

INVITATION TO TENDER

FRAMWORK AGREEMENTS FOR ACCOMMODATION AND HOTEL SERVICES

Windle International Somalia is an International Non-Governmental Organization (NGO) with oversight support and coordination from its regional office in Nairobi. Windle was founded on the belief that good education is essential for Africa to meet the challenges it faces. WISOM implements programs in Education, Training, Livelihood and Economic Inclusion, Water, Sanitation and Hygiene, Climate Adaptation and Green Energy, and Peace Building.

A: TASK

Windle International Somalia invites tenders from qualified Hotel service providers to execute the reference FWAs

REFERENCE NUMBER	DECSRIPTION	LOCATION
WISOM/JAN/001/2026	Accommodation, Conference, Meals and Refreshments	Mogadishu
WISOM/JAN/002/2026	Accommodation, Conference, Meals and Refreshments	Kismayo
WISOM/JAN/0032026	Accommodation, Conference, Meals and Refreshments	Garowe
WISOM/JAN/004/2026	Accommodation, Conference, Meals and Refreshments	Galkayo
WISOM/JAN/005/2026	Accommodation, Conference, Meals and Refreshments	Burtile
WISOM/JAN/006/2026	Accommodation, Conference, Meals and Refreshments	Goldogob
WISOM/JAN/007/2026	Accommodation, Conference, Meals and Refreshments	Dhahar

B: QUALIFICATION

Bidders must meet the following minimum requirements, supported by relevant documents at submission, to be considered for further evaluation:

- Valid business registration and licensing documents
- Attached Tax Compliance Certificates
- Company Profile indicating similar experience
- Attached duly filled Request for Quotation (RFQ)
- Submission of all necessary documentation

N/B

- Use of our official Request for Quotation (RFQ) form
- And Ensure the RFQ is duly stamped

C: COMPLETED TENDER DOCUMENTS

All quotations shall be submitted via email to rfq-in-som@windle.org No physical submissions will be accepted. The deadline for submission is **on Monday, 12th January**

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2026. Bids submitted after the deadline will not be accepted.
D: CANVASSING
Any form of canvassing will lead to automatic disqualification.

Phoebe Cheno
Procurement Officer



Windle International Somalia