

REQUEST FOR PROPOSAL

RFP Reference CBS/RFP/003/2026
number:

Terms of Reference for Consultancy Services for the Design of the Proposed Alternative Business Continuity Site of the Central Bank of Somalia (CBS)

1. Background

The Central Bank of Somalia (CBS) is the monetary authority of the Federal Republic of Somalia and is responsible for maintaining monetary stability, financial sector oversight, national payment systems oversight, currency management, and safeguarding the stability and integrity of the national financial system.

Over recent years, the Central Bank of Somalia has undertaken major modernization and institutional strengthening initiatives aimed at improving operational resilience, digital transformation, institutional governance, cybersecurity, and continuity of critical national financial operations.

As Somalia's financial ecosystem and banking infrastructure continue to expand, the Bank recognizes the strategic importance of establishing a secure alternative operational continuity facility capable of supporting essential central banking operations during emergencies, infrastructure disruptions, security incidents, or other unforeseen events that may impact the primary operational facilities.

The proposed "alternative site for business Continuity" is intended to serve as a secure and resilient institutional continuity facility capable of supporting critical operational, technical, executive, and coordination functions of the Bank while ensuring continuity of national financial operations.

The Central Bank of Somalia therefore intends to engage a qualified multidisciplinary consulting firm to undertake architectural and engineering consultancy services for the planning and design of the proposed facility.

This assignment shall focus strictly on Phase One consultancy services related to design, drawings, BOQs, cost estimates, and tender documentation preparation only.

2. Objectives of the Assignment

The objective of this assignment is to engage a qualified consulting firm to:

- Undertake comprehensive architectural and engineering consultancy services for the proposed alternative site for business Continuity;
- Develop conceptual, preliminary, and detailed facility designs;
- Prepare architectural, structural, MEIP, and site drawings;
- Prepare cost estimates and Bills of Quantities (BOQs);
- Prepare technical specifications and tender documentation;
- Ensure that the proposed facility aligns with secure institutional design principles, operational continuity requirements, and international engineering best practices suitable for a central banking environment.

3. Scope of the Assignment

3.1. Architectural Design Services

Architectural concepts and detailed building designs

- Functional space planning and operational layouts
- Interior space planning concepts
- Façade concepts and architectural finishes
- 3D renderings and visualization materials
- Architectural drawings and layouts

3.2. Architectural Design Services

- Structural analysis and design
- Foundations, slabs, beams, columns, and retaining structures
- Structural resilience considerations
- Detailed structural drawings and specifications

3.3. Mechanical, Electrical, ICT, and Plumbing (MEIP) Design

Mechanical Systems:

- Ventilation and cooling systems
- Air conditioning concepts
- Fire suppression considerations
- Utility and service infrastructure planning

Electrical Systems:

- Electrical distribution systems
- Lighting systems
- Emergency power integration
- Generator integration planning
- Grounding and lightning protection



ICT / Network Infrastructure Provisions:

- Structured cabling pathways
- Network and telecommunications room allocations
- Network port planning for offices and operational areas
- Fiber and backbone routing provisions
- ICT scalability provisions

Plumbing Systems:

- Water supply systems
- Drainage systems
- Sanitary systems

Vertical Transportation Systems:

- Design of passenger lift/elevator systems.
- Assessment of lift capacity requirements based on anticipated occupancy levels.
- Provision for accessibility and mobility-impaired users.
- Integration of lifts with emergency power systems.
- Lift safety and emergency communication requirements. Space planning for lift shafts, machine rooms (if applicable), and associated infrastructure.
- The lift/elevator shall have a minimum carrying capacity of twelve (12) persons per trip.

Data Centre Facility Provisions

The Firm shall incorporate facility requirements necessary to support a future enterprise Data Centre, including:

- Raised floor feasibility assessment;
- Structural loading requirements for ICT equipment;
- Dedicated electrical power provisions;
- Standby generator integration provisions;
- Dedicated cooling and environmental control provisions;
- Telecommunications entry facilities;
- Fiber and structured cabling pathways;
- Fire detection and suppression infrastructure provisions;
- Physical security and access control provisions;
- Space for future growth and expansion.

3.4. Site Planning and External Works

- Vehicular and pedestrian circulation
- Parking layouts



- Perimeter security considerations
- Access control and gate arrangements
- Generator and utility areas
- Landscaping and drainage

3.5. Security-Aware Facility Planning

- Controlled movement between zones
- Restricted access to sensitive areas
- Secure circulation planning
- Emergency evacuation considerations

3.6. Environmental and Social Considerations

- Sustainable design approaches
- Energy-efficient concepts
- Occupational health and safety considerations
- Accessibility considerations

3.7. Cost Estimates, BOQs and Tender Documentation

- Detailed cost estimates and Bills of Quantities (BOQs)
- Tender drawings and specifications

4. Proposed Facility Concept and Functional Requirements

A. Underground Level

- Cash vault
- Secure archive and records storage
- Safe room / emergency secure room
- Utility and service areas

B. Ground Floor / Technical Operations Floor

- Main data center space (high-level planning only)
- IT operations room
- Telecom/network rooms
- Small reception area
- Controlled and restricted access areas

C. First Operational Floor

- Financial Market Offices
- Banking operations rooms
- Currency operations areas
- Teller/workspaces
- Executive Director offices

D. Second Floor

- Human Resources offices
- Finance offices
- Support services
- General Manager's office
- Office of the Governor's Department offices

E. Third Floor

- Situation room/crisis coordination room
- Governor and Deputy Governor strategic offices
- Conference Room

F. External Compound Requirements

- Security guard room/building
- Parking area for staff and official vehicles
- Generator area
- Controlled access gates
- Perimeter security considerations
- Space for future expansion where feasible

G. Building-Wide Vertical Transportation Requirements

- The facility shall include at least one passenger lift/elevator connecting all levels including the underground level.
- The lift shall have a minimum carrying capacity of twelve (12) persons.
- The lift shall accommodate operational requirements, accessibility needs, movement of records, equipment, and senior management access.
- The Consultant shall assess whether additional lifts are required based on building occupancy, operational requirements, and future growth considerations.
- Lift systems shall be integrated with backup power systems to ensure continued operation during utility power interruptions.
- The design shall comply with applicable accessibility, safety, and building standards.

5. Design Principles

- Secure institutional architectural design
- Functional and efficient operational flow
- Separation of public, operational, technical, and executive zones
- Physical security-conscious planning
- Accessibility considerations
- Energy-efficient and sustainable design
- Scalable infrastructure and ICT provisions

- Resilience-oriented construction approaches
- Appropriate circulation and evacuation planning
- Institutional continuity-oriented functionality
- Accessible design for persons with disabilities and mobility limitations.
- Efficient vertical circulation through stairs and lift systems.
- Integration of lift systems with continuity and emergency operations requirements

6. Deliverables

- Inception Report
- Site Assessment Report
- Conceptual Designs
- Architectural Drawings
- Structural Drawings
- MEIP Drawings
- ICT Infrastructure Layouts
- 3D Renderings
- Space Utilization Plans
- Cost Estimates
- Bills of Quantities (BOQs)
- Technical Specifications
- Tender Documents
- Final Design Report

6.1 Data Centre Facility Requirements Report

This report would contain:

- Recommended data centre location within the building
- Space allocation
- Power allocation
- Cooling allocation
- Structural requirements
- Cabling routes
- Future expansion provisions

7. Requirements (Qualifications and Experience)

Bidders shall submit:

- Relevant Company Profile with detailed physical verifiable contact information.
- Valid Registration Certificate / License
- Valid Tax Compliance Certificate
- Most recent Bank Statement with enough balance (25% of the Quoted value)

- Proven experience in architectural and engineering consultancy services (Must submit at least 5 similar contracts together with the designs made in the past five years with successful completions and acceptance letter from the client, this will be subject to verification if deemed necessary)
- Detailed proposed work plan
- Experience in designing Central Banks, government institutions, and financial sectors will be highly considered.
- Experience in Africa and preferably post-conflict or fragile environments.
- Submission of CVs of multidisciplinary capability team including architecture, structural engineering, MEIP engineering, quantity surveying, and civil engineering

Key experts shall include:

- Lead Architect
- Structural Engineer
- Electrical Engineer
- Mechanical Engineer
- ICT/Structured Cabling Engineer
- Quantity Surveyor
- Civil Engineer
- Security-Aware Facility Planning Specialist
- Environmental and Social Specialist

8. Duration of the Assignment

The overall assignment duration shall be approximately one (1) month from contract commencement.

Indicative timeline:

- Inception and Site Assessment – 3 Days
- Conceptual and Preliminary Design – 1 Week
- Detailed Design and Tender Documentation – 2 Weeks
- Review and Finalization – 3–4 Days

9. Reporting and Coordination

The Consultant shall report to the Central Bank of Somalia through the designated project implementation structure and coordinate closely with:

- ICT Department
- Currency Department
- Office of the Governor
- Banking Operations
- Security
- Procurement

- Executive Management

10. Standards and Compliance

The Consultant shall ensure that the proposed designs consider:

- International engineering and architectural standards
- Fire and life safety standards
- Security-conscious institutional design principles
- Environmental and sustainability considerations
- Occupational health and safety requirements
- Applicable Somali laws and regulations
- Best International practices for institutional and continuity facilities

11. Ownership and Confidentiality

All drawings, BOQs, cost estimates, specifications, reports, renderings, and project documents produced under this assignment shall remain the exclusive property of the Central Bank of Somalia.

The Consultant shall maintain strict confidentiality regarding all information, layouts, reports, technical details, and documents associated with this assignment.

The Consultant shall not communicate with prospective contractors, suppliers, or third parties regarding this assignment outside officially authorized channels of the Central Bank of Somalia.

12. Client Responsibilities

The Central Bank of Somalia shall:

- Provide available site information and institutional requirements
- Facilitate access to relevant stakeholders
- Review and provide comments on submitted deliverables
- Coordinate internal approvals and project governance processes

13. Application Submission

Interested and qualified Engineering consulting firms are invited to submit their proposal electronically through email to cbs.tender@centralbank.gov.so on or before **5:00 PM** Mogadishu time on **2nd July 2026** with email subject **"CBS/RFP/003/2026 Consultancy Services for the Design of the Proposed Alternative Business Continuity Site of the Central Bank of Somalia (CBS)"** late submission will not be accepted.