

## INVITATION FOR OPEN TENDER

### CONSTRUCTION OF DISTRICT ADMINISTRATION OFFICE BLOCK UNIT IN BUHODLE UNDER PROSPERIS PROGRAM FUNDED BY ROYAL NORWEGIAN EMBASSY AND SWISS DEVELOPMENT COOPERATION (SDC) IN COOPERATION WITH SOMALIA FEDERAL AND STATE AUTHORITIES.

**DATE: 17.11. 2025.**

NIS is looking for qualified contractor to undertake Construction of district administration office block in Buhodle district in support of improved governance and basic public service delivery. All interested contractors/suppliers are requested to submit their applications together with the below listed support documentations and other requirements for consideration:

1. **Licences/Registrations:** The company should submit the following Licenses.
  - ✓ Valid registration or operating license permits from the Ministries of public works, Reconstruction & Housing at Federal Government of Somalia and at State level – Northeastern State.
  - ✓ **Tax compliance certificate:** Submit evidence of valid State tax compliance certificate.

**Note 1: All registrations will be shared with the relevant authorities for clearance. Those who fail to submit a valid/genuine registration will not be considered in the next stage of analysis.**

- ✓ **Statement of ownership:** The company shall submit a signed **public notary** document stating the ownership of the company (a list of full names, positions contact details and shares)
2. **Similar or relevant experience:** The company should fill in the below table for previous 3 main similar signed completed contracts on construction works with monetary value worth each of **USD 100,000 to 200,000** and/or above. The company should present relevant contracts implemented for the last (7) years. Contracts with value below **USD 100,000** will not be considered in the NIS evaluation matrix. **Please attach only copies of 3 most relevant contracts for consideration / evaluation.**

**Note 2: Fake contracts and contracts with conflicting information will lead to automatic disqualification. All submitted contracts will be subjected to reference checks.**

SN	Description of activity implemented	Contract amount in USD	Location of activity implemented	Year of activity implementation	Name of the funding agency / sponsor organization and their contact email(s)
1					
2					
3					

- 3. Human and material resources:** Possess necessary resources, and ability to mobilize such a resource at short notice to undertake project works (Please attach CVs of at least two civil Engineers).
- 4. Company Finances:** presents a dully signed statement/declaration confirming that the company is financially in good position and able to pre-finance project works as this is necessary.
- 5. Work plan for the activity:** The company shall submit a clear and detailed activity workplan.
- 6. BoQ price allocation accuracy and responsiveness:** The company shall submit a filled and stamped BoQ in both **Excel and PDF format**.

All interested contractors/suppliers are requested to send electronically all the above support documents/requirements to NIS Foundation latest by 27<sup>th</sup> November 2025 before 11:59 PM through this email: [nis.procurement1@nis-foundation.org](mailto:nis.procurement1@nis-foundation.org)

The subject of your email should be named as per advertisement title.

**“OPEN TENDER FOR CONSTRUCTION OF DISTRICT ADMINISTRATION OFFICES INCLUDING BASIC FURNITURE IN BUHODLE DISTRICT”.**

Any enquiries or questions may be addressed to NIS Foundation through the above-mentioned email.

**OFFERS WILL BE REJECTED IF ANY ILLEGAL OR CORRUPT PRACTISES HAVE TAKEN PLACE IN CONNECTION WITH THE AWARD.**

**NB:** NIS Foundation promotes equal opportunities for all and welcomes applications from all sections and members of society regardless of their age, gender, group membership, political and/or clan affiliation. Qualified bidders/contractors owned by women are particularly encouraged to apply.

**NB: ALL the contractors interested in this advert should submit all the following required document in the attachment.**

- **Submit filled and stamped BoQ in both excel and Pdf version.**
- **Must submit filled and stamped supplier ethical standard form attached.**