

INVITATION TO TENDER-(ITT-PRN-001145)

PROJECT	ACTIVE
Task	<p>Establishment of the following facilities in Lughaya, Somaliland</p> <ol style="list-style-type: none"> A 3-Tonne Ice Flake Machine with 20ft Containerized Ice Storage. A 20ft Solar-Powered Cold Room
Description	<p>The Advancing Circular Technologies for Infrastructure and Value-chain Enhancement (ACTIVE) Project is an EU-funded initiative that strengthens Lughaya's economic resilience by integrating renewable energy into agriculture, livestock, and fisheries value chains. By improving access to affordable and efficient energy, the project aims to boost productivity, competitiveness, and growth across key sectors.</p> <p>The project also promotes circular economy practices to reduce waste, improve resource use, and support sustainable agri-food value chains aligned with market demand.</p> <p>ADRA seeks to engage a contractor for the establishment of facilities that use renewable energy and that contribute to significantly improve the livelihoods of Lughaya fisheries traders through this invitation to bid.</p>
Project Location	Lughaya, Somaliland
Invitation Mode	Open Tender
Invitation Start Date:	30th October 2026
Application Deadline	8th November 2026
Submission of Tenders	<p>Completed, Signed and Stamped tender documents should be scanned and saved in PDF format and sent by email to the bidding email address: Tenders@adrasom.org by close of day on 8th November 2026</p> <p>The title of the email should be: "ITT-PRN-001145 - Ice Flake Machine 20ft Store & Solar-Powered Cold Room"</p> <p>All bid emails received after the close of day on 8th November 2026 will not be considered.</p> <p>IMPORTANT: Offers submitted in any other manner than that indicated above will not be considered.</p>

A. Bidding Instructions and Requirements

1. Bid Submission

- Each bidder may submit **only one bid**, either individually or as part of a joint venture. Multiple submissions will result in disqualification.

- All bids must be **typed or written in indelible ink**, signed by an authorized representative, and **initialled on all amended pages**.

2. Site Visit

- Bidders are **encouraged to visit the site** and its surroundings at their own risk and expense to gather necessary information for bid preparation.

3. Bid Preparation Costs

- All costs related to bid preparation and submission shall be borne by the bidder. ADRA will not be liable for any such expenses.

4. Clarifications and Addenda

- Requests for clarification must be submitted **in writing** at least **three (3) days before the bid submission deadline**.
- ADRA will respond to all bidders who obtained the documents, without disclosing the origin of the query.
- ADRA may issue **addenda** to modify the bidding documents prior to the deadline.

5. Amendments and Corrections

- Bids must not contain unauthorized alterations. Corrections made to comply with ADRA's instructions or to fix errors must be **initialled by the authorized signatory**.
- ADRA may **extend the submission deadline** via an official amendment. All terms will adjust accordingly.

6. Submission and Contact Details

- For queries regarding this Invitation to Bid (ITB), contact the **Logistics Manager** at:
 **admin.procurement@adrasom.org**
(Include the ITB number in the subject line. Do not send bids to this email address.)

7. Bid Opening

- Bids will be opened **without bidder representatives present** on or around: **10th November 2026 at 10:00 AM EAT**

8. Evaluation and Clarification

- ADRA may request **written clarifications** from bidders during evaluation. No changes to bid price or substance will be permitted, except to confirm correction of arithmetic errors.

9. Notification of Award

- The successful bidder will be notified via the Notification of Award **email** before the bid validity period expires. The email will state the **Contract Price**.

B. Preliminary Bidding Requirements.

All companies participating in this tender must fulfil the following requirements:

Licenses and Registrations

All bidding companies shall submit the following valid documentation:

1. **Permit Letter:** An official permit letter issued by the Ministry of Energy and Minerals, Government of Somaliland.
2. **Business License:** A valid business license issued by the Ministry of Trade and Tourism, Government of Somaliland.
3. **Tax Compliance Certificate:** A valid tax compliance certificate issued by the Ministry of Finance and Economic Development, Government of Somaliland.

C. Technical Requirements and Evaluation.

The bids must satisfy the following conditions among the minimum criteria for evaluation accompanied by the following documentation:

1. Provide a full specification project proposal with full pricing for this project.
2. **Evidence of Previous Similar Projects (30 Points)**
Bidders must submit three (3) certified and signed copies of contracts for projects of similar size and magnitude involving the establishment of a solar-powered ice making machine and storage and solar powered cold rooms, completed within the last four (4) years.
 - Only relevant contract pages should be provided, and all three contracts must be combined into a single file for submission.
 - a. Submission of edited or falsified contract documents will result in automatic disqualification.
 - b. Failure to submit the required documents will score zero (0) points.
3. **Proof of Financial Capacity (20 Points)**
Bidders must provide **certified bank statements** for the last twelve (12) months demonstrating financial capacity to undertake works of similar magnitude. Statements must reflect a sound transaction record, with deposits and credit inflows with a minimum of USD 50,000.

Scoring will be as follows:
 - a. USD 50,000–65,000 balances/deposits: 20 points
 - b. USD 30,000–50,000 balances/deposits: 10 points
 - c. USD 10,000–30,000 balances/deposits: 5 points
 - d. Below USD 10,000: 0 pointsSubmission of edited or falsified bank statements will result in automatic disqualification.
4. **Technical Personnel (5 Points)**
Bidders must submit CVs for the proposed Project Manager and Project/Site

Engineer. Each must demonstrate relevant academic qualifications and at least five (5) years of experience in similar WASH construction projects.

Failure to submit the required CVs will score zero (0) points.

5. Project Work Plan (5 Points)

Bidders must submit a detailed and realistic work plan outlining the timeline for full project completion.

- a. Scoring will be based on feasibility, clarity, and the proposed completion timeframe, with preference given to the most realistic and efficient schedule.

6. Bids shall remain valid for the period specified in the Bidding Data (90 Days). ADRA may request that the bidders extend the period of validity for a specified additional period. The request and the bidders' responses shall be made via email. A Bidder may refuse the request in which case he may withdraw his bid without penalty. A Bidder agreeing to the request will not be required or permitted to otherwise modify the Bid.

The above criteria will be given a weight of 60% of overall evaluation score.

Finance Criteria Requirement and Evaluation:

***THE BOQ MUST BE SIGNED AND STAMPED ON ALL PAGES**

Financial Evaluation Criteria (40 Points)

The Financial Proposal carrying the price closest to the approved Engineer's Estimate (EE)/Bill of Quantities (BoQ)/Project Budget, while remaining within an acceptable variance range, shall receive the highest financial score of **40 points**.

This evaluation approach is intended to promote value for money and ensure the feasibility of the proposed works. Bids priced significantly below the Engineer's Estimate may indicate a risk of underperformance, compromised quality, or an incomplete understanding of the project requirements. Conversely, bids priced significantly above the Engineer's Estimate may exceed the available budget and therefore represent poor value for money.

The percentage variance from the Engineer's Estimate shall be calculated as follows:

$$\text{Variance (\%)} = ((\text{Bid Price} - \text{Engineer's Estimate}) \div \text{Engineer's Estimate}) \times 100$$

Financial scores shall be allocated as follows:

Variance from Engineer's Estimate	Financial Score
More than 10% below EE	0 points
More than 10% above EE	0 points

Variance from Engineer's Estimate	Financial Score
Between 0% and 5% below EE	35 points plus the percentage variance below EE (maximum 40 points)
Between 6% and 10% below EE	30 points plus the percentage variance below EE (maximum 35 points)
Between 0% and 5% above EE	35 points minus the percentage variance above EE (minimum 30 points)
Between 6% and 10% above EE	30 points minus the percentage variance above EE (minimum 20 points)

The financial criteria will account for at least 40%.

Further Information to bidders:

Currency of offer should be strictly in US Dollars

- ADRA does not undertake to pay by letter of credit (LOC) or in advance of work completion.
- ADRA reserves the right to accept or reject any offer before the award of a contract, or to cancel the bidding process and reject all offers at any time and is not bound to give reasons for its decisions. Canvassing or giving false information will lead to automatic disqualification.
- Incomplete offers or offers which do not comply with any of our bid conditions will not be considered.
- It is the Agency's policy to keep all bid values in confidence.

ADRA SOMALILAND

