World Vision

INVITATION TO BID (ITB)
Vendor/Company Name: _____ **Date** : ____/07/2025
Cell phone :.....

Opening Date: 07th July 2025	**No**. of pages including this page: **3**
Tender title: Handling of Offloading/Unloading and Transportation Services	**Ref no: A05_SO_WVS HirSh/SWS FY25-0084**
Closing Date: Sunday 13th July 2025	
Manner of Submission:	
ALL quotations/bids must be submitted through the somo_supplychain@wvi.org. The subject of the Email should be 'ITB_ Airport /before the deadline above	

Instruction

Carefully read all pages before placing a quote

Requirements:

World Vision Somalia Program SCZ Office invites qualified and reputable Suppliers with proven experience the Handling of Offloading/Unloading and Transportation Services and Activity Implementation as indicated in Annex I below to make an offer based upon the conditions stated in this Invitation to Bid for the following Items.

Your offer should clearly indicate:

1. Unit price;
2. Price should be net after deduction;
3. Confirmed delivery schedule;
4. Validity of the offer;
5. Detailed specification (if different from the stipulated specification).

Information to bidders:

1. Currency of offer should preferably be in US Dollars, but in case local currency is offered, the comparison of offers will be based on the prevailing rate of exchange.
2. World Vision does not undertake to pay by letter of credit (LOC) or in advance of work completion.

3. World Vision reserves the right to accept the whole or part of your offer.
4. World vision Somalia reserves the right to accept or reject any application (bid), and is not bound to give reasons for its decisions. Canvassing or giving false information will lead to automatic disqualification.
5. Attach your company profile with the invitation letter (The Profile must show details of office address).
6. Your quotation letter should be separate page/s from world vision international Somalia ITB/RFQ.
7. Bids submitted past the deadline shall not be considered.
8. The supplier/Contractor must obtain Registration/ clearance letter, signed and stamped from respective District Council or Authority.

Eligibility

Bids become eligible and will be opened only if they have been submitted through World Vision International procurement automation System Provision on/before the deadline above.

EVALUATION CRITERIA

A part from financial evaluation, the evaluation of the bids will be subject to satisfactory conformity to the following mandatory requirements:

NB: Failure to provide these Mandatory documents will lead to disqualification.

(MANDATORY REQUIREMENTS)

1. Provide a certified copy of a certificate of business registration, certificate of incorporation, business license or similar document;
2. Provide a certified copy of tax registration, tax clearance certificates or similar documents;
3. Provide information on ownership structure (Name of directors of the company / Owner);

ADDITIONAL REQUIREMENT:

i. Three (3) years' experiences in similar works (attach current and previous contracts/LPOs) - past experiences (specifically in 2023/2024/2025 in South West region for services that are similar to those that have been bid for in this Invitation to Bid (including details such as Client, Client Contact, Certification from Clients on satisfactory service delivery of the works (if any);

Summary;

Annex I:

Handling of Offloading/Unloading and Transportation Services-Bardale

Item	Description	Unit	Qty	Rate (USD)	Amount (USD)
1	Goods handling (Offloading/Unloading) at Bardale Airport 1-6	Tonnage	1		
2	Transport from Airport to Warehouse (forwarding) 1-6 Tonnage	Trip	1		
Grand total:					

NB: All pages and corrections should be counter signed (if any).

Thank you and regards.

WORLD VISION INTERNATIONAL SUPPLY CHAIN DEPARTMENT BARDOA PROGRAM

The Secretariat,

Procurement Committee, South West State,

World Vision International, Somalia Program.