultural Development Organization - ADO - was established in 1993 and had worked throughout the Somaliland regions, implementing emergency, recovery, and long-term rural development projects, including agriculture, environment, and climate change adaptation, resilient livelihood building for the poor agro-pastoralists, watershed, and irrigation management, nutrition, community innovations, and entrepreneurship support. Besides, the ADO had empowered rural women through the needs-based small business projects and Self-Help-Group initiatives. Working directly with community associations, the ADO had supported more than 776,000 households, including IDPs, returnees, farmers, and women living throughout the Somaliland regions.

The ADO has its Head Office in Hargeisa with the regional branch offices in Burao, Borama, and Erigavo of Togdheer, Awdal, and Sanaag regions. Besides, ADO is currently expanding its programs and presence in the Somali Ethiopia Region, South-central, and Southern Somalia. ADO is an active member of the main local umbrella groups, namely, NAGAAD, SOLPAF, and SONSEF. As well as the ADO has strong networks with academic institutions in Europe and Africa and collaborates with diverse institutions in the development and agriculture research sectors. The partners of the ADO include but are not limited to the European Union, UNHCR, UNDP, WFP, UNEP, Oxfam, Care International, ISF Finland, NDF Norway, NORAD, UK AID, WHH Germany, Somaliland Development Fund (SDF), KNH Germany, and LUKE of Natural Resource Institute of Finland.

Building Local Resilience for Adaptation to Climate Change-**BRAC** project is a long-term project (**2021-2025**) that funded by **Development Fund of Norway** and implementing by **Agricultural Development Organization-ADO**. The project is aims to increase climate resilience and well-being of rural communities of Gatiitale, Xidhxidh and Dabagunbur villages under Odwayne district. BRAC project targets vulnerable rural households those have been categorized in to smallholder farmers, pastoralists, and women headed households, and child headed households, youth, elders and disabled and marginalized groups and women business group. In immediate term, the project expects to reach these outputs; improve of nutrition and care practices of rural households, increase of crop diversity for smallholder farmers and food production and enhancement the access to sustainably natural resource management. Rural youth, women and marginalized groups will be improved and also the project will increase the

The Implementing organization may terminate the contract if it finds that illegal or corrupt practices have taken place in connection with the contract award or execution.

capacity of grassroots organizations to advocate for good government services and legal frameworks.

Therefore, ADO is inviting Somaliland registered contractors to participate in these following Services

S/NO	Specification	work
1	Geo-plastic sheet for water harvesting storage The geo-plastic sheet, made of HDPE with a 1mm thickness, measures 12m in length and 8 m in width, and is colored in black. (10 for Gatiitaley, 20 for Xidhxidh and 20 for Dabagunbur Agro Pastoral people, to each one households 96m2). Model type: It should be the Saudi Arabia or UAE model, but Ethiopian type is excluded	50 pieces

1. Award Criteria

ADO is committed to running a fair and transparent tender process and ensuring that all bidders are treated and assessed equally during this tender process. Bidder's responses will be evaluated against three categories of criteria: **Essential Criteria, Capability Criteria, and Commercial Criteria.**

These criteria have been specially created to help ADO determine which bidder is able to offer the best quality and most commercially competitive solution to meet our needs and deliver the most effective programming to our beneficiaries.

2. Essential Criteria

These are criteria that bidders must meet in order to be successful and progress to the next round of evaluation. If a bidder does not meet any of the Essential Criteria, they will be excluded from the tender process. These criteria are scored as Pass or Fail; and bidders who fail will not be evaluated against capability and commercial criteria.

The essential criteria are listed below:

- a) Bidder should submit valid Business Registration certificate.
- b) Bidder submits valid tax clearance Registration number & certificate.
- c) Bidder has a legitimate business address.
- d) Bidder is not a prohibited party under applicable sanctions laws or anti-terrorism laws.

3. Capability Criteria (60%)

The maximum score for capability criteria is 60% - broken down as below. Only bids with a Capability score of 40% or more will be considered for Commercial evaluation.

The capability criteria are listed below:

- I. Company Certificate of Registration from the Ministry of commerce and tourism with tax clearance
- II. Updated Company profile.
- III. Previous relevance Experience works such as signed contract with contract reference, recommendation/PO.

The Implementing organization may terminate the contract if it finds that illegal or corrupt practices have taken place in connection with the contract award or execution.

- IV. Financial capacity: the bidder should provide an updated bank statement for the last 6 months.
- V. Work-plan/lead time.
- VI. Valdi Tax clearance.
- VII. Partial Documents will not accept.
- VIII. All bids should be written in English.
- IX. The supplier should have the capacity to make pre finance.

4. Commercial Criteria (40%)

The financial proposal nearest to the costed/budgeted/QS/engineers BOQ will be awarded the maximum commercial criteria weighted score of 40%.

The reason for this criterion is that tenders that are too far below the engineers' BOQ estimate are likely to compromise on the quality expected, while those that are too far above the engineers' estimate would exceed the available budget for the works.

The Implementing organization may terminate the contract if it finds that illegal or corrupt practices have taken place in connection with the contract award or execution.

Bidder Response Document

To ensure bidders provide all the required information in order for ADO to be able to effectively evaluate bidders' bids against the Evaluation Criteria, a Bidder Response Document has been created. Bidders must complete the Bidder Response Document and provide various pieces of information as part of their submission.

Bidder Instructions**7.1 Timescales**

The below table indicates the key dates for this tender process. The issuing of this Invitation to Tender and Tender Pack represents the start of the tender process.

Activity	Date
Issue Invitation to Tender	29th April 2025
Deadline for bid clarification requests from Bidders	11 th May 2025
Deadline for Return of Bids	12 th April 2025
Award Contract	TBD
Mobilization and Go Live	Upon Contract Signing

Please note that the above timings / dates are being shared for indicative purposes only and are subject to change. However, ADO commits to ensure Bidders are treated fairly, equally and have sufficient time made available to participate in this tender process.

a. Language of offers

The language of the offer must be English language

b. Period of validity of offers

Price's given should be valid for **a minimum of 2 months.**

c. Currency

Quotes must be given in USD

d. Key Contacts

If you need further clarification about this invitation to tender, or anything related to this document, please contact the ADO via email at abdirahman@adosom.org. Inquiries should be submitted in writing via email ONLY. Please be advised local working hours are **8.00 AM to 3.00 PM**

3. Company information

To be completed by tenderer:

1. Business Profile

Name of Company:	
Physical Address:	
Telephone Number:	
Email, if applicable:	
Contact Name, Title, Telephone Number	
Type of business (Contractor/limited company/partnership etc...)	
Years in operation:	
Provide information on any relationships that you have with ADO staff? – Friends/family/ business partners etc.	

2. Bank Details:

Bank Name:	
Bank Address:	
Bank Account Name:	
Bank Account Number:	
How long has this Account been open?	

The Implementing organization may terminate the contract if it finds that illegal or corrupt practices have taken place in connection with the contract award or execution.

4. Tenderers Relevant Experience

Tender Reference: ADO – HRG/03/April/2025

Please complete the table below using the format to summarize the major relevant supplies carried out in the course of the past 3 years by the tenderer. The number of references to be provided must not exceed 10 for the entire tender. Provide evidence of works (contracts or Purchase Orders).

<i>Company Name</i>	<i>Contact Details in NGO/Co.</i>	<i>District</i>	<i>Total Contract Value</i>	<i>Dates</i>	<i>Description of Contract</i>	<i>Related Services Provided</i>

The Implementing organization may terminate the contract if it finds that illegal or corrupt practices have taken place in connection with the contract award or execution.

--	--	--	--	--	--	--

The Implementing organization may terminate the contract if it finds that illegal or corrupt practices have taken place in connection with the contract award or execution.

Description: Geo plastic Sheet Gatiitaley, Dabagunbur and Xidh Xidh Xidh		Project: BRAC Project		
Districts: Odwayne District		Villages: Xidh Xidh Gatiitaley And Dabagunbuur		
PROJECT NAME: Building local Resilience for Adaptation to Climate Change (BRAC) in Somaliland.				
Funded by: NORAD trough Development Fund (DF)		Implemented by: Agricultural Development Organization (ADO)		
Item Description	Unit	Quantity	Unit Price (USD)	T. Total (USD)
Geo-plastic sheet for water harvesting storage The geo-plastic sheet, made of HDPE with a 1mm thickness, measures 12m in length and 8 m in width, and is colored in black. (10 for Gatiitaley, 20 for Xidhxidh and 20 for Dabagunbur Agro Pastoral people, to each one households 96m²) . Model type: It should be the Saudi Arabia or UAE model, but Ethiopian type is excluded	Pieces	50		
Transportation from Hargeisa to the site respectively Dabagunbur, Xidhxidh and Gatiitaley	1			
Total				



The Implementing organization may terminate the contract if it finds that illegal or corrupt practices have taken place in connection with the contract award or execution.