
Request for Tender (RFT)

Ref# RFT-SOM-DAF-HEALTH-GEDO-2026-1694- Construction of Elwak Theatre

Trócaire Somalia invites bids from suitably qualified construction companies for the execution of construction and rehabilitation works at Elwak, District, Jubaland State. The scope of works includes the construction of the Elwak Theatre and associated infrastructure, as specified in the Bills of Quantities, drawings, and technical specifications.

Tender Release Date: 6th October 2026

Deadline for tender submission: 20th October 2026 by 05:00PM EAT

Introduction

This tender document deals with:

- Section 2: Confidentiality
- Section 3: Profile of Trócaire
- Section 4: Scope of the work
- Section 5: Content and format of Tenders
- Section 6: General Terms and Conditions
- Section 7: Conflict of Interest
- Section 8: Contract Period
- Section 9: Intellectual Property *(for services contracts)*
- Section 10: Termination of Contract
- Section 11: Evaluation of Tenders
- Section 12: Submission of Tenders

1. Confidentiality

Trócaire will treat the content of all tenders as strictly confidential, and information provided in the tenders will be used solely for the purpose of deciding on the award of a contract as described in this document.

2. Profile of Trócaire

Trócaire is an international NGO and the official overseas development agency of the Catholic Church in Ireland, established in 1973. Working in up to 20 countries across Africa, Asia, Latin America, and the Middle East, Trócaire partners with local organisations to support some of the world's most at-risk communities, address the root causes of poverty and injustice, and respond to humanitarian crises. With the support of the people of Ireland, its work advances five core goals: promoting access to justice; achieving climate and environmental justice; ensuring women's and girls' protection, voice, and influence; saving lives and protecting human dignity; and mobilising the public in Ireland to advance global justice.

The Somalia Country Programme contributes to this mission through integrated health, nutrition, and resilience-building interventions in the Gedo Region. This consultancy aligns with Trócaire's commitment to accountability, transparency, and effective project management, ensuring responsible stewardship of resources in line with donor and internal compliance standards.

3. Scope of the services required

See detailed BOQ/DESIGN DROWING in Appendix 1

4. Content and Format of Tenders

4.1. Content and Format of Tenders

To facilitate the evaluation process, tenderers are required to submit a comprehensive proposal structured in line with the sections below. While this structure should be followed, tenderers may include additional relevant documentation to support their submission.

4.2. Administrative Details

Tenderers shall provide key organisational information, including a company profile outlining history, structure, and top three current clients. Submissions must include a valid Tax Clearance Certificate, details of relevant past experience with references, and an overview of available human and technical resources. Where applicable, quality assurance documentation should be included, along with confirmation of acceptance or any comments on Trócaire's General Terms and Conditions for Procurement and Supplier Code of Conduct.

4.3. Technical Details

Tenderers must submit a detailed description of the proposed services in line with the requirements outlined in Section 4. This should include an explanation of the service delivery approach, including any subcontracting arrangements, as well as how performance will be managed.

4.4. Pricing Details

Tenderers are required to provide a clear and detailed pricing structure, inclusive/excluding VAT, along with a breakdown of applicable taxes. The proposal must also specify the validity period for the quoted prices and terms.

5. General Terms and Conditions of this RFT

- Trócaire does not bind itself to accept the lowest priced tender.
- Trócaire does not guarantee exclusivity and reserves the right to engage other companies for the same services (if required) during the term of the contract.
- Trócaire shall be free to:
 - To accept the whole, or part only, of any tender.
 - To accept none of the proposals tendered.
 - To republish this Request for Tenders.
- In the event of not accepting any of the tender submissions received on foot of this RFT, Trócaire shall be free to make such arrangements as it considers necessary in relation to the provision of the goods/services.
- Trócaire will not be liable for any costs or expenses incurred in the preparation of a tender.
- The Contract shall be considered as a contract made in Somalia, according to Somalia law and subject to the exclusive jurisdiction of the Somalia Federal Government courts.
- The Standard Procurement Terms and Conditions to which Trócaire expects all of its supplier to respect can be found here <https://www.trocaire.org/wp-content/uploads/2025/03/Trocaire-General-Terms-Conditions-for-Procurement-V4-April-2023.pdf>
- The Suppliers Code of Conduct to which Trócaire expects all of its suppliers to respect can be found here <https://www.trocaire.org/wp-content/uploads/2023/05/Trocaire-Supplier-Code-of-Conduct-V3-April-2023-EN.pdf>.

6. Conflicts of interest

Any conflict of interest involving an applicant must be fully disclosed to Trócaire. Failure to disclose a conflict may disqualify an applicant or invalidate an award of the contract. Applicants are required to declare any current or past work which might reasonably be considered to represent a conflict of interest. It will be for Trócaire to decide if a material conflict of interest exists and applicants in doubt in this regard should seek the advice of Trócaire.

7. Contract Type and Period

The contract will be a fixed-term service agreement between Trócaire and the selected service provider for the delivery of the services outlined in this Terms of Reference. The contract will be results-based, with payments linked to the satisfactory completion and approval of agreed deliverables.

The assignment is expected to take place within the agreed timeframe thereafter. Trócaire reserves the right to extend or amend the contract period, subject to mutual agreement, depending on project needs and performance.

8. Intellectual Property (for service contracts only)

Any concept, guidelines or other material developed during the contract will be considered the property of Trócaire and may be used by Trócaire at any time.

9. Termination of Contract

10.1 Trócaire reserves the right to terminate the contract at any stage on payment of reasonable and agreed costs accrued to the date of termination. The contract may be terminated by either party on giving appropriate written notice.

10.2 If at any stage during the contract, the goods / services delivered by the tenderer is found to be unsatisfactory, the contract may be terminated by Trócaire. In the event of such a termination, the tenderer will only be entitled to receive payment in relation to the acceptable goods / services rendered at that time.

10. Evaluation of Tenders

11.1 All service Providers should at least meet following **minimum criteria (pass/fail)** : All contractors must meet the following minimum criteria to be considered for further evaluation. Failure to meet any of these requirements will result in disqualification:

- Submission of a complete tender in accordance with the required format and within the specified deadline.
- At least 5 years' demonstrated experience in 2 similar assignments.
- References from at least two clients within the past two years.
- Valid and current Tax Clearance Certificate (or equivalent).
- **Valid and current Registration Certificate to operate in the Elwak region.**
- Availability of adequate technical and human resources to deliver the assignment.
- Acceptance of Trócaire's General Terms & Conditions of Procurement and Supplier Code of Conduct.
- Acceptance of Trócaire's Data Processing Agreement.
- Compliance with Trócaire's safeguarding, ethical, and data protection requirements, including consent procedures for content gathering.

11.2 The successful tenderer will be the one who, in the opinion of Trócaire, submits the most economically advantageous proposal applying the following **award criteria (percentage scoring)**:

The successful tenderer will be the one who, in the opinion of Trócaire, submits the most economically advantageous tender (MEAT), assessed on the basis of the criteria and weightings outlined below. Proposals will be evaluated using a combination of technical quality and cost considerations.

Award Criteria	Score %
Cost	60%
Previous proven expertise in constructing theatres	15%
Quality of the proposed BOQ	15%
Timeline to deliver	10%

The evaluation will be based on the overall weighted score. Trócaire reserves the right to seek clarifications during the evaluation process where necessary.

11.3 During the evaluation period clarification may be sought in writing from tenderers. Responses to requests for clarification may not materially change any elements of the tenders submitted.

11.4 No unsolicited communications from tenderers will be accepted or entertained during the evaluation period.

11.5 A shortlist of those who have tendered may be drawn up and a certain number of those who have tendered may be invited to make a final presentation/demo of their tender.

11. Submission of Tenders

Your proposal marked "RFT-SOM-DAF-HEALTH-GEDO-2026-1694- Elwak Theatre Construction" should be submitted via Tenders Somalia tenders_som@trocaire.org and will be acknowledged after the deadline.

The deadline for the receipt of tenders is **05:00 EAT, on the 20th of October 2026.**

All queries relating to any aspect of this RFT must be directed via email on: procurement-som@trocaire.org.

Tenderers must ensure that they give themselves sufficient time to upload and submit all required tender documentation in their Tender before the Tender Deadline. Tenderers should consider the fact that upload speeds vary.

Tenderers are required to confirm their participation in this competition by contacting the designated Trócaire Somalia procurement focal point via the official email address provided in the tender notice. This ensures that all clarifications, responses to queries, and any updates relating to the competition are communicated directly to all registered tenderers.

Any queries relating to the tender documentation, clarification requests, or submission process should be directed to the same official contact email as specified in the tender notice.

Tenderers are responsible for ensuring that their complete tender submission is received by Trócaire before the specified deadline. Late submissions will not be accepted. Tenderers are strongly advised to submit their documents well in advance of the deadline to avoid any potential delays related to file size, internet connectivity, or transmission issues.

12. Appendices

- Appendix 1 - Standard Terms and Conditions for procurement
https://www.trocaire.org/sites/default/files/trocaire_general_tcs_for_procurement.pdf
- Appendix 2 - Suppliers Code of Conduct
https://www.trocaire.org/sites/default/files/trocaires_supplier_code_of_conduct_v2_07.2019.pdf .
- Appendix 3 – Detailed TOR



BOQ-FOR
CONSTRUCTION OF



proposed design
for operation theatre