

INVITATION TO TENDER:

Endline Evaluation to Mitigate the worst effects of water scarcity and hunger through access to safe water, sanitation and hygiene services and provision of emergency assistance to vulnerable communities in acute crises in Sub-Saharan Africa

SOM 1048-21 Project

Our Reference: SOM1048/2024/002/SC

Mogadishu, 22.09.2024

Project Title: Mitigate the worst effects of water scarcity and hunger through access to safe water, sanitation and hygiene services and provision of emergency assistance to vulnerable communities in acute crises in Sub-Saharan Africa

Project Number: SOM 1048-21

Project Holders: WHH, CPD, MUDRO & ARD

Location: Galgaduud, Mudug & Hiiran

Project Period: 01.07.2022 - 31.12.2024

ABOUT WELTHUNGERHILFE

Welthungerhilfe is one of the largest private aid organizations in Germany and has no political or religious affiliations. It was one of the first global initiatives in the fight against hunger when it was founded in 1962 as the German chapter of the Freedom from Hunger campaign, which was led by the UN Food and Agriculture Organization (FAO). From rapid disaster relief to reconstruction and long-term development cooperation projects with local partners, we provide assistance from a single source. Since its foundation, WHH has provided 2.25 billion EUR of funding for more than 6,600 projects in 70 countries.

Welthungerhilfe has been active in Somaliland (Awdal, Woqooyi, and Galbeed) since 2001 and has recently expanded into South/Central Somalia in 2022 through cooperation with local implementing partners. Whilst our strategic focus is on building resilience and strengthening local humanitarian leadership, our 2023-2024 activities will also seek to respond to the present drought crisis through humanitarian relief. Welthungerhilfe has active projects in Galmudug, Hirshabelle, and South West of Somalia. Humanitarian emergency assistance, Food Security, Resilience programs-agriculture, WASH and infrastructure rehabilitation and infrastructure restoration are the core areas of our work in South Central Somalia

About the project

With reference to the formulated "Cornerstones of German Humanitarian Aid in Africa 2021", a three-year Africa-wide program to mitigate humanitarian crises in – initially seven – later nine countries of Sub-Saharan Africa – Burundi, Central African Republic, Ethiopia, Kenya, Niger, Somalia, South Sudan, – was developed by Welthungerhilfe and its implementing partners in 2021. All countries were facing multi-layered emergencies which were triggered by climatic, political, and economic shocks in 2020-21. After financing was granted by the German Federal Foreign Office, the multi-country program started in January (for 5 out of 7 countries: BDI, CAR, ETH, KEN, NER) and in July 2022 (for the remaining 2 countries: SOM, SSD), respectively.

The aim of the project has been to ensure the basic provision of sufficient drinking water and access to safe sanitation and hygiene services as well as the provision of needs-based emergency aid to prevent or decrease morbidities, mortality and acute malnutrition especially for vulnerable people in acute humanitarian crises triggered by fight and displacement, droughts, floods and anticipated periods of hunger. In total, more than 575.000 people in need shall be reached through the various interventions in the seven countries.

Purpose/Objective

Improving access to safe drinking water and sanitation and providing immediate emergency assistance in periodic humanitarian crises in nine countries in Sub-Saharan Africa including Somalia.

Further information can be found in the attached ToR (Terms of Reference)

Important Dates:

Tender publication date: 22.09.2024

The deadline for submitting a Bid is: 4th October 2024 at 5:00 PM EAT.

The deadline for submission of inquiries/questions is 02.10.24: 04:00 PM EAT.

1. Tender Overview

This is a Public invitation to express interest in the above-mentioned service provision.

The following documents constitute the tender dossier:

A. Tender invitation (this document)

B. Annexes:

I: Supplier Declaration Form

III: Terms and Conditions for International Procurement of Goods and Services

III. Terms of Reference

2. Expertise of the evaluators

This evaluation assignment is open to evaluators with substantial experience in the services outlined. To be considered for the services described herein, the consultants must meet the following criteria:

Expected Profile of the Lead Consultant

- Advanced degrees in Sociology, Development Studies, Humanitarian Studies, Public Health, or a relevant area.
- Proven experience in conducting project monitoring including baseline, midterm, and endline evaluations of emergency assistance projects in humanitarian context. Demonstration of a deep understanding of the challenges, needs, and opportunities relevant to humanitarian interventions.
- In-depth knowledge of the political and cultural local context of the country in question, including knowledge of the country's humanitarian landscape, is essential.
- Strong background and training in relevant evaluation methods, including participatory methods, qualitative methods, and quantitative surveys.
- Minimum of 3 to 5 years of experience evaluating humanitarian programs implemented by international aid organizations; experience with European Union and German-funded programs is an advantage.
- Knowledge of data protection regulatory requirements, including GDPR, ensuring the protection of personal data collected during evaluations.

3. Documents and information to be submitted

- Design of the proposal (Technical Proposal) in connection with ToR (Incl. methodology for performing the services, work plan or timetable, Short profile, including CV, certificates of relevant fields)
- Company Profile - Brief introduction of the company/consultant (attach registration of the consultancy/firm).
- Financial offer (Financial Proposal) for conducting the assignment
- previous relevant experience (examples of projects and clients; reference contacts).
- Attach atleast 2 Sample Evaluation/Study reports
- Please complete the "Supplier Declaration" attachment. (Submit the signed Supplier Declaration form.

4. Participation

Open to all interested consultant firms.

5. Anti-Terrorism Policy

The Contracting Authority renounces all forms of terrorism and will never knowingly support, tolerate or encourage terrorism or the activities of those who embrace terrorism or money laundering. Consistent with numerous United Nations Security Council resolutions, including S/RES/1269(1999), S/RES 1368(2001), and S/RES1373(2001) and the European Union, the Contracting Authority is firmly committed to the international fight against terrorism and, in particular, against the financing of terrorism. The Contracting Authority's policy ensures that none of its and its donor funds are used, directly or indirectly, to support individuals or entities associated with terrorism or money laundering. Therefore, the Contracting Authority will regularly match their suppliers and Service providers against the Sanctions lists. By submitting an offer, suppliers and service providers agree to this.

6. The language of the bid

The tender, all correspondence, and documents related to the tender exchanged by the bidder and the Contracting Authority must be written in the language of the procedure, which is the English language.

7. Contradiction or errors in the bid documents

If the bidder notices contradictions or errors in the bid document or unclear specifications, the bidder must clarify the issue by making queries before the deadline for submitting **inquiries/questions**.

The principle hereby agrees to clarify all queries to all interested bidders upon request in email/ messaging form in the given email shared by the procurement department.

8. Alteration or withdrawal of bids

Bidders may alter or withdraw their tenders by written notification through procurement.somaliland@whh.de before submitting the bid document. No bid may be altered after this deadline. Withdrawals must be unconditional and will end all participation in the tender procedure.

No bid may be withdrawn in the interval between the deadline for submission and bid opening of bids and the expiry of the tender validity period. Any correction of information must be explicit and confirmed in email/messaging form.

9. Errors in Calculations

Bids submitted by interested bidders will be checked for any arithmetical errors in computation and summation. Errors will be corrected by the evaluation committee as follows:

- Where there is a discrepancy between figures and words, the amount in words will be considered.
- Where there is a discrepancy between a unit price and the total amount derived from the multiplication of the unit price and the quantity, the unit price as quoted will be the price considered.
- Amounts corrected in this way will be binding on the bidder. If the bidder does not accept them, its bid will be rejected.

10. Deliverables and Timeframe

The assignment is expected to commence starting immediately as soon as a consultant is recruited and is expected to take a maximum of 33 days, which includes desk-review, preparation, data collection and report-writing.

11. Prices

All prices in your proposal must be indicated in the USD currency only. Quotations stated in other currencies will not be considered in the awarding process.

12. Confidentially

All documents and data acquired from documents during interviews and meetings are confidential and used solely for the feasibility study. Interview partners will not be quoted in the report without their prior permission.

The documentation and all material linked to the study (produced by the consultants or the organization itself) are confidential and always remain on the property of the contracting party.

13. Ordering Party / Consignee

Deutsche Welthungerhilfe e.V.

Mogadishu, Wadajir District
Behind Peace Hotel.

14. Evaluation of the submitted documents

The evaluation will be conducted as follows;

Stage I

1) Technical Evaluation (60%)

- Design of the proposal in reference to the advertised ToR (30 points).
- CV of the lead consultant with an advanced educational background in research, WASH, environmental engineering, civil engineering, water engineering, economics, public health, statistics, social science, or other relevant subjects and at least 8 years of experience in conducting research, evaluations, and assessments for the above-mentioned sectors in Somaliland or East Africa (20 points).
- Sample (at least 2) of recent reports with public disclosure authorized, final version, that has been submitted and accepted by clients (10 points) NB. The reports MUST be prepared by the consultant - WHH will conduct a reference check on this and wherever deemed necessary.

Stage II

2) Financial Proposal (40%)

- Financial: The lowest financial proposal will get 40 marks. NB. WHH will select the most advantageous bidder.
- The points for the remaining bidders will be calculated as per this formula: $\left(\frac{\text{Lowest Bid Offered}}{\text{Bid of the Company}} \times 40\right)$

15. Rights and obligations:

I. Participation

Any company with the necessary financial and economic capacities to carry out the required service may participate in this restricted invitation to tender. At the request of WHH, the bidder must provide evidence of its expertise, reliability, and performance.

Participation in this award procedure is free of charge. However, no mutual legal claims can be derived from participation until the Contract concludes.

II. Confidentiality

In this context, the contracting authority sends tender documents to the Partner. On the sending of the tender documents and, if applicable, subsequent discussions and the conclusion of a contract, confidential information about the contracting authority may be disclosed to the Partner. Against this background, the contracting parties agree on the following:

The Partner undertakes to treat all confidential information received from the Client in the context of the tender and any discussions as strictly confidential, including vis-à-vis third parties.

This agreement shall enter into force upon receipt of the tender documents and shall remain in force for the duration of the discussions, any future cooperation, and for two years after termination of the discussions or cooperation. Upon

termination of the agreement, the parties must return any documents disclosed to the other party without request.

III. Bid opening, examination, and evaluation of the bids

In the non-public procedure, WHH will sift through incoming bids and evaluate them according to the evaluation matrix (point 5).

16. Payment and supporting documents

(1) Payment of submitted invoices by WHH does not imply acceptance of Goods or Services or any related work under the Contract. Unless otherwise specified in the Contract, the following provisions will apply concerning payment and supporting documents.

(2) WHH shall generally make payment through banking channels to Contractor within 30 days upon receipt of the following documents and any other documents/reports that may be specified in the Contract, to be sent directly to Deutsche Welthungerhilfe e.V., Procurement Department, Friedrich-Ebert-Strasse 1, 53173 Bonn, Germany, upon submitting a commercial invoice with proper banking instructions.

(3) In case of installation of service provision by the Contractor, the payment terms will negotiate case by case.

(4) WHH will make payment to the bank account indicated by the Contractor in its invoice, providing that the bank account is in the Contractor's name and located in its country of residence. Any request for payment to a bank account other than that of the Contractor or a bank other than one located in the Contractor's country of residence must be specified and justified when making its offer.

(5) WHH may withhold payment, in whole or in part, without liability and prejudice to any other of its rights or remedies under the Contract, should the Contractor fail to provide the documents required by Article 26 of the Welthungerhilfe Terms and Conditions for International Procurement of Goods and Services. Alternatively, as otherwise specified in the Contract or if the Contractor fails to perform or comply with its obligations under the Contract, including the warranties for the Goods outlined in Article 10 of the said terms and conditions.

17. LIABILITY, PENALTY FOR DELAY, NONCONFORMING GOODS OR SERVICES, SHORTFALLS

1 According to statutory legal provisions, the Contractor shall be liable for its negligent breach of duty and negligent breach of duty by its legal representatives or vicarious agents.

(1) The Contractor recognizes that the Contract concerns a provision of Services where "time is of the essence" and that failure to provide the Services by the scheduled date(s) or following the quantities and/or quality specified in the Contract may cause irreparable harm to WHH.

(2) Therefore, if the Contractor culpably defaults in remedying a defect or making a delivery - fully and timely -, WHH shall have the right to request lump-sum damages due to default for the defective resp. late delivery without further proof of damage, of 0.2 % of the net remuneration agreed for the defective resp. late service for each period of default of 1 working day (Monday to Saturday) but at most 5 % of the agreed net remuneration for the defective resp. late delivery of service. However, the Contractor shall have the opportunity to prove to WHH that WHH has incurred no damage or materially lesser damage.

(3) The remedy in Article 18 (3) of the Welthungerhilfe terms and conditions for international procurement of goods and services is without prejudice to any other right or remedy available to WHH, including cancellation, for Contractor's non-performance or breach of any term or condition of the Contract.

18. Terms and Conditions of Contract / Purchase Order

The Contract may not be awarded to candidates or tenderers which, during the procurement procedure:

A. are subject to a conflict of interests;

B. are guilty of misrepresentation in supplying the information required by the Contracting Authority as a condition of participation in the contract procedure or failing to supply this information.

The granted contract/purchase order for the procurement of the stipulated goods is supposed to involve the application of the "Welthungerhilfe Terms and Conditions for International Procurement of Goods and Services." which is provided as the Annex II of this tender invitation. Therefore, unless otherwise stipulated in this document or purchase contract, the terms of this Annex II shall apply in full.

19. Offer Conditions

The offer must be valid for 60 days minimum.

The proposal must specify all details according to the invitation of the tender

Note:

All interested and qualified companies/firms or individual consultants must submit their corresponding documents (CVs, sample reports, technical proposal, Financial Proposals and three professional referees) to procurement.somaliland@whh.de with the subject line of application of **“Endline Evaluation for SOM 1048 Project”**- not later than **4th October 2024 at 5:00 PM EAT**.

20. Appeals

Tenderers believing that an error or irregularity has harmed them during the award process may file a complaint at complaints@welthungerhilfe.de

This invitation for expression of interest remains valid without signature validation!