

INVITATION TO BID FOR CONSULTANCY

1	Title of Consultancy	Mid Term Evaluation for SOM_Danida SPA 2023-2025 (Lot HUM and Lot DEV) project in Baidao- Somalia.
2	SCI Contracting Office	Save the Children Somalia Country Office
3	Period of Consultancy	The assignment will be 45 days inclusive of travel.
4	Consultant type required	Individual or Firm.
5	Responsibility for Logistics arrangements and Costs	Save the children will pay the consultant fee in a lump sum and will not reimburse any incurred costs during the assignment. The consultant will cover their own Logistical arrangements and costs; including food, accommodation and local transport and all cost associated with data collection work and whole activities.
6	Taxation Provisions	Consultant shall be responsible for all Taxes arising from the consultancy in line with the local Tax regulations applicable at the SCI contracting office named above.
7	Travel requirements	The consultant will cover his travel costs (tickets) and arrange local travel to field sites.
8	Security requirements	Consultant will comply with standard of Save the Children Security procedures, including the completion of SCI online security training prior to travel to Somalia.
9	Qualification and Experience	<p>The following are minimum requirements for the Consultant/Firm to be considered for carrying out the assignment.</p> <ul style="list-style-type: none"> Should have minimum bachelor's degree in social science or equivalent experience and training in education, child/women protection and food security and/or related fields. At least 5 years of experience in conducting similar work (experience on evsaluating projects is mandatory). SC-Somalia is interested to verify related assignments conducted in the past 2 years. The technical consultant should have full access to the areas to be assessed. And consultant firms should be registered in the Southwest State of Somalia. Fluency in English (both written and spoken). The consultants should have report writing and data analysis skills. Technical team who are visiting the field for purpose of data collection should be Somali natives and familiar with the context and fluent in the Somali language. Considerable track record and proven experience in quantitative and qualitative methods.

10	Review Criteria	<p>The consultant must meet the above-required qualifications and experience.</p> <ul style="list-style-type: none"> ✓ Technical proposal on how the assignment will be conducted including methodologies, data analyses, and interpretation, reports, detailed work plan, including software to be used for analysis (25%) ✓ Prior experience in conducting evaluations for integrated projects (Education, TVET and CPs) (20%) ✓ Experience in evaluation learning outcome for early grade learners (measuring literacy and numeracy using EGRA and EGMA assessment tools (25 marks).. ✓ Detailed financial proposal with budget breakdown. (10%). ✓ Update Company or Individual Profiles and Understanding of the TOR. (10%) ✓ Copies of the previous contracts relevant with the subject matter. (10) <p>Overall rating out of 100 %</p> <p>Note: For the technical analysis, a company has to score 80% and above to be considered in the financial analysis.</p>
11	<p>Background</p> <p>Save the Children has been working in Somalia for over 40 years. Save the Children Somalia country office is implementing integrated humanitarian assistance to vulnerable populations in Baidoa in 6 IDP camps and 7 Host Community (listed below) through the provision of basic Education, Child protection and FSL interventions to the continued humanitarian needs of a population that has been through one of the world’s worst humanitarian crises. The needs of IDPs are multi-dimensional and interrelated. An integrated approach aims to ensure the complex and inter-related needs are met with the most efficient use of resources, whilst addressing the underlying causes of vulnerability, in order to achieve the greatest impact.</p> <p>The Lot HUM/DEV SPA programme aims to ensure strengthening the capacity of local actors in Education, Child protection, MHPSS, and increasing the resilience of children adolescent youth, and their families through a partnership with local actors including youth-led CSO in Baidoa. The target for the SPA programme will include the vulnerable children in Baidoa, including the IDP children, host communities, CwD, returnees, minority groups, vulnerable youths and adolescent, boys and girls. A needs assessment, employing different tools (gender analysis indicators, CwD-Washington Group tools, Key Informant Interviews, focus group discussions involving the Southwest (SW) state MoE, CEC, CWC, religious leaders and partners will be conducted to identify the specific locations, and beneficiaries, based on needs and vulnerabilities. Child protection cases will be identified together with community-based structures, such as CWCs, IDP committees etc., as well as other institutions, e.g. schools and clinics, which have regular access to children and women at risk. Child protection cases will also be identified and referred by local authorities, community leaders, parents, and from other humanitarian response teams such as health, nutrition, livelihood and education within SC, and other organizations operating in the target areas.</p> <p>The purpose of this project is to increase the enrolment of vulnerable girls and boys with and without disabilities, in inclusive and protective learning environments, and improve teachers’ professional competencies; 2) to strengthen the capacities of local education and protection actors, including ministries and community-based structures, and integrate MHPSS in teacher training, peer-to-peer child club activities, and throughout protection activities; 3) Invest in capacity strengthening, access to</p>	

funding, and local leadership of NGOs and CSAs to advocate participation and fulfillment of child rights; and 4) Mobilise adolescents and youth for life skills training, psychosocial wellbeing, employment skills development, and strengthened interaction with duty-bearers to have an active role in employment conferences and innovative initiatives for climate change adaptation and job creation. The action aims to achieve four key result areas:

- ✓ **Education:** Vulnerable children, adolescents, and youth in Baidoa will acquire the appropriate skills and learning competencies in an inclusive and protective learning environment.
- ✓ **Protection:** Vulnerable children, adolescents, and youth in Baidoa will be protected from violence, abuse, exploitation, and neglect through a preventive and friendly environment.
- ✓ **Protection:** Local CSAs, including child- and youth-led CSAs, will have increased leadership in advocacy and coordination and be able to hold duty-bearers, the government, and the international humanitarian system to account for child rights.
- ✓ **Child Poverty reduction:** Adolescents and youth in Baidoa will be empowered economically, socially, and environmentally, with a particular focus on their voice and mental health and psychosocial wellbeing and be able to create a more sustainable future for themselves, with increased socio-economic resilience.

Geographical Coverage and Targets

This Mid Term evaluation will be conducted in Baidoa town; below are the specific location for assessment.

S/N	Site Name	Category
1	Liiban	IDP
2	Kormari	IDP
3	ADC 2	IDP
4	Ufurow	IDP
5	Garasley	IDP
6	Barwaqo	IDP
7	Baidoa Janay	HC
8	AL-Bashair	HC
9	Al Abrar	HC
10	Baidoa	HC
11	Silahudiin	HC
12	Al Hidaya	HC
13	Mustaqbal	HC

Purpose of Study:

The overall objective of the mid-term evaluation is to assess and provide a detailed analysis of achievements against the anticipated objectives and measure the up-to-date performance of the project. The mid-term evaluation is to facilitate a process that will document project outputs and outcomes and measure progress achieved, the status of all indicators compared to project baseline figures. The project team will also benefit from being able to easily identify areas for improvement, monitor performance, and manage the entire project.

Specific objectives: -

This Mid Term evaluation's specific goals are to assess the project's performance and achievements vis-à-vis the project's overall objectives, the project indicators in the logical framework specifically the outcome and Impact indicators.

The specific objectives are

a. To assess the progress of the project output and outcome indicators :

- ✓ The % Increase of gross in primary enrolment from the baseline, disaggregated by gender and disability.
- ✓ % of youth graduates who report increased incomes because of employment/self-employment.
- ✓ Percentage of boys and girls demonstrating I basic literacy and numeracy skills at appropriate grade levels. This will be determined through EGRA and EGMA assessments.
- ✓ Percentage of children, adolescents, family members, or caregivers who demonstrate improved mental health and/or psychosocial wellbeing.
- ✓ % of targeted youth securing sustainable livelihoods in either the formal or informal sector following the implementation of the programme.
- ✓ Number of local civil society actors named in Humanitarian Response Plans.

b. Evaluating intended and united outcomes of the project using DAC criteria indicators.

c. Proposing key recommendation for improvements and lessons learnt.

KEY QUESTIONS

The following key questions will be explored at a minimum during the evaluation:

A) RELEVANCE

1. To what extent did the intervention objectives consistent with the needs and priorities of the beneficiaries, including particularly vulnerable children?
2. Was the design of the project the most appropriate and relevant to the program approach and strategy?

B) EFFECTIVENESS

1. To what extent did the project attain its objectives and results described in the project proposal?
2. What good practices, success stories, lessons learned, and replicable experiences or strategies have been identified in the project implementation which have proven to be effective for replication/scale-up?
3. What were the major underlying factors (internal and external) influencing the achievement or non-achievement of the results within the project implementation?
4. Were the activities and results of the project consistent with the overall objective? And to what extent?

C) EFFICIENCY

1. Did the project use the financial and human resources as per the project document to deliver the intended results?
2. Were the interventions timely/were there any delays in the implementation of the project activities?

F) COHERENCE

1. To what extent this project complements other actors' initiatives and help filling gaps of assistance?
2. To what extent does the project coherent with the line ministry's plans and policies?
3. How have the project activities been coordinated within different stakeholders including the Government Line Ministries, project committees and other organizations (LNGOS, INGOS, UN) in the target area to achieve overall objective

G) GENDER EQUALITY AND DISABILITY INCLUSIVENESS

1. To what extent has the project been gender-sensitive or transformative in design and implementation as per SCI Gender Equality Guidance?
2. What concrete measures were taken in the project to increase gender equality and reduce gender inequalities?
3. What concrete measure were taken in the project to increase disability inclusiveness and reduce

Methodology

Combination of qualitative and quantitative data collection will be applied to gather primary data. Comprehensive desk review and will also be conducted by consultant by reviewing project reports and project routine data as well other important literature including relevant reports produced by government and other actors. Furthermore, the consultant is expected to have a comprehensive understanding the ToR to suggest and implement a data collection methodology that aligns with the project objectives. consultant is required to provide a rationale for the proposed methodology and articulate the reasons for their preference. Specific tools, including the EGRA and EGMA tests for assessing literacy and numeracy skills among grade 3 learners is mandatory to assess specific indicators.

Additionally, the consultant will collaborate closely with the Save the Children technical team, following their guidance and instructions throughout the project.

As Save the Children is a child rights organization, therefore consultant should make sure that girls and boys are being consulted by using child-friendly and gender-sensitive methodologies; special attention will be put into ensuring that boys, girls, women, and people with disabilities (both adults and children) able to participate in a safe manner. Everybody's participation will be voluntary, meaningful, safe, and inclusive.

Consultant role and expecting deliverables

The consultant is expected to perform through 5 phases – preparation, inception, research, reporting, and follow-up and dissemination. Some key activities during these phases include the development of research tools, document review, data collection, analysis/interpretation, report writing, and presentation to key stakeholders. The key deliverables of the assignment will be as below:

✓ **Inception report:**

The consultant is expected to produce an inception report detailing the following:

- ✓ A detailed methodology for the review including the tools to be used in the review
- ✓ The consultant is expected to calculate the sample size for different sectors and outcomes to be assessed (both cluster level and individual sample size) Data collection, cleaning, analysis, and reporting.

- b) The proposed team members and a description of their respective roles
- c) A complete work plan for the entire review period
- d) A proposal for the final report layout.

ii.) Draft report

The consultant is anticipated to generate the first draft report by the end of data collection and analysis after the inception of the assignment. This draft report will be presented and discussed with key stakeholders including the project teams, and technical specialists. Inputs from the discussions will be incorporated into the final report.

✓ Final Report

The final report shall be submitted within the timeframe after addressing comments on the draft report. This report will be a detailed report covering items outlined in the scope of the TOR with special attention to main findings and conclusions, possible challenges and mitigations, gaps, and recommendations:

Prepare a PowerPoint presentation, summarizing the key findings from the baseline survey in a design layout, and submitted together with the final report. The consultant will also make a presentation of the key findings through a validation meeting and collect comments from the different stakeholders to justify or address. The consultant should also share photos with GPS coordinates from the assessed location, analysis, and raw data (KII and FGD should be scripted by the consultant for future use).

Save the children role

Save the children will provide the following support to the successful consultancy firm/individuals:

- ✓ Project documents including detailed project implementation plan, Log frame, and proposal.
- ✓ Provision of target locations and lists of projects supported schools.
- ✓ Link the Consultant to the relevant stakeholders.
- ✓ Other relevant documents.

Reporting

The consultant will maintain daily contact with the SCI team assigned to manage the monitoring activities. The collected data will be analyzed on daily basis by the consultant and given feedback to the teams.

Time Frame

The consultancy work will last approximately **45** days including induction and travel days. The days will start by the date the contract is signed.

Terms and Conditions

Consultancy fee: The consultant will come up with his/her own rate which will be subject to negotiation within the bounds of donor requirements and set standards of SC in Somalia the consultant is expected to estimate all relevant costs for the exercise, including costs for data collectors, vehicle rent, venue, stationary, standardization test and accommodation while undertaking activities related to this assignment.

Code of conduct

Save the Children's work is based on deeply held values and principles of child safeguarding, and it is essential that our commitment to children's rights and humanitarian principles is supported and demonstrated by all members of staff and other people working for and with Save the Children. Save

the Children's Code of Conduct sets out the standards to which all staff members must adhere, and the consultant is bound to sign and abide by the Save the Children's Code of Conduct.

A contract will be signed by the consultant before the commencement of the action. The contract will detail terms and conditions of service, aspects of inputs, and deliverables. The Consultant will be expected to treat as private and confidential any information disclosed to her/him or with which she/he may come into contact during her/his service. The Consultant will not, therefore, disclose the same or any particulars thereof to any third party or publish it in any paper without the prior written consent of Save the Children. Any sensitive information (particularly concerning individual children) should be treated as confidential.

An agreement with a consultant will be rendered void if Save the Children discovers any corrupt activities have taken place either during the sourcing, preparation, and implementation of the consultancy agreement.

Ethics And Child Safeguarding

The consultant is obliged to conduct the research in an ethical manner making sure children are safe at all times. The consultant should seek the views of various stakeholders, including children. Efforts should be made to make the research process child-centered and sensitive to gender and inclusion. The consultant must respect the rights and dignity of participants as well as comply with relevant ethical standards and SC's Child Safeguarding Policy and Code of Conduct. The research must ensure voluntary, safe, and non-discriminatory participation and a process of free and un-coerced consent. Informed consent of each person (including children) participating in data collection should be documented.

A contract will be signed by the consultant before the commencement of the action. The contract will detail terms and conditions of service, aspects of inputs, and deliverables.

Application Procedure And Requirement

Candidates interested in the position are expected to provide the following documentation:

- ✓ A technical proposal with a detailed response to the TOR, with a specific focus on the scope of work, methodology, and timelines, and how the participation of children and persons and children with disabilities in the evaluation will be ensured.
- ✓ Initial work plan and an indication of availability.
- ✓ A financial proposal detailing the daily rate expected including accommodation, transportation, stationery, data collectors, research assistance, and all other cost related to this assignment. (Operational and consultancy fees).
- ✓ Company profile or CV including a minimum of 3 references.
- ✓ At least two previously conducted similar studies.

Supplier Sustainability Policy and the included mandatory policies: [Click Here to Access](#)

HOW TO APPLY:

Applications can be submitted by either:

Electronic Submission via ProSave (Recommended)

- Submit your response in accordance with the guidance provided in the below document:



Bidding on a
Sourcing Event.pptx

- Bidders are encouraged to apply via Ariba system. Please request the Ariba link via email sending your company profile and Business registration certificate/CV. Please address your request to apply via ProSave to css.logistics@savethechildren.org

Electronic Submission via Protected Email box (Optional)

- Email should be addressed to southcentral.supplychain@savethechildren.org
- Note – this is a sealed tender box which will not be opened until the tender has closed. Therefore, do not send tender related questions to this email address as they will not be answered.

The subject of the email should be **“Mid Term Evaluation for SOM_Danida SPA 2023-2025 Lot HUM and SOM_Danida SPA 2023-2025 Lot DEV projects in Baidoa- Somalia.”**

- – ‘Bidder Name’, ‘Date’.
- All attached documents should be clearly labelled so it is clear to understand what each file relates to.
- Emails should not exceed 15mb – if the file sizes are large, please split the submission into two emails.

Do not copy other SCI email addresses into the email when you submit it as this will invalidate your bid.

Your bid must be received, no later than 1st May 2024

Bids must remain valid and open for consideration for a period of no less than 60 days