

TERMS OF REFERENCES (TOR)

CONSULTANCY GREEN ROAD FOR WATER (GR4W)

Country:	Somaliland
Project title:	Lot 3: Reforestation, afforestation & land restoration in locations adjacent to Burao, Somaliland – SOM1068
Project no:	SOM 1068
Project holder:	Welthungerhilfe
Co-financer (line):	European Union
Project period:	18.11.2023- 17.05.2024
Location	Burao, Somaliland

1. INTRODUCTION AND BACKGROUND INFORMATION

1.1. About Welthungerhilfe

Welthungerhilfe (WHH) is one of the biggest private humanitarian and development organizations in Germany. It was founded as the National Committee for the Freedom from Hunger Campaign, of the Food and Agricultural Organization of the United Nations (FAO), in 1962. Welthungerhilfe is non-profit, non-political, and non-denominational. It has operations in about 40 countries worldwide (Asia, Africa and Latin America). Welthungerhilfe has been active in Somaliland since 2001 as maintained an office in Hargeisa and now sub-offices in Borama and Burao. Welthungerhilfe in Somaliland focuses on multi-sector approaches by linking climate-adaptive Agriculture and Natural Resource Protection with Economic Development, as well as safe, sustainable Water, Sanitation and Hygiene solutions and Nutrition Practices at the household level. To empower women and achieve gender equality, we recognize gender main streaming in our projects and program as critical and strategic. We aim at strengthening decision-making powers of marginalized groups through fostering an enabling and respectful environment that includes men, women, youth, children, elderly, and people with disabilities to support them in leading self-determined lives.

1.2. About the project

Welthungerhilfe (WHH) has secured funding from the European Union for Lot 3: Reforestation, afforestation & land restoration in areas adjacent to Burao, Somaliland. The overarching goal of the proposed project is to contribute to systemic climate-change resilience, food, fodder and water security in vulnerable communities in Burao, Somaliland. This objective hinges on two key outcomes:

Outcome 1: Targeted vulnerable Somali communities apply dryland specific reforestation, afforestation and sustainable rangeland/ agricultural land management practices.

Outcome 2: Targeted vulnerable Somali communities apply climate smart agro-pastoral and pastoral production and water supply practices.

To realize these outcomes, the project aims to achieve the following outputs:

- Output 1.1: Sustainable rangeland management systems identified and established in a participatory and inclusive manner.
- Output 1.2: Methods of land restoration and regeneration are imparted in a collaborative manner and practised.

- Output 1.3: related to Outcome 1: Pastoral and agricultural lands are protected from erosion and flooding.
- Output 1.4: related to Outcome 1: 30 regional and community climate security action plans developed and implemented.
- Output 2.1: Enhanced communities' capacities to apply climate adaptive crop production practices, including water saving techniques.
- Output 2.2: Increased income for women, men, and youth participants through diversified and sustainable livelihood sources.
- Output 2.3: Increased control and use of invasive species for environmental protection and income generation.
- Output 2.4: Sustainable water supply systems are established/strengthened in Burao District.

The project's target groups include:

- Group 1: Pastoralists and Agro-pastoralists (3,338 persons)
- Group 2: Community Members (81,900 persons)
- Group 3: Community Committees (539 persons)
- Group 4: Ministries and Local Authorities (88 persons)
- Group 5: Civil Society Organizations (30 persons)
- Group 6: Private Sector (1 company)

In total, the project aims to impact 120,000 individuals within the targeted communities.

2. RATIONALE / JUSTIFICATION OF THE ASSIGNMENT

Somaliland's establishment and maintenance of Green Roads for Water (GR4W) is a crucial initiative that aims to address watershed management deficiencies and leverage opportunities for sustainable water management and climate adaptation. MetaMeta conducted a scoping study in the region, revealing significant potential for water harvesting along roads, estimating an annual harvest of 300 m³ per kilometer of road. This underscores the importance of integrating water management strategies into road rehabilitation efforts.

The proposed project seeks to pilot various GR4W measures in four communities, including the construction of drifts, motorable sand dams, raised roads, and water-spreading ditches. These measures not only enhance water availability but also protect road infrastructure and the surrounding environment.

Besides, the project emphasizes community involvement and sustainability by employing a Cash-for-Work (CfW) approach, which engages able-bodied participants from vulnerable households in road rehabilitation activities. This approach not only creates job opportunities but also empowers the communities to maintain the roads, promoting ownership and long-term sustainability.

To ensure the successful implementation of GR4W interventions, it is imperative to engage relevant government agencies such as the Somaliland Development Roads Authority, local government, and the Ministry of Environment and Climate Change. Collaboration with these stakeholders will facilitate a deeper understanding of the GR4W concept and enable the joint assessment and selection of suitable roads for intervention.

Moreover, the consultancy will include the preparation of booklets on the GR4W concept. These materials will serve as essential resources for the project, government officials, and stakeholders, providing them with comprehensive information on the initiative.

The purpose / objective

- Conduct a workshop with relevant government agencies such as the Somaliland Development Roads Authority, local government, and the Ministry of Environment Climate Change to deepen their understanding of the GR4W concept and ensure successful implementation of GR4W interventions.
- Collaborate with other stakeholders to jointly assess and select suitable roads for implementing GR4W initiatives in Burao, Somaliland.

- Prepare informative booklets on the GR4W concept to serve as essential resources for project stakeholders, facilitating a deeper understanding of the initiative.

3. DESIGN AND METHODOLOGY

The methodology for this consultancy entails a systematic approach to executing the GR4W initiative in Burao, Somaliland. It includes designing workshops, documenting proceedings, conducting joint assessments, and creating informative booklets. Consultancies' expertise on Green Roads for Water, along with insights from desk reviews and workshop input, will inform the development of the booklet. This focused approach aims to create a comprehensive guide that facilitates the implementation of the Green Road for Water concept in Somaliland.

4. ASSIGNMENT DURATION

The expected duration for this consultancy is roughly 10 days, excluding travel dates, commencing from the date of signing of the contract.

5. EXPECTED DELIVERABLES

The consultant will be expected to deliver any of the following as required during the whole duration of the contract:

- A comprehensive guide for the workshop**, including workshop materials and a facilitation approach, prepared and utilized during the workshop to ensure structured and effective delivery of content.
- Conduct workshop**: A structured and effectively facilitated workshop on the GR4W concept delivered to relevant government agencies, ensuring increased understanding and readiness for GR4W interventions among participants.
- Comprehensive workshop report**: A detailed report documenting the proceedings, discussions, and outcomes of the GR4W workshop, serving as a valuable record and informing future actions and decision-making related to GR4W initiatives.
- Joint assessment and road selection**: Completion of a joint assessment with stakeholders to select suitable roads for GR4W initiatives in Burao, Somaliland, facilitating the planning and implementation of GR4W interventions in targeted areas.
- A short report on joint assessment**: The joint assessment aims to guide the project team in implementing GR4W initiatives and offer recommendations for these measures- exactly what activities should be done in identified roads. Document a concise summary of the findings and decisions made during the joint assessment process and an overview of identified locations for GR4W initiatives.
- Informative booklets on the GR4W concept**: Creation of informative booklets explaining the GR4W concept, it should be designed in a way that it can be used for community engagement and awareness, available in both printed and digital formats, to enhance participants' knowledge and serve as essential resources for ongoing projects and future similar engagement and implementation efforts.
 - Printed GR4W Concept Booklets: two physical copies of informative booklets that detail the GR4W (Green Roads for Wildlife) concept. These printed materials will serve as tangible resources, providing detailed information and guidance on GR4W initiatives.
 - Soft Copies for Reproduction: provide digital versions of the GR4W concept booklets in soft copy format. These digital copies will enable participants to reproduce the materials as needed.

6. SUPERVISION AND REPORTING REQUIREMENTS

The consultant will report to the Head of Project, who will regularly communicate with the consultant and provide feedback and guidance on their performance and all other necessary support to achieve the objectives of the assignment, as well as remain aware of any upcoming issues related to consultant performance and quality of work. The contractor will discuss and plan all activities and deliverables in consultation with Welthungerhilfe. The reporting language is English.

- During contacts with Welthungerhilfe authorities or any other organization, the consultant will clearly identify themselves as an independent consultant and not as an official representative of Welthungerhilfe.
- This assignment does not permit subcontracting.

7. PROFILE / REQUIRED QUALIFICATIONS

Academic

- The consultant or lead consultant should (ideally) have at least a master's degree in the field of environmental science, natural resource management, or a related discipline. Specialized training or experience in Green Road for Water (GR4W) is highly desirable.

Professional Experience

- a. Minimum of 5 years of relevant professional job experience (local economic development, value chain development, strategic planning, etc.).
- b. Extensive experience in workshop facilitation, including developing materials, structuring content delivery, and engaging diverse stakeholders.
- c. Technical knowledge and experience in implementing the green road for water concept.
- d. Good knowledge of environmental conservation and infrastructure development.
- e. Excellent communication skills and the ability to interact effectively with a wide range of stakeholders at institutional and community levels.
- f. Familiarity with working in a rural context with special preference to Somaliland or similar contexts.
- g. Experience working with international NGOs and development agencies on similar consultancies.
- h. Fluency in English, oral and written.
- i. The ability to communicate in Somali is a strong advantage.

8. PROPOSAL SUBMISSION (TECHNICAL, FINANCIAL PROPOSAL)

- i. Technical narrative (methodology, activity schedule)
- ii. Financial proposal
- iii. CV of the consultant with at least 2 contactable references of similar work
- iv. Submission of a sample of similar or related work done in the last 3 years, preferably in Somaliland or environments of a similar context.

9. EVALUATION CRITERIA

No.	Criteria	Points
1	Demonstrated understanding of the objectives and components of the assignment	30
2	Methodology and implementation plan: a. Details and quality (adequacy) of the methodology proposed for the assignment. b. A detailed implementation plan/ workplan indicating the time frame. c. Delivery date of the assignment	30
3	Detailed description of the proposed consultant or team, with CVs of the proposed team leader and other key team members, if any	20
4	Experience - Demonstrated experience with similar assignments. - Experience working with Welthungerhilfe, international donors, and development agencies. - Additional resources and logistics that can be made available to conduct the assignment. - Competitiveness of a financial proposal (realistic budget). - Coherence of the financial proposal with the methodology. - Tax compliance certificate.	20
	Total points	100

Note:

The technical evaluation precedes the financial evaluation. Only bidders who meets the technical evaluation score (minimum score 50/70) will be considered for financial evaluation. The sum of the technical and financial will determine the winner of the bid.

Technical Score (70%)

Financial Score (30%)

Bidders who meet the technical minimum score / requirement could be engaged in negotiation.

Other required documents:

- Legal documents if a company

10. SUPPORT PROVIDED BY WELTHUNGERHILFE

Welthungerhilfe will regularly communicate with the contractor and provide feedback, guidance, and necessary support to achieve the objectives of the work, as well as remain aware of any upcoming issues related to the performance and quality of the work. Welthungerhilfe will offer the following services to the contractors:

- Basic information about the projects is available.
- The briefing focused on safety and security measures.
- Suggestions on the most suitable project sites for implementing GR4W.
- Mobilization and translation during the workshop, if needed.
- Organize the workshop with key stakeholders and cover the cost of the workshop.
- Internet access at WHH premises in Burao
- WHH will facilitate field movement and field visits to project locations.

11. WELTHUNGERHILFE (ETHICAL) STANDARDS

CODE OF CONDUCT

Welthungerhilfe expects its Employees and Contractors to observe the national and international laws to which they are subject and to adhere to this Code of Conduct. The Code of Conduct must also be complied with outside of the workplace and outside working hours if an unambiguous connection can be made to Welthungerhilfe.

All Contractors must confirm by signature, either signing themselves or via a representative for their organization or company, that they have read and understood the Code of Conduct, that they will comply with all the rules of conduct, and that they acknowledge that compliance with this Code of Conduct and the aforementioned policies (as amended to date) is a condition for their commission/employment. Representatives are obligated to familiarize their employees with the Code of Conduct.

12. TERMINATION

Any violation of Welthungerhilfe's Code of Conduct or failure to discharge duties according to these terms of reference by the consultant will lead to a unilateral termination of the contract.

ANNEX 1: FORMAT OF TECHNICAL PROPOSAL (MAX 10 PAGES)

- Cover page.
- Preliminary pages
- Introduction/Background
- Understanding of/comments on the ToRs
- Capability statements
- Deliverables
- Methodology
- Related assignments
- Implementation schedule and planning matrix
- Appendices (e.g., reports of past similar assignments, , CVs or resumes of the consulting team)

ANNEX 2 : FORMAT FINANCIAL PROPOSAL (MAX 3 PAGES)

- Financial bid submission sheet (addressee, the total price of the bid, name of the submitting person and his or her capacity, signature of the submitting person, and date of submission).
- The summary of the bid price includes technical fees, reimbursable expenses, miscellaneous expenses, and any applicable taxes such as withholding or income tax.
- Breakdown of technical fees (positions, days for work, daily rate, and amount)
- Breakdown of reimbursables (transport, communication, stationery, training, Per diem, etc.)
- A breakdown of miscellaneous expenses in Somaliland
- The term of payment and currency should be in USD.