

INVITATION TO BID (ITB)

Vendor/Company Name: _____ Date: __/__/2025

Cell phone :.....

Date: 6th July 2025

No. of pages including this page: 2

Tender title: ITB_ Visibility stickers of different sizes-
Dhobley and Afmadow HCs

Ref no: A05_SO-WVSJL FY25-130

Closing deadline: 13th July 2025 at 10:00Am

Manner of Submission:

ALL quotations/bids must be submitted through procurement_Dollow@wvi.org The subject of the Email should be 'ITB_ Visibility stickers of different sizes-Dhobley and Afmadow HCs'

Invitation to bid

World Vision Somalia Program SCZ Office invites qualified and reputable Contractors with proven experience in provision of Visibility stickers of different sizes to make an offer based upon the conditions stated in this invitation to tender for the following Items in **Annex I**

Important:

Offers transmitted in any other manner than those indicated above will not be considered. Carefully read all pages before placing a quote.

Your offer should clearly indicate:

1. Unit price;
2. Total Price;
3. Confirmed delivery timeline
4. Validity of the offer;
5. Terms of Payment

Information to bidders:

1. Currency of offer should preferably be in US Dollars, but in case local currency is offered, the comparison of offers will be based on the prevailing rate of exchange.
2. World Vision does not undertake to pay by letter of credit (LOC) or in advance of work completion.
3. World Vision reserves the right to accept the whole or part of your offer.
4. World vision Somalia reserves the right to accept or reject any application (bid), and is not bound to give reasons for its decisions. Canvassing or giving false information will lead to automatic disqualification.
5. Your quotation letter can be separate page/s from world vision international Somalia ITB/RFQ.
6. ALL quotations/bids must be submitted through procurement_Dollow@wvi.org on/before the deadline on **13th July 2025 at 10:00Am** and the subject of the Email should be 'ITB_ Visibility stickers of different sizes-Dhobley and Afmadow HCs'.

Evaluation Criteria

Your bid will be evaluated as indicated below

Stage 1: Preliminary Bid Responsiveness Assessment (Mandatory Requirements)

This will involve assessing whether bidders have complied with submission requirements and have also attached copies of mandatory eligibility and statutory documents. Evaluation at this stage will be conducted on **Yes/No**, and bidders are expected to **comply with ALL** required items so as to proceed to the next stage of evaluation.

No.	Completeness and Responsiveness Criteria	Requirement
1.	Tax certificate	-Provide a certified copy of tax registration, tax clearance certificates or similar documents
2.	Business registration	-Provide a certified copy of a certificate of business registration, certificate of incorporation, business license or similar document and stamped from Luuq District.

ADDITIONAL REQUIREMENT (Other important documents):

3. Four (4) years' experience in similar works (attach current and previous contracts/LPOs) - past experiences (specifically in 2021/2022/2023/2024 in Jubaland State for services that are similar to those that have been bid for in this Invitation to Bid (including details such as Client, Client Contact, Certification from Clients on satisfactory service delivery of the works (if any);
4. Attach your company profile with the invitation letter (The Profile must show details of office address).

Stage 2. Cost

Cost evaluation will be based on the cost quoted for the attached BOQ in Annex I.

All pages and corrections should be counter signed (if any);

Please acknowledge this tender and indicate your interest to bid.

Best Regards,
Supply Chain, Jubaland
World Vision Somalia

Annex I: Supply and Delivery of Visibility stickers of different sizes-Dhobley and Afmadow HCs:

SNo	Printing ECHO Logo high quality stickers	Size	Quantity	Unit Price	Amount
1	ECHO Vertical Logo	1x1 inches	100		
2	ECHO Vertical Logo	6x6 inches	100		
2	ECHO Vertical Logo	3x3 inches	100		
3	ECHO Vertical Logo	A4 Size	100		

4	ECHO Vertical Logo	A3 Size	100		
5	ECHO Vertical Logo	10 x 6inches	100		
SNo	Printing ECHO Logo high quality stickers	Size	Quantity		
1	ECHO Horizontal Logo	1x1 inches	100		
2	ECHO Horizontal Logo	6x6 inches	100		
2	ECHO Horizontal Logo	3x3 inches	100		
3	ECHO Horizontal Logo	A4 Size	100		
4	ECHO Horizontal Logo	A3 Size	100		
5	ECHO Horizontal Logo	10 x 6inches	100		
SNo	Printing World Vision Logo high quality stickers	Size	Quantity		
1	World Vision Logo	1x2 inches	100		
2	World Vision Logo	6x9 inches	100		
2	World Vision Logo	3x6 inches	100		
3	World Vision Logo	A4 Size	100		
4	World Vision Logo	A3 Size	100		
5	World Vision Logo	10 x 6inches	100		
S/N	Printing IVR Poster				
1	Printing of IVR posters (A2 size) with toll free number 364	A2 size	30		
Grand Total					