Request for Tender (RFT)
***Ref#* RFP 1631-PR-ICSP-SOM-2026-PRA_Consultancy**

Trócaire invites qualified and experienced consultants and consulting firms to submit proposals to conduct a Protection Risk Analysis (PRA) in Luuq, Balad-Hawa and Dollow districts of Gedo Region, Somalia, under Trócaire's Irish Aid Civil Society Programme (ICSP).

Tender Release Date: ***29th October 2026***

Deadline for tender submission: ***14th November 2026 by 05:00PM EAT***

1. Introduction

Proposals are invited from qualified and experienced consultants and consulting firms who wish to be considered for selection to conduct a Protection Risk Analysis (PRA) in Trócaire Somalia's Irish Aid Civil Society Programme (ICSP) implementation areas in Luuq, Balad-Hawa and Dollow districts of Gedo Region.

This tender document deals with:

- Section 2: Confidentiality
- Section 3: Profile of Trócaire
- Section 4: Scope of the work
- Section 5: Content and format of Tenders
- Section 6: General Terms and Conditions
- Section 7: Conflict of Interest
- Section 8: Contract Period
- Section 9: Intellectual Property ***(for services contracts)***
- Section 10: Termination of Contract
- Section 11: Evaluation of Tenders
- Section 12: Submission of Tenders

2. Confidentiality

Trócaire will treat the content of all tenders as strictly confidential, and information provided in the tenders will be used solely for the purpose of deciding on the award of a contract as described in this document.

3. Profile of Trócaire

Trócaire is an international NGO and the official overseas development agency of the Catholic Church in Ireland, established in 1973. Working in up to 20 countries across Africa, Asia, Latin America, and the Middle East, Trócaire partners with local organisations to support some of the world's most at-risk communities, address the root causes of poverty and injustice, and respond to humanitarian crises. With the support of the people of Ireland, its work advances five core goals: promoting access to justice; achieving climate and environmental justice; ensuring women's and girls' protection, voice, and influence; saving lives and protecting human dignity; and mobilising the public in Ireland to advance global justice.

The Somalia Country Programme contributes to this mission through integrated health, nutrition, and resilience-building interventions in the Gedo Region. This consultancy aligns with Trócaire's

commitment to accountability, transparency, and effective project management, ensuring responsible stewardship of resources in line with donor and internal compliance standards.

4. Scope of the services required

See detailed TOR in Appendix 3

5. Content and Format of Tenders

5.1. Content and Format of Tenders

To facilitate the evaluation process, tenderers are required to submit a comprehensive proposal structured in line with the sections below. While this structure should be followed, tenderers may include additional relevant documentation to support their submission.

5.2. Administrative Details

Bidders shall provide key organisational information, including a company profile outlining history, structure, and top three current clients. Submissions must include a valid Tax Clearance Certificate, details of relevant past experience with references, and an overview of available human and technical resources. Where applicable, quality assurance documentation should be included, along with confirmation of acceptance or any comments on Trócaire's General Terms and Conditions for Procurement and Supplier Code of Conduct.

5.3. Technical Details

Bidders must submit a detailed description of the proposed services in line with the requirements outlined in Section 4 and Appendix 3. This should include:

- An expression of interest outlining how the consultant meets the skills and experience required in the TOR.
- A technical proposal with a detailed methodology, sampling approach, data collection tools, ethical and safeguarding approach and analysis plan covering all aspects of the PRA scope.
- A detailed workplan in line with the indicative timeline.
- CV(s) of the lead consultant and all personnel deployed, including the field team.
- An organogram of the team structure (where a team or firm is proposed).
- Samples of previous work (maximum 10 to 20 pages) from at least two separate and related protection risk analysis or protection assessment assignments.
- Language skills and consultancy availability.
- Any subcontracting arrangements and how performance and data quality will be managed.

5.4. Pricing Details

Bidders are required to provide a clear and detailed pricing structure, inclusive/excluding VAT, along with a breakdown of applicable taxes. The proposal must also specify the validity period for the quoted prices and terms.

6. General Terms and Conditions of this RFT

- Trócaire does not bind itself to accept the lowest priced tender.
- Trócaire does not guarantee exclusivity and reserves the right to engage other companies for the same services (if required) during the term of the contract.
- Trócaire shall be free to:

- To accept the whole, or part only, of any tender.
- To accept none of the proposals tendered.
- To republish this Request for Tenders.

- In the event of not accepting any of the tender submissions received on foot of this RFT, Trócaire shall be free to make such arrangements as it considers necessary in relation to the provision of the goods/services.
- Trócaire will not be liable for any costs or expenses incurred in the preparation of a tender.
- The Contract shall be considered as a contract made in Somalia, according to Somalia law and subject to the exclusive jurisdiction of the Somalia Federal Government courts.
- The Standard Procurement Terms and Conditions to which Trócaire expects all of its supplier to respect can be found here https://www.trocaire.org/wp-content/uploads/2025/03/Trocaire-General-Terms-Conditions-for-Procurement-V4-April-2023.pdf
- The Suppliers Code of Conduct to which Trócaire expects all of its suppliers to respect can be found here https://www.trocaire.org/wp-content/uploads/2023/05/Trocaire-Supplier-Code-of-Conduct-V3-April-2023-EN.pdf.

7. Conflicts of interest

Any conflict of interest involving an applicant must be fully disclosed to Trócaire. Failure to disclose a conflict may disqualify an applicant or invalidate an award of the contract. Applicants are required to declare any current or past work which might reasonably be considered to represent a conflict of interest. It will be for Trócaire to decide if a material conflict of interest exists and applicants in doubt in this regard should seek the advice of Trócaire.

8. Contract Type and Period

The contract will be a fixed-term service agreement between Trócaire and the selected consultant for the delivery of the services outlined in the Terms of Reference. The contract will be results-based, with payments linked to the satisfactory completion and approval of agreed deliverables. The assignment is anticipated to take a maximum period of eight weeks, tentatively commencing in November 2026, with field data collection in Luuq, Balad-Hawa and Dollow districts, Gedo region, Somalia, as per the indicative timeline in the TOR. The final contract will specify the total number of working days.

9. Intellectual Property (for service contracts only)

Any concept, guidelines or other material developed during the contract will be considered the property of Trócaire and may be used by Trócaire at any time.

10. Termination of Contract

10.1 Trócaire reserves the right to terminate the contract at any stage on payment of reasonable and agreed costs accrued to the date of termination. The contract may be terminated by either party on giving appropriate written notice.

10.2 If at any stage during the contract, the goods / services delivered by the tenderer is found to be unsatisfactory, the contract may be terminated by Trócaire. In the event of such a termination, the tenderer will only be entitled to receive payment in relation to the acceptable goods / services rendered at that time.

11. Evaluation of Tenders

11.1 All service Providers should at least meet following **minimum criteria (pass/fail)**:

- Submission of a complete tender in accordance with the required format and within the specified deadline.
- All bidders must meet the following minimum criteria to be considered for further evaluation. Failure to meet any of these requirements will result in disqualification:
- Submission of a complete proposal in accordance with the required format and within the specified deadline.
- At least eight years of relevant experience conducting protection risk analyses, protection assessments, or research on protection risks and their underlying causes.
- Substantial professional experience working in Somalia, preferably in Gedo Region, with demonstrated experience in at least 2 similar protection risk analysis or protection assessment assignments.
- References from at least two clients within the past three years.
- Valid and current Business Registration Certificate and Tax Clearance Certificate (or equivalent).
- Availability of adequate technical and human resources, including a gender-balanced field team with qualified female researchers and fluency in Somali, to deliver the assignment in Luuq, Balad-Hawa and Dollow districts.
- **Technical Delivery of the Assignment:** Demonstrate understanding of the ToR scope of work and objectives, with a clear, technically sound, and feasible methodology for delivering the assignment, either adopting Trócaire's proposed methodology or presenting a well-justified alternative.
- Acceptance of Trócaire's General Terms and Conditions of Procurement and Supplier Code of Conduct.
- Acceptance of Trócaire's Data Processing Agreement.
- Compliance with Trócaire's safeguarding, child protection, ethical, data protection and security requirements.

11.2 The successful tenderer will be the one who, in the opinion of Trócaire, submits the most economically advantageous proposal applying the following **award criteria (percentage scoring)**:

The successful tenderer will be the one who, in the opinion of Trócaire, submits the most economically advantageous tender (MEAT), assessed on the basis of the criteria and weightings outlined below. Proposals will be evaluated using a combination of technical quality and cost considerations.

Award Criteria	Score %
Cost	40%
Technical delivery of the assignment (understanding of the ToR scope of work and objectives, a clear, technically sound and feasible methodology, expertise of the proposed team, and scope and range of services offered)	60%
Total	**100%**

The evaluation will be based on the overall weighted score. Trócaire reserves the right to seek clarifications during the evaluation process where necessary.

11.3 During the evaluation period clarification may be sought in writing from tenderers. Responses to requests for clarification may not materially change any elements of the tenders submitted.

11.4 No unsolicited communications from tenderers will be accepted or entertained during the evaluation period.
11.5 A shortlist of those who have tendered may be drawn up and a certain number of those who have tendered may be invited to make a final presentation/demo of their tender.

12. Submission of Tenders

Your proposal marked **" RFP 1631-PR-ICSP-SOM-2026-PRA_Consultancy "** should be submitted via Tenders Somalia tenders_som@trocaire.org and CC: procurement-som@trocaire.org. and will be acknowledged after the deadline.

The deadline for the receipt of tenders is **05:00 EAT, on the 14th of November 2026.**
All queries relating to any aspect of this RFT must be directed via email on: procurement-som@trocaire.org.

Tenderers must ensure that they give themselves sufficient time to upload and submit all required tender documentation in their Tender before the Tender Deadline. Tenderers should consider the fact that upload speeds vary.

Tenderers are required to confirm their participation in this competition by contacting the designated Trócaire Somalia procurement focal point via the official email address provided in the tender notice. This ensures that all clarifications, responses to queries, and any updates relating to the competition are communicated directly to all registered tenderers.

Any queries relating to the tender documentation, clarification requests, or submission process should be directed to the same official contact email as specified in the tender notice.

Tenderers are responsible for ensuring that their complete tender submission is received by Trócaire before the specified deadline. Late submissions will not be accepted. Tenderers are strongly advised to submit their documents well in advance of the deadline to avoid any potential delays related to file size, internet connectivity, or transmission issues.

Note: Only successful suppliers will be contacted.

13. Appendices

- Appendix 1 - Standard Terms and Conditions for procurement https://www.trocaire.org/sites/default/files/trocaire_general_tcs_for_procurement.pdf
- Appendix 2 - Suppliers Code of Conduct https://www.trocaire.org/sites/default/files/trocaires_supplier_code_of_conduct_v2_07.2019.pdf .
- Appendix 3 – Detailed Distribution List

Appendix 3 – Detailed TOR

Terms of Reference for Protection Risk Analysis for Gedo Region, Somalia

Trócaire is an Ireland-based international non-governmental organisation working in more than 20 countries. In partnership with local organisations, Trócaire supports some of the world's most marginalised women, men, and communities to achieve sustainable, long-term change.

Trócaire has been active in Somalia's Gedo Region since 1992, delivering comprehensive, safe, and inclusive humanitarian and development programmes with partners. Its integrated programming covers health, nutrition, water, sanitation and hygiene (WASH), protection, resilience, and basic education. Trócaire has also recently expanded its operations to Kismayo District in the Lower Juba Region of Jubaland State.

Trócaire's programming in Somalia focuses on strengthening community resilience and addressing the drivers of vulnerability through interventions in Protection, Gender-Based Violence (GBV) prevention and response, Food Security and Livelihoods, Health and Nutrition, WASH, Education, Climate Resilience, and Emergency Response. These interventions are delivered in collaboration with local authorities, civil society organizations, community structures, and humanitarian coordination forums.

Somalia continues to face complex and overlapping protection risks driven by armed conflict, displacement, climate shocks, food insecurity, disease outbreaks, and limited access to basic services. Women, children, minority groups, persons with disabilities, internally displaced persons (IDPs), and returnees often face heightened protection concerns, including exclusion, exploitation, violence, and barriers to assistance. In response, Trócaire adopts a protection-centred and conflict-sensitive approach that prioritises community participation, accountability to affected populations, safeguarding, protection mainstreaming, and gender-responsive programming. Through sustained engagement with communities and local partners, Trócaire seeks to strengthen protective environments, improve access to essential services, and ensure that humanitarian and development interventions remain responsive to evolving protection risks.

More information about Trócaire is available at www.trócaire.org

Background

Somalia continues to face a complex and evolving protection environment shaped by protracted conflict, climate-related shocks, recurrent displacement, food insecurity, disease outbreaks, and limited access to basic services. These interconnected challenges have weakened community coping mechanisms and increased exposure to protection risks, particularly among women, girls, boys, older persons, persons with disabilities, minority groups, internally displaced persons (IDPs), returnees, and other vulnerable populations.

In Gedo Region, recurring droughts and floods, population movements, insecurity, and resource-based tensions continue to affect communities' safety, dignity, and access to essential services. These conditions can heighten the risk of gender-based violence (GBV), child protection concerns, exploitation, discrimination, family separation, exclusion from assistance, and other forms of harm. Community-based protection structures and local service providers play an important role in identifying and responding to protection concerns; however, their capacity and coverage may vary across locations.

Recognising the dynamic nature of protection risks and the need for evidence-based programming, Trócaire seeks to engage a qualified consultant or consultancy team to undertake a Protection Risk Analysis (PRA) in selected locations in Gedo Region. While Trócaire's Guidance on Protection Risk Analysis at Mainstreaming Level promotes the use of existing evidence and programme-team analysis

to identify and mitigate protection risks, this assignment will adopt a broader, consultant-led approach that combines a secondary-data review with targeted primary-data collection to strengthen the evidence base for programme decision-making. The analysis will apply Trócaire's PRA framework to provide an updated understanding of the priority protection risks, vulnerabilities, capacities, coping strategies, and risk drivers affecting crisis-affected populations. It will also assess the effectiveness of existing community-based protection mechanisms and identify opportunities to strengthen protection mainstreaming, risk mitigation, safeguarding, and accountability across Trócaire's programmes.

The findings will inform programme design, implementation, advocacy, and adaptive management, ensuring that Trócaire's interventions remain safe, inclusive, conflict-sensitive, and responsive to the evolving needs and priorities of affected communities.

Purpose and Scope of the Protection Risk Analysis

The purpose of the Protection Risk Analysis (PRA) is to provide Trócaire and its partners with an evidence-based understanding of the protection risks affecting crisis-affected populations in the target locations and to identify practical measures to strengthen safe, inclusive, accountable, and conflict-sensitive programming. The analysis will support informed decision-making by examining the threats, vulnerabilities, capacities, and contextual factors that contribute to protection risks and by identifying opportunities to strengthen protection mainstreaming across programme interventions.

The PRA will be conducted in Trócaire's Irish Aid Civil Society Programme (ICSP) implementation areas in Luuq, Balad-Hawa, and Dollow districts of Gedo Region. The analysis will identify and prioritise protection risks affecting different population groups, with particular attention to women, girls, boys, men, persons with disabilities, internally displaced persons (IDPs), returnees, minority groups, and other populations facing heightened vulnerability.

The PRA will:

- Identify and prioritise approximately four to five significant protection risks affecting women, men, girls, boys, and groups facing heightened vulnerability in each target district. Any significant sector-specific protection risks identified during the analysis must also be documented and analysed, together with corresponding mitigation measures and recommendations.
- Produce a consolidated cross-district synthesis identifying the highest programme-wide protection risks, common risk patterns, and material district-specific variations to support prioritisation and operational decision-making.
- Examine the threats, vulnerabilities, capacities, and coping mechanisms that influence exposure to protection risks.
- Analyse priority risks using the Protection Risk Equation, with consideration of threats, vulnerabilities, and existing capacities and protective mechanisms.
- Assess how protection risks differ across population groups according to age, gender, disability, displacement status, clan affiliation, and other relevant diversity factors.
- Examine the role and effectiveness of community-based protection structures, service providers, and other protection mechanisms in preventing, mitigating, and responding to protection concerns.

- Identify barriers to meaningful, safe, dignified, and equitable access to services and assistance.
- Assess actual and potential protection risks associated with Trócaire-supported interventions, including risks related to safeguarding, exclusion, discrimination, conflict sensitivity, and unintended harm.
- Develop evidence-based and feasible mitigation measures for each priority protection risk, categorised as actions to reduce threats, reduce vulnerabilities, and strengthen capacities. Recommendations must distinguish between protection-mainstreaming measures and specialised protection interventions and must be specific, practical, and actionable in line with Trócaire's Protection Risk Analysis Guidance.

The analysis will engage relevant stakeholders, including community members, community-based protection structures, local authorities, service providers, protection actors, and Trócaire and partner staff. The findings will inform programme design, adaptation, risk mitigation, advocacy, and evidence-based decision-making across Trócaire's Somalia programme.

The findings will be validated through a participatory process, including debriefing and validation sessions with Trócaire programme teams, to promote accuracy and a shared interpretation of the results. In line with the PRA guidance, the consultant will facilitate a working session on the PRA methodology and findings and develop an editable Protection Risk Tracker to support ongoing monitoring and updating whenever the context or assessed risks materially change. Following validation, the final findings will be disseminated through tailored formats, including presentation briefs, feedback and validation meetings, and community-friendly summaries for project-supported stakeholders. The findings will be used to strengthen protection mainstreaming, guide programme design and adaptation, improve risk-mitigation measures, inform advocacy, and support evidence-based decision-making across Trócaire's Somalia programme.

Methodology

The PRA will use a primarily qualitative and participatory methodology. The consultant will be responsible for developing and justifying the final methodology during the inception phase. A limited quantitative component may be proposed only where it adds clear analytical value; any such component must be justified through an appropriate sampling strategy, data-collection plan, and analytical approach and is subject to Trócaire's prior approval. The proposed methodology, workplan, sampling approach, and data-collection tools will be reviewed and approved by Trócaire before fieldwork begins.

The PRA will draw on both secondary and primary data sources. The consultant will undertake a comprehensive desk review of relevant project documents, assessments, protection analyses, monitoring data, policies, and other available literature provided by Trócaire and relevant stakeholders. Primary data will be collected through field-based consultations in the target locations.

Data collection is expected to utilize a combination of Key Informant Interviews (KIIs), Focus Group Discussions (FGDs), community consultations, direct observation, and other appropriate participatory methods. The methodology should ensure meaningful representation of women, men, girls, boys, internally displaced persons (IDPs), returnees, persons with disabilities, minority groups, community-based protection structures, service providers, local authorities, and humanitarian actors.

Trócaire's Guidance on Protection Risk Analysis at Mainstreaming Level will provide the analytical framework, terminology, risk categories, and tools for the assignment. Because this is a consultant-led field assessment rather than a light programme-team exercise, the assessment design and implementation must also comply with Trócaire's applicable standards and procedures for specialised protection assessments, ethical research, safeguarding, data protection, and referrals, as provided or approved by Trócaire during inception. At a minimum, the consultant must apply the framework and risk categories in Annex 1 of the PRA guidance, including the four threat types and key protection-risk categories. The analysis will assess:

- Threats, vulnerabilities, capacities, and exposure patterns affecting different population groups;
- Underlying drivers and root causes of protection risks;
- Existing coping mechanisms and community resilience capacities;
- Availability, accessibility, effectiveness, and quality of protection services and referral pathways;
- Protection risks across relevant categories, including Housing, Land and Property (HLP), Mental Health and Psychosocial Support (MHPSS), negative coping mechanisms, gender-based violence, child protection, exclusion from assistance, and other contextually relevant risks; and
- Opportunities to strengthen protection mainstreaming and reduce programme-related risks.

The consultant shall rank identified protection risks according to their likelihood and impact and develop a prioritised risk matrix identifying high-, medium-, and low-priority risks.

The consultant should apply an Age, Gender, Disability and Diversity (AGDD) lens throughout the analysis and examine how power dynamics, social norms, displacement status, clan affiliation, and other contextual factors influence protection risks and access to services.

The methodology must adhere to established protection principles and ethical research standards, including Do No Harm, informed consent, confidentiality, safeguarding, accountability, and participant safety. Before fieldwork begins, Trócaire must approve an ethical and safeguarding protocol covering informed-consent procedures; assent and caregiver consent where children are involved; a distress and disclosure protocol; approved and verified referral pathways; procedures for responding to a data breach; safeguarding briefings for all researchers and field personnel; and clear criteria for determining whether direct consultation with children is necessary, proportionate, and safe. Particular care must be taken to minimise the risk of harm, retraumatisation, stigma, or exclusion throughout the assessment process. Any protection concern identified during data collection must be managed in accordance with the approved referral and safeguarding procedures.

All data management processes shall comply with Trócaire's Data Protection Policy and applicable national and international data protection regulations. The consultant will be responsible for ensuring secure collection, storage, analysis, sharing, and disposal of data throughout the assignment.

The consultant may propose the use of an appropriate digital data collection platform, such as KoboToolbox, subject to Trócaire's approval and in consideration of data quality, security, and ethical requirements.

Preliminary findings will be validated with Trócaire and relevant stakeholders to verify findings, triangulate evidence, and ensure contextual accuracy. The consultant shall incorporate validation

feedback into the final report and submit a detailed methodology, workplan, sampling framework, analytical approach, and any additional methods required to ensure a robust, inclusive, and ethical Protection Risk Analysis.

Schedules/Timeline

The assignment will be completed within a maximum of eight weeks and is tentatively scheduled to commence in November 2026. The final contract will specify the total number of working days. The schedule must include a defined period for Trócaire to provide one set of consolidated comments on the draft report and a separate period for the consultant to address those comments and submit the final deliverables.

Week	Activity	Deliverable
1	Kick-off meeting, desk review, and workplan development	Draft inception report
2	Finalize methodology, sampling, and data collection tools	Approved inception report and tools
3	Field data collection in target locations	Data collected
4	Complete field data collection and stakeholder mapping	Data collection completed
5	Data analysis and risk prioritization	Preliminary findings, district risk matrices, consolidated cross-district synthesis, and draft editable Protection Risk Tracker
6	Facilitate validation workshop and PRA methodology and findings working session; document feedback	Validation presentation, working-session materials, summary of feedback received, and updated Protection Risk Tracker
7	Submit the draft PRA report and supporting files; Trócaire undertakes its review and provides one set of consolidated comments within the agreed review period	Draft PRA report and consolidated review comments
8	Address consolidated comments; finalise and submit all contractual deliverables	Final PRA report, populated editable Protection Risk Tracker, final presentation deck, community-friendly findings summary or feedback product, and final anonymised supporting files

This timeline will be further refined, discussed, and mutually agreed upon with the consultant, including any adjustments required to accommodate unforeseen circumstances.

Deliverables

Inception Report

The inception report shall include the following elements:

- A detailed description of the PRA methodology, including data-collection methods and tools, the sampling approach, and quality-assurance procedures.
- The proposed data-analysis methods and analytical framework.
- A detailed workplan and schedule.
- Anticipated limitations, risks, and corresponding mitigation measures.
- An ethical and safeguarding protocol covering informed consent; assent and caregiver consent where applicable; distress and disclosure management; approved referral pathways; data-breach procedures; researcher safeguarding briefings; and criteria for deciding whether direct consultation with children is necessary and safe.

Final Protection Risk Analysis report

- Executive summary.
- Background and contextual analysis.
- Methodology, including limitations.
- Analysis of priority protection risks, threats, vulnerabilities, and capacities.
- A concise summary of protection-service mapping and referral pathways.
- Practical, prioritised recommendations.
- Conclusion.
- Annexes, including the prioritised Protection Risk Matrix; an activity-level protection risk mitigation table aligned with Annex 5 of Trócaire's Protection Risk Analysis Guidance; detailed service and referral-pathway mapping; data-collection tools; and the list of consultations.

In addition to the inception and final reports, the consultant must submit: an editable and populated Protection Risk Tracker; a facilitated PRA methodology and findings working session for Trócaire and partner staff; a validation-workshop presentation and concise summary of feedback received and how it was addressed; a final presentation deck; a community-friendly findings summary or feedback product; anonymised qualitative data files, coded analysis matrices, transcripts and consultation notes; final data-collection tools; and a concise two-page PRA summary for senior management and donor audiences. If a quantitative component is approved during inception, the consultant must also submit the corresponding anonymised raw and cleaned datasets in an editable format. The two-page summary must highlight priority protection risks, affected population groups, key risk drivers, capacities and coping mechanisms, protection gaps, and recommended mitigation and programmatic actions.

Expertise

The consultant should have the following background:

- At least eight years of relevant experience conducting protection risk analyses, protection assessments, or research on protection risks and their underlying causes.
- Strong technical knowledge of protection principles, protection mainstreaming, GBV risk mitigation, accountability to affected populations, safeguarding, and Do No Harm approaches.

- Demonstrated experience in child-safe and GBV-sensitive data collection and research in humanitarian settings.
- Demonstrated experience designing and applying participatory qualitative research methods, including KIIs, FGDs, stakeholder mapping, ethical data collection, and structured qualitative analysis. Experience with proportionate quantitative methods is desirable where a limited quantitative component is proposed and approved.
- Substantial professional experience working in Somalia, preferably in Gedo Region, with a strong understanding of community dynamics, displacement contexts, local governance systems, humanitarian coordination structures, security considerations, and cultural context.
- Strong knowledge of the Core Humanitarian Standard (CHS).
- Excellent English-language analytical and report-writing skills. Fluency in the Somali language or languages spoken in the target locations is required within the consultancy team.
- Excellent facilitation, communication, stakeholder-engagement, and presentation skills, with the ability to communicate complex findings clearly and translate them into practical, action-oriented recommendations.

The proposed consultant's team should be gender-balanced and include qualified female researchers to facilitate consultations with women and girls and support inclusive participation throughout the assessment process.

The consultant shall designate a focal point who will serve as the primary contact for all communication and coordination related to the assignment. During the inception phase, the consultant shall submit a list of all team members, including their roles and relevant expertise.

Trócaire will designate a focal point responsible for managing the consultancy, coordinating stakeholder engagement, reviewing submissions, and approving deliverables.

Application Process

To apply, please submit an expression of interest outlining:

- How the applicant meets the required skills and experience, with specific reference to the sectors, methodologies, and PRA outputs described in this ToR.
- Experience undertaking similar assignments in Somalia, supported by clear evidence of relevant work.
- Relevant language skills.
- Availability during the proposed consultancy period.
- A short curriculum vitae for the lead consultant, summarising experience and qualifications relevant to the assignment.

The consultant must comply with all applicable government requirements and will be responsible for all relevant taxes and statutory obligations.

In undertaking the PRA, the consultant must adhere to humanitarian principles and maintain the confidentiality of all data collected. All consultancy-team members must comply with Trócaire's Security Plan, Code of Conduct, Safeguarding Policy, and Child Safeguarding Policy. Before commencing the assignment, the successful consultant will be required to sign and comply with Trócaire's applicable safeguarding policies.

All data collected as part of the PRA will remain the property of Trócaire. Upon completion of the assignment, the consultant must return or submit to Trócaire management all documentation relating

to Trócaire and the project. The final external PRA report produced under this contract may not be shared externally without Trócaire's prior written approval.

Trócaire will not cover transportation, access, accommodation, meals, or related field expenses. The consultant is solely responsible for making appropriate arrangements to ensure the team's access to and accommodation in the target locations.

To ensure equal treatment of all applicants, Trócaire cannot provide a prior opinion on the eligibility or likely selection of any bidder.

Applications received after the submission deadline will not be considered. Applicants should ensure that all required documents are included, as incomplete applications will not proceed to further review.

Offers that do not comply with the overall length and deadline of the assignment (as provided above), do not include field visits and/or do not plan to assess the aspects under the PRA scope will be disqualified.

Any error or major discrepancy related to the instructions listed in the Terms of Reference may lead to the rejection of the bid.