INVITATION TO BID (ITB)
Vendor/Company Name:_____**Date**:__/__1/2025 **Cell phone :**…….

Date: 6th July 2025	**No**. of pages including this page**: 2**
Tender title: ITB_ Air Transportation of Supplies from Dollow to Luuq	**Ref no: A05_SO-WVSJL FY25-132**

Closing deadline: 13th July 2025 at 10:00Am
Manner of Submission:
ALL quotations/bids must be submitted through procurement_Dollow@wvi.org The subject of the Email should be '**ITB_ Air Transportation of Supplies from Dollow to Luuq'**

Invitation to bid

World Vision Somalia Program SCZ Office invites qualified and reputable Contractors with proven experience in provision of Air Transportation of Supplies from Dollow to Luuq to make an offer based upon the conditions stated in this invitation to tender for the following Items in **Annex I**

Important:

Offers transmitted in any other manner than those indicated above will not be considered. Carefully read all pages before placing a quote.

Your offer should clearly indicate:

1. Unit price;
2. Total Price;
3. Confirmed delivery timeline
4. Validity of the offer;
5. Terms of Payment

Information to bidders:

1. Currency of offer should preferably be in US Dollars, but in case local currency is offered, the comparison of offers will be based on the prevailing rate of exchange.
2. World Vision does not undertake to pay by letter of credit (LOC) or in advance of work completion.
3. World Vision reserves the right to accept the whole or part of your offer.
4. World vision Somalia reserves the right to accept or reject any application (bid), and is not bound to give reasons for its decisions. Canvassing or giving false information will lead to automatic disqualification.
5. Your quotation letter can be separate page/s from world vision international Somalia ITB/RFQ.
6. ALL quotations/bids must be submitted through procurement_Dollow@wvi.org on/before the deadline on 13th July 2025 at 10:00Am and the subject of the Email should be '**ITB_ Air Transportation of Supplies from Dollow to Luuq**'.

Evaluation Criteria

Your bid will be evaluated as indicated below

Stage 1: Preliminary Bid Responsiveness Assessment (Mandatory Requirements)

This will involve assessing whether bidders have complied with submission requirements and have also attached copies of mandatory eligibility and statutory documents. Evaluation at this stage will be conducted on **Yes/No**, and bidders are expected to **comply with ALL** required items so as to proceed to the next stage of evaluation.

No.	Completeness and Responsiveness Criteria	Requirement
1.	Tax certificate	-Provide a certified copy of tax registration, tax clearance certificates or similar documents
2.	Business registration	-Provide a certified copy of a certificate of business registration, certificate of incorporation, business license or similar document and stamped from Luuq District.

ADDITIONAL REQUIREMENT (Other important documents):

3. Four (4) years' experience in similar works (attach current and previous contracts/LPOs) - past experiences (specifically in 2021/2022/2023/2024 in Jubaland State for services that are similar to those that have been bid for in this Invitation to Bid (including details such as Client, Client Contact, Certification from Clients on satisfactory service delivery of the works (if any);
4. Attach your company profile with the invitation letter (The Profile must show details of office address).

Stage 2. Cost

Cost evaluation will be based on the cost quoted for the attached BOQ in Annex 1.

All pages and corrections should be counter signed (if any);

Please acknowledge this tender and indicate your interest to bid.

Best Regards,
Supply Chain, Jubaland
World Vision Somalia

Annex I: Supply and Delivery of Air Transportation of Supplies from Dollow to Luuq :

No	Product Name / product category	Unit of Measure	Qty	Unit Price	Total
1	Air Transportation of Supplies from Dollow to Luuq	KG	3,350		
Grand Total					