BIDDING DOCUMENT

CONSTRUCTION OF

A 56 M² MOSQUE (MASJID) IN AF-GOYE WAYO-ARAG VILLAGE

HA/SOM/TOR/0005/2026

Prepared by:

Human Appeal –Somalia

Opposite Aden Adde International Airport (AAIA), near the main/civilian gate, Airport Road, Wadajir District, Mogadishu, Somalia.

10th February 2026

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SECTION I
INSTRUCTIONS TO BIDDERS

A. GENERAL

1. Scope of Bid

1.1 **HA-Somalia** invites bids for the construction of a 56 m² mosque (Masjid) in Af-Goye Wayo-Arag village. The material/goods are specified in greater details in the Sub Section of the Bid Documents.

1.2 The successful Bidder is expected to complete the supply by the Intended Completion date which is given in the section II, effective from the signing of Contract.

2. Eligible Bidders

2.1 This Invitation for Bids is open to companies with experience in construction of a 56 m² mosque (Masjid) in Af-Goye Wayo-Arag village.

2.2 Bidders shall not be under a declaration of ineligibility for corrupt, fraudulent and coercive practices issued by **HA-Somalia**.

2.3 Bidders shall not be involved in criminal acts/activities or associated with individuals and/or entities associated with criminal activities.

3. Corrupt, Fraudulent, Collusive and Coercive Practices

3.1 **HA-Somalia** requires that all; **HA-Somalia** staff, bidders, suppliers or distributors, observe the highest standard of ethics during procurement and execution of all contracts. **HA-Somalia** shall reject any Bids put forward by Bidders or where applicable terminate their contract, if it is determined that they have engaged in corrupt, fraudulent, collusive or coercive practices.

4. The selection criteria for construction of a 56 m² mosque (Masjid) in Af-Goye Wayo-Arag village.

4.1 Technical Capacity and Workmanship Standards:

- Bidders must demonstrate proven experience in structural construction, including foundations, reinforced concrete works (RCC), masonry, roofing, plastering, tiling, and finishing.
- Contractors must have the technical capability to execute:
  - ✓ Excavation and foundation works (strip foundations, column footings).
  - ✓ RCC works (plinth beams, ring beams, lintels, columns).
  - ✓ Block work using 20 cm concrete hollow blocks with hoop iron reinforcement.
  - ✓ Roofing using 26/30 gauge sheets and complete timber structure installation.
  - ✓ Tiling works for walls and floors as specified in the BOQ.

- Contractors must provide skilled laborers, including masons, steel fixers, carpenters, electricians, plumbers, and tile installers.

4.2 Compliance with Specifications and Materials Standards:

- All materials used must strictly conform to the technical specifications listed in the BOQ, including:
  - ✓ Stone, murram, concrete mix ratios (1:2:4), steel reinforcement sizes (Y12, Y14, Y8), and approved building materials.
  - ✓ Ceramic tiles (300x300mm, 400x400mm), 5mm ceiling boards, murram, DPM sheets, etc.
- Concrete must be mixed according to the required ratios and cured properly.
- Reinforcement must be cut, bent, and fixed in accordance with structural details.
- Tiles, doors, windows, roofing sheets, and fittings must be of approved quality.
- All electrical works (ducting, wiring, DB installation, lighting, fans) must comply with recognized safety standards.

4.3 Quality Assurance and Control Requirements:

- Bidders must maintain high standards of workmanship and provide:
  - ✓ Proper leveling and compaction of the ground (murram, DPM, blinding layers).
  - ✓ Sound and stable foundations using bush stone and RCC elements.
  - ✓ Accurate wall alignment and block placement with hoop iron reinforcement.
  - ✓ Uniform application of internal and external plaster (20mm thick).
  - ✓ High-quality paintwork using whitewash and emulsion paints for final finishes.
- Contractors shall implement internal quality checks for every stage of construction.

4.4 Occupational Health, Safety & Environmental Protection:

- Contractors must demonstrate the ability to provide:
  - ✓ Safe working conditions for workers.
  - ✓ Proper handling and disposal of excavated soil and construction debris.
  - ✓ Use of PPE (helmets, gloves, boots) for all workers on-site.
  - ✓ Measures to minimize risks and protect community members around the site.

4.5 Equipment, Tools & Machinery Capability:

- Bidders should possess or have access to the necessary equipment including:
  - ✓ Concrete mixers
  - ✓ Compaction equipment
  - ✓ Steel cutting and bending tools
  - ✓ Scaffolding and formwork systems
  - ✓ Tile-cutting machines
  - ✓ Ladders and mechanical tools for roofing, plumbing, and electrical installations.

4.6 Delivery Timeline and Work Plan:

- Contractors must provide a realistic work schedule, showing:
  - ✓ Earthworks and foundation duration
  - ✓ Structural works (RCC beams, columns, ring beams)
  - ✓ Walling, roofing, tiling, ceiling installation
  - ✓ Finishing and external works (paint, ramp construction, fittings)
- The timeline must demonstrate ability to complete the 56 m² mosque within the required project period.

4.7 Financial Capacity and Pricing Consistency:

- Pricing must correspond to the BOQ structure and must include:
  All material supply
  Labor costs
  Transportation, loading/unloading
  Security for materials and equipment
  Taxes (5% sales tax)
- The contractor must demonstrate financial ability to procure materials on time.

4.8 Legal Requirements and Registration:

- Bidders must submit:
  - ✓ Valid business registration documents
  - ✓ Tax compliance certificate
  - ✓ Evidence of past construction contracts
  - ✓ Company profile with key personnel qualifications

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  - ✓ Evidence of past construction contracts
  - ✓ Company profile with key personnel qualifications

4.10 Past Performance and Experience:

- Preference will be given to contractors who can demonstrate:
  - ✓ Successful completion of mosque construction, community buildings, classrooms, or projects of similar size.
  - ✓ Positive references from previous clients.
  - ✓ Ability to work in Af-Goye, Wayo-Arag village or similar rural environments.

4.11 Commitment to Community and Cultural Considerations:

- The contractor must respect local customs and ensure work does not interfere with community activities.
- All works must be performed with dignity appropriate for mosque construction.

B. THE BIDDING DOCUMENTS

1. Content of Bidding Documents

The material / goods required, bidding procedures, and contract terms are prescribed in the bidding documents. In addition to the Invitation for Bids, the bidding documents include:

a) Bid Application with detailed specification and Instructions to Bidders (ITB)
b) Legal registration certificates
c) Valid Tax compliance Qtr. One. And VAT requirement
d) Bank statement: From August 2025 to 12 February 2026
e) Experience and past performance (Only we consider the relevant experience of this project)
f) Company profile
g) Past engagement with Human Appeal-Somalia
h) Passport of Company Director.

The Bidder is expected to examine all instructions, forms, terms, and specifications in the bidding documents. Failure to finish all information required in the bidding documents or to submit a bid not substantially responsive to the bidding documents may result in the rejection of its bid.

2. Clarification of Bidding Documents

A prospective Bidder requiring any clarification of the bidding documents may notify through the Office telephone number: 0610884438, this office line will available only working days (Sunday to Thursday) and working hours (8:00 Am to 4:00 PM). On 12th February 2026 office line will not be available.

3. Amendment to Bidding Documents

a. At any time prior to the deadline for submission of bids, **HA-Somalia**, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, may modify the bidding documents by amendment.
b. All prospective bidders that have received the bidding documents will be notified of the amendment in writing and will be binding on them.
c. In order to allow prospective bidders reasonable time in which to take the amendment into account in preparing their bids, **HA-Somalia**, at its discretion, may extend the deadline for the submission of bids (if required).

C. PREPARATION OF BIDS

1. Cost of Bidding

The bidder shall bear all costs associated with the preparation and submission of its bid, and **HA-Somalia** will not be responsible or liable for those costs.

2. Language of Bid

The bid prepared by the Bidder, as well as all correspondence and documents relating to the bid exchanged by the Bidder and **HA-Somalia** shall be written in English language.
Supporting documents and printed literature furnished by the Bidder may be in another language

provided, the Bidder is ready to avail a translated copy at the Bidders cost if asked so.

3. Bid Propose

The Bidder shall propose the Bid with complete detail and the appropriate Price Schedule, indicating the shares to be supplied in line with the availed item/share descriptions.

4. Bid Prices

a. The Bidder shall indicate on the appropriate Price Schedule the unit prices and total bid price of the goods it proposes to supply under the contract.

b. Prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not subject to variation on any account, unless otherwise specified. A bid submitted with an adjustable price quotation will be treated as non-responsive and will be rejected.

5. Bid Currency

Prices shall be quoted in US Dollars ($).

D. SUBMISSION OF BIDS

1. Channel of Bids Submission

a. All suppliers willing to apply can send their bids to the following email address: procurement.somalia@humanappeal.org.so

b. Only COMPLETED SCANNED copies of Section II. Schedule of Requirements/PROJECT TITLE: **HA/SOM/TOR/005/2026**

c. Scanned copies of bid supporting documents requested should be attached in PDF form. These include, tax compliance certificate, registration certificates from Banadir region and Commercial certificate from the ministry of Trade, bank statement, maximum of 3 pager profile and evidence of experience.

E. DEADLINE FOR SUBMISSION OF BIDS

Bids must be received by **HA-Somalia** at the email address specified above no later than **23:59:59 EAT** on **16th February, 2026.**

HA-Somalia may, at its discretion, extend this deadline for the submission of bids.

F. LATE BIDS

Any bid received by **HA-Somalia** after the deadline for submission of bids prescribed will be rejected and will not be forwarded for the bid opening processes. The Bidder will assume the responsibility of un-possession of the bid documents.

G. OPENING AND EVALUATION OF BIDS

1. Opening of Bids (Downloads)

a. Bids will be opened on **17th February, 2026** by an internal Committee consisting of HA procurement team. No bid shall be rejected before bid opening, except for late bids.

2. Clarification of Bids and Contacting Bidders

During evaluation of the bids, **HA-Somalia** may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing or phone call by a designated staff and no change in the prices or substance of the bid shall be sought, offered, or permitted.

3. Preliminary Examination

HA-Somalia will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required guarantee have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.

4. Evaluation and Comparison of Bids

HA-Somalia's evaluation of a bid

a) In the case of goods/material, sales and other similar taxes will be responsibility of vendor, which will be payable on the goods if a contract is awarded to the Bidder.

b) In the case of goods/materials of foreign origin offered from abroad, customs duties and other similar import taxes which will be payable on the goods if the contract is awarded to the Bidder.

HA-Somalia's evaluation of a bid will take into account, in addition to the bid price quoted in accordance with one or more of the following factors:

a) Delivery schedule offered in the bid.

b) Deviations in payment schedule from that specified in the Conditions of Contract.

c) Other specific criteria indicated and/or in the Technical Specifications, examination of samples (if needed).

d) Ability to supply items in all the targeted locations.

5. Clarification of Bids and Contacting HA-Somalia

a) No Bidder shall contact **HA-Somalia** on any matter relating to its bid, from the time of the bid opening to the time the contract is awarded. If the Bidder wishes to bring additional information to the notice of **HA-Somalia**, it should do so in writing by email.

b) Any effort by a Bidder to influence **HA-Somalia** in its decisions on bid evaluation, bid comparison, or contract award may result in the rejection of the Bidder's bid.

6. Post-Qualification

a) In the absence of pre-qualification, **HA-Somalia** will determine to its satisfaction whether the Bidder that is selected as having submitted the lowest evaluated responsive bid is qualified to perform the contract satisfactorily, in accordance with the criteria listed in ITB.

b) The determination will take into account the Bidder's financial, technical, and production capabilities. It will be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder as well as such other information as **HA-Somalia** deems necessary and appropriate.

c) Prior to the award, **HA-Somalia** shall verify and validate any documents/information submitted and if necessary shall conduct physical inspection of the Bidder's office, plant/warehouse and equipment.

d) An affirmative determination will be a pre-requisite for award of the contract to the Bidder. A negative determination will result in rejection of the Bidder's bid, in which event **HA-Somalia** will proceed to the next lowest evaluated bid to make a similar determination of that Bidder's capabilities to perform satisfactorily.

7. Purchaser's Right to accept any Bid and to reject any or All Bids

HA-Somalia reserves the right to accept or reject any bid, and to annul the bidding process and reject

all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or any obligation to inform the affected Bidder or bidders of the grounds for **HA-Somalia**' section.

H. AWARD OF CONTRACT

1. Award Criteria

HA-Somalia will award the contract to the successful Bidder whose bid has been determined to be substantially responsive and has been determined to be the lowest evaluated bid, provided further that the Bidder is determined to be qualified to perform the contract satisfactorily.

2. Purchaser's Right to Vary Quantities at Time of Award

HA-Somalia reserves the right at the time of contract award to increase or decrease, the quantity of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions.

3. Notification of Award

a) Prior to the expiration of the period of bid validity, **HA-Somalia** will notify the successful Bidder in writing, that its bid has been accepted.

b) The notification of award will constitute the formation of the contract.

4. Signing of Contract

At the same time as **HA-Somalia** notifies the successful Bidder that its bid has been accepted, **HA-Somalia** and successful bidder will sign agreements.

I. Other Associated Conditions

1) All material/items must be 100% according to the specifications, quantity and quality as required.
2) Payment will be through bank transfer.
3) Payment will be made within 30 working days after completion of delivery on the provision of bills, Delivery Note (DN) and Good Received Note (GRN).
4) Kindly attach of your experience with other organization, NGOs or INGOs and recommendation letter
5) Avail a bank statement for the last six months to confirm liquidity solvency of the bidder.
6) Prices must be provided according to the same format and specifications below.

SECTION II.

SCHEDULE OF REQUIREMENTS

PROJECT TITLE: Empowering Lives Through construction of Worship Mosque

PROJECT CODE: SO-25-703-01

CONSTRUCTION OF A 56 M² MOSQUE (MASJID) IN AF-GOYE WAYO-ARAG VILLAGE.

S#	Item Description	Unit	Qty	Unit Price	Total Amount
1.	Top soil stripping and removal of any debris away from the site	m2	56		
2.	Excavation for linear foundation strip of 40cm wide and 60cm minimum depth. And including column footings of 80x80cm and 1m dept	M3	43.2		
3.	5cm plain concrete blinding to the bottom of strip foundation and column footings	m3	2.16		
4.	Construction of 40cm bushstone foundation 50cm below ground level and 40cm above ground level	m3	27		
5.	Construction of 20x40cm RCC plinth beam with 4No Y14 main rebars and Y8 strips of 20cm spacing and including formwork and all necessary fixing procedures. Concrete mix proportion of 1:2:4, cement, sand and coarse aggregates.	m3	3		
6.	70x70x30cm RCC column footings with Y14 steel reinforcement of 15cm spacing including formwork and other associated works. Concrete mix proportion of 1:2:4, cement, sand and coarse aggregates.	m3	1.4		
7.	40x40cm RCC column starters with 4Y14 main rebars and Y8 links of 20cm spacing and including formwork and other associated works. Concrete mix proportion of 1:2:4, cement, sand and coarse aggregates.	m3	5.8		
8.	Foundation backfilling with hardcore in 20cm hand packed layers.	m3	11.2		
9.	5cm compacted murram blinding	m2	3		

10.	1000G DPM Polythene sheet laid over compacted murram surface to receive concrete.	m2	56		
11.	Prepare surface and install 300x300x8mm non-slip ceramic floor tiles on new toilet floors.	m2	56		
12.	Construction of 20cm concrete hollow blocks with 12G hoop iron at alternate joints.	m2	3		
13.	20x20cm RCC lintel beam with Y12 main rebars and Y8 links of 20cm spacing and including formwork and other associated works. Concrete mix proportion of 1:2:4, cement, sand and coarse aggregates.	m3	30		
14.	20x30cm RCC ring beam with Y12 main rebars and Y8 links of 20cm spacing and including formwork and other associated works. Concrete mix proportion of 1:2:4, cement, sand and coarse aggregates.	m3	3		
15.	Construction of RCC columns with dimension of 40cmx40cm and height not exceeded 4m and of columns is 1 or 2 columns. Using 4Y12 and Y8 at 20cm c/c, this includes formwork and all the support concrete needs. Columns will start from 60cm below the Ground level up to roof beam. See the drawing for further instructions.	m3	1.92		
16.	Supply materials and install 26/30 gauge roofing sheets nailed with steel roofing nails including rubber washers. Cost to include timber structure frames.	m2	23		
17.	Supply materials and install 5mm ceiling boards nailed on 4x4cm timber brandering at 60cm spacing and including cornice.	m2	23		
18.	Allow provisional sum for electricity installations including ducting, wiring and lights, sockets, ceiling fans and distribution board to engineer's approval.	lsm	1		
19.	20mm cement and sand plaster with mix ratio of 1:4 on internal wall surfaces	m2	120		

20.	20mm cement and sand plaster with mix ratio of 1:4 on external wall surfaces	m2	125		
21.	Apply one coat of white wash and 2 finishing coats of emulsion paint on internal wall surfaces.	m2	125		
22.	Apply white wash and 2 finishing coats of exterior paint on plastered external walls	m2	125		
23.	Steel doors made of 1mm-1.2mm MS plate on 40x30x3mm steel box frame and 40x40x3mm angle lines as outer frame fixed with 6 dove tailed wall bars of similar size and industrial hinges. All painted with antirust primer and gloss paint. Door overall size 2x2.1m.	No	2		
24.	Supply and install 0.9x2.1m heavy-duty steel doors of approved quality	No	1		
25.	Supply and install steel windows made of 1mm-1.2mm MS plate on 25x25x3mm steel box frames and outer frame of 25x25x3mm steel angle lines fixed with 6 dove taled angle line walls bars of same size and heavy duty hinges. Including security gril made of 20x20x2mm steel boxes at 15cm spacing and heavy duty diomond mesh plate. Window overall size 1.5x1.2m all painted with anti-corrosion paint.	No	1		
26.	Supply and install steel windows for Toilets overall size 0.8x0.8m all painted with anti-corrosion paint to engineer's approval.	No	1		
27.	Allow for construction of access ramps of 1.2m wide with stainless steel guardrails and built as per the design documents to the required slope of not exceeding 1 in 15.	No	1		
28.	Supply and install for abulation mosque including taps and plumbing surfaces	LSM			
29.	Supply and install squatting type WCs, handwashing with soil and water discharge connections and all plumbing and drainage system including side water taps.	lsm	1		

30.	Supply and install piping materials and accessories for water distribution to toilet and handwashing areas	lsm	1		
31.	Supply and install fabric Minarah for mosque	lsm	1		
32.	Painting Human Appeal Donor logos on the top of mosque walls, as per recommendations of the Engineer, to ensure visibility	lsm	1		
33.	Supply and install sound system for the mosque including microphone	lsm	1		
34.	procure and installation of prayer mart/ Capet	m2	56		
35.	Construct 40cm thick stone wall for four sides of pit latrine (10m long x 2.5m deep)	lsm	1		
36.	Procurement and installation of prayer mat/carpet.	LSM	1		
37.	Sales tax 5%	LMS	5%		
Total amount including loading, offloading, transportation and security. **N.B: Please note that this price is valid up to 31 March 2026.**					

SECTION III
QUESTIONNAIRE/CONTACT FORM

Bidders Questionnaire/Contact Form

1. **Organizational Information:**

Organization Name	
Legal Status of Organization	**1- Public Limited** ☐ **2-Private Limited company** ☐ **3-Partnership** ☐ **4-Sole Trader** ☐ **5- Other(Please specify)**_____
NTN Number	
Postal Address	

2. **Contact Information:**

	Main Contact (Executive head)	**Focal Person**
Name		
Designation		
Telephone (with city code)		
Mobile Phone		
E-Mail		

3. **List of Directors: (Give full names and contact address)**

Names	**Position**	**Contact Address**

Bid Document Completed by:

Name: _____

Designation: _____

Date: _____

Signature and Stamp: _____

OFFICIAL USE ONLY

Bid Document Downloaded by: *(for **HA-Somalia** Staff)*

Name: _____

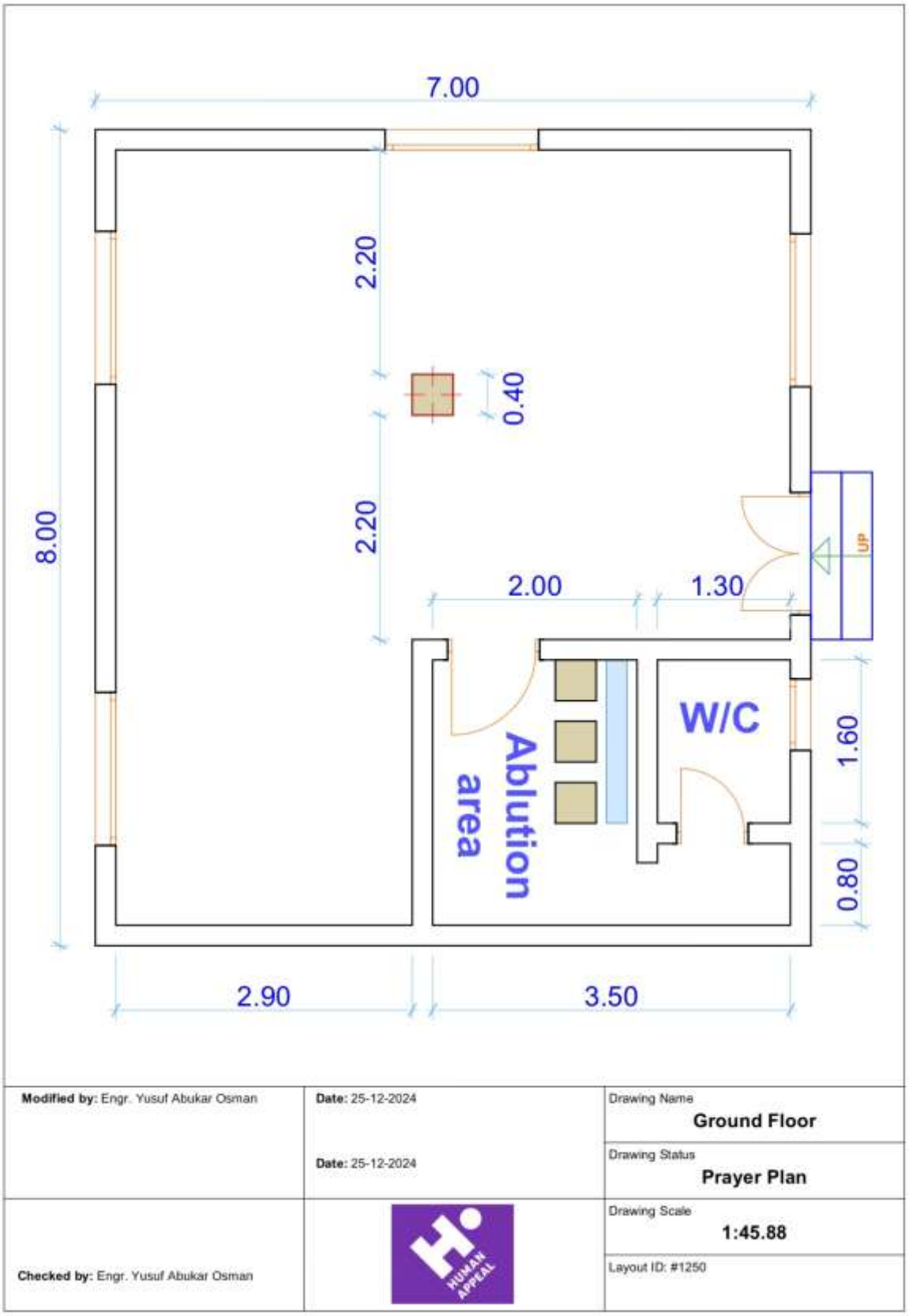
Designation: _____

Date: _____

Signature and Stamp: _____

SECTION IV

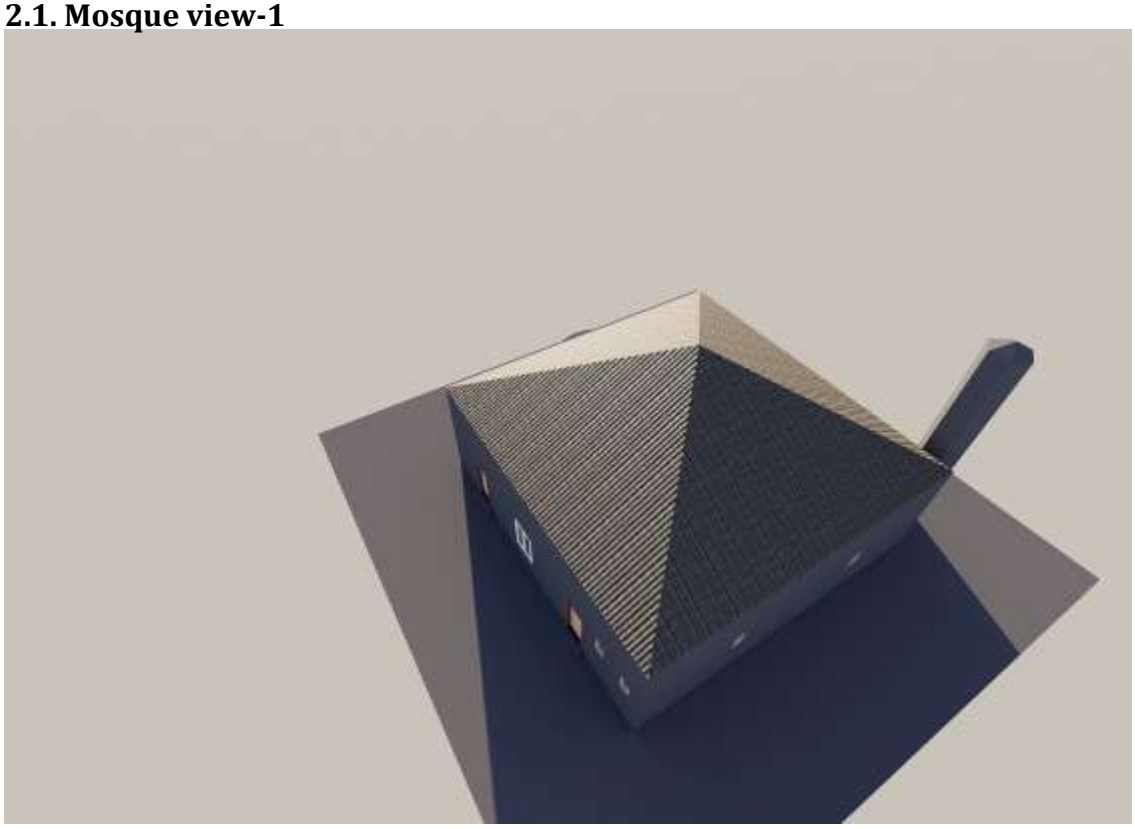
Appendix 1
Drawing for a 56 m² Mosque (Masjid) in Af-Goye, Wayo-Arag Village



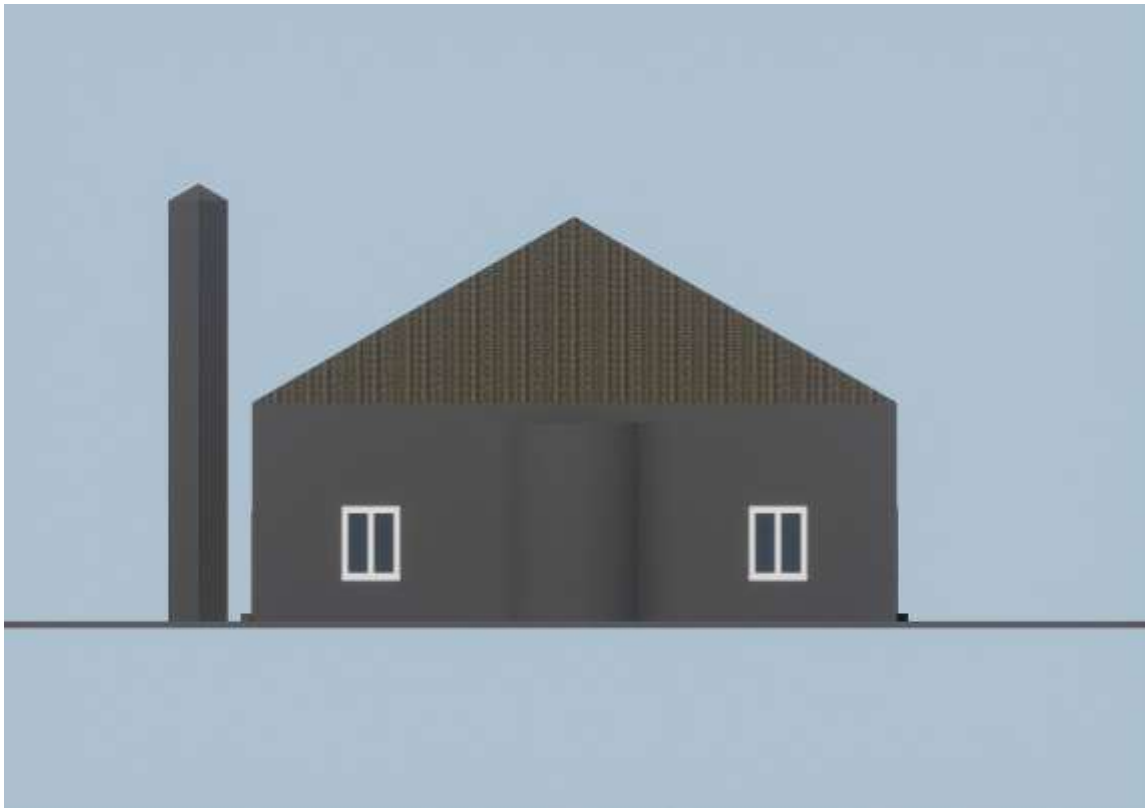
SECTION V

Appendix 2
Exterior View of a 56 m² Mosque (Masjid) in Af-Goye, Wayo-Arag Village

2.1. Mosque view-1



2.2. Mosque view-2



2.3. Mosque view-3

2.4. Mosque view-4