

12<sup>TH</sup> June ,2025

Invitation Tender Reference **NO: MUSA/SOM/247/Country Office Mogadishu/June/2025**

**Vehicle hire for Country office operations and monitoring of facilities in Mogadishu**

Dear Sir/Madam,

Mercy-USA for Aid and Development (Mercy-USA) is a Non-Profit making organization, dedicated to alleviating human suffering and supporting individuals and their communities in their efforts to become more self-sufficient. Incorporated in the State of Michigan in 1988, Mercy-USA's projects focus on improving health, nutrition and access to safe water and as well as promoting economic and educational growth around the world.

**Mercy-USA Somalia Program** has been implementing Health, Nutrition, Education and wash among other projects funded by it is HQ and Donors since 1994 in Somalia

**Mercy-USA Somalia program** hereby invites qualified and interested Companies to submit required documents and bids for **Vehicle hire for Country office operations and monitoring of Heath facilities in Mogadishu**.

**Vehicle Hire Specifications:**

1. **Vehicle Type Specifications:** Toyota Land Cruiser 4\*4, 2015 and above, Standard model 7-seater.
2. **Vehicle Availability:** 6 days in a week and sometimes during emergency 7days.
3. **Vehicle Registration:** Vehicles must be roadworthy and meet Federal Government of Somalia registration requirements.
4. **Emergency Coverage:** Immediate response for vehicle replacement in case of breakdowns or accidents.
5. **Service:** The Company should provide a driver who is experienced, professional, hardworking and responsible and must have all required valid documents including ID, clearance certificate from relevant government authorities
6. **Standard:** The Vehicle must be up to highest and maintained regularly and equipped with AC
7. **Insurance and Liability:** Full coverage, including third-party liability.
8. **Accessibility:** The Vehicle Must have Full valid accessibility licenses to the all the gates in the airport and all the check points in Mogadishu
9. **Condition:** Standard condition with regular mainatnce from the company
10. **Area of Operation:** Mogadishu

## Requirements for Tender Documents

1. Validity of the Quotation once submitted: 21 days from the day of submission
2. Quotation/Bid Deadline date: **22<sup>nd</sup> June 2025 at 3pm**
3. Date Vehicle required: 1<sup>st</sup> July 2025
4. Company Profile with detailed physically verifiable contact address including email address, phone number and copy of identification document of passport or ID of the company management representatives
5. Most recent Bank statements (printed in last 6 months), with full details of account movement.
6. Transaction bank: Dahabshill bank Account
7. Valid Commercial License from relevant federal government ministry and Banadir Region
8. Tax Clearance from the Ministry of Finance Federal Government of Somalia or Galmudug state
9. Evidence of Past Experience in a similar/relevant work – (in the transportation service Sector especially Vehicle hire for Organizations) - LPOs/Contracts, etc.
10. Currency: US Dollars.
11. All Financial proposal is inclusive of a driver (provided and paid for by the company), fuel, Maintenance and related cost.
12. Payments terms: 100% payment upon completion of work upon providing requisite supporting documents for payment processing (to be invoiced monthly bases)
13. Completeness of documentations: Partial bids will not be accepted.
14. Language: English.
15. Bids: Bids should be submitted from the application provided.
16. Evaluations of Quotations: Only responsive bidders to the technical specifications of the bid will be evaluated.
17. Award of a Purchase Order/Contract: PO/Contract will be awarded to lowest acceptable priced technically qualified bidder. The successful bidder will sign a Contract as per Mercy-USA East Africa program General Conditions of Contract for Procurement of Goods or Services.

## How to apply

Please note that the tender document, including detailed specifications, can be accessed using the submission link provided (**click on the submission form link in the blue color**) [following link](#) and as part of the requirements of submission please download the documents in **Annex 1 (terms and conditions)**, **Annex 2 (Code of conduct)** which are mandatory submissions in the link

Annex 1: Terms and Conditions (**please submit Signed and stamped as an attachment in the link**)



Terms and  
conditions- Vehicle hi

Annex 2: Code of Conduct **(please submit Signed and stamped as an attachment in the link)**



Code of Conduct -  
East Africa.docx

Interested and eligible companies operating in **Mogadishu Somalia** can submit their tender **via** [following link](#) (click on the submission form link in the blue color) between **12<sup>th</sup> June 2025 and 22<sup>nd</sup> June 2025**. The tender will close on **22<sup>nd</sup> June 2025 at 3:00 PM**.

**Please note that any email or physical submission will not be considered.**

For any inquiries or clarafications, please contact **Tender.box@mercyusa.org**.

**We look forward to receiving your response.**

**Yours Faithfully,**

**Mercy-USA Procurement Committee.**