Save the Children

INVITATION TO BID FOR CONSULTANCY

1	**Title of Consultancy**	**Terms of Reference for Assessing the Linkage between Existing GBV and Child Protection Structures and Disaster Early Warning System & Establishment of clear protocols and guidelines for coordinating between GBV & CP protection services and community early warning systems.**
2	**SCI Contracting Office**	Save the Children Somalia Country Office
3	**Period of Consultancy**	The assignment will be **15** days including of travel.
4	**Consultant type required**	Consultancy Firm/Individual
5	**Responsibility for Logistics arrangements and Costs**	Save the children will pay the consultant fee in a lump sum and will not reimburse any incurred costs during the assignment. The consultant will cover their own Logistical arrangements and costs; including food, accommodation and local transport and all cost associated with data collection work and whole activities.
6	**Taxation Provisions**	The consultancy firm shall be responsible for all Taxes arising from the consultancy in line with the local Tax regulations applicable at the SCI contracting office named above.
7	**Travel requirements**	The consultancy firm will cover all travel costs (tickets) and arrange local travel to field sites.
8	**Security requirements**	The consultancy firm will comply with standard of Save the Children Security procedures, including the completion of SCI online security training prior to travel to Somalia.
9	**Qualification and Experience**	**Qualifications** • **Advanced Degree:** A Master's degree or equivalent in social sciences, international development, humanitarian aid, or related fields. • **Proven Experience:** Minimum of 5 years of relevant experience in the field of humanitarian aid, disaster risk reduction, early warning systems, and protection, experience in conducting key informant interviews, focus group discussions, and surveys. • **Strong Understanding:** A solid understanding of international humanitarian standards and principles. • **Experience in Somalia:** Prior experience working in Somalia, particularly in the target regions **Technical Skills:** • **Research and Analysis:** Strong analytical and research skills, including the ability to collect, analyze, and interpret qualitative and quantitative data. • **Report Writing:** Excellent report writing and presentation skills, with the ability to produce clear, concise, and well-structured reports. • **Stakeholder Engagement:** Strong interpersonal and communication skills to engage with diverse stakeholders, including government officials, community leaders, and humanitarian organizations. • **Data Analysis Tools:** Proficiency in data analysis software • **Geographic Information Systems (GIS):** Basic knowledge of GIS for mapping and spatial analysis is desirable.

		Additional Considerations: • Cultural Sensitivity: A strong understanding of Somali culture and context, including gender dynamics and power relations. • Security Awareness: Familiarity with security protocols and risk management in challenging environments. • Flexibility and Adaptability: Willingness to work under pressure and adapt to changing circumstances. • Ethical Conduct: Adherence to ethical principles and a commitment to safeguarding vulnerable populations. • Updated CVs for all consultants including relevant work experience and qualifications. • Contact details of three references. • The consultancy firm should be duly registered in Somalia with valid registration documents.
10	**Evaluation Criteria**	**The consultant must meet the above-required qualifications and experience.** ✓ Valid Registration certificate from the ministry of commerce and industry of Federal Government of Somalia. Essential **(Yes/No)**. ✓ Tax Identification Number & Certificate from the ministry of finance of Federal Government of Somalia which is good standing Q3 2024. Essential **(Yes/No)**. ✓ Prior experience minimum three (3) contracts in conducting similar assignments which matches the consultancy objectives as well as the interest for the assignment **(30%)** ✓ A technical proposal for the joint needs assessment with a detailed methodology and work plan (not more than 15 pages). **(30%)** ✓ Detailed financial proposal with budget breakdown. (**20%).** ✓ SCI signed policies including Sustaibliitiy policies **(10%)** ✓ Updated CVs for all consultants including relevant work experience and qualifications. **(10%)** **Overall rating out of 100 %** **Note: For the technical analysis, a company must score 70% and above to *be considered in the next evaluation process***

11	**Application Procedure**	Interested consultant (s) who meet the consultancy requirements are requested to submit their bid and each application package should include the above required minimum requirements. Applications can be submitted by either: **Electronic Submission via ProSave (Recommended)** ➢ Submit your response in accordance with the guidance provided in the below document: Bidding on a Sourcing Event.pptx • Bidders are encouraged to apply via Ariba system. Please request the Ariba link via email sending your company profile and Business registration certificate/CV. Please address your Ariba link request to css.logistics@savethechildren.org **Electronic Submission via Protected Email box (Optional)** • **Email should be addressed to** southcentral.supplychain@savethechildren.org • Note – this is a sealed tender box which will not be opened until the tender has closed. Therefore, do not send tender related questions to this email address as they will not be answered. • The subject of the email should be: **Assessment of GBV and Child Protection Linkages with Disaster Early Warning Systems and Development of Coordination Protocols.** • All attached documents should be clearly labelled so it is clear to understand what each file relates to. • Emails should not exceed 15mb – if the file sizes are large, please split the submission into two emails. • Do not copy other SCI email addresses into the email when you submit it as this will invalidate your bid.
12	**Closing date for Applications**	• **Your bid must be received, no later than 11th February, 2025** Application Submission address: indicating "" as the subject. Bids must remain valid and open for consideration for a period of no less than 3 weeks

Terms of Reference for Assessing the Linkage between Existing GBV and Child Protection Structures and Disaster Early Warning System & Establishment of clear protocols and guidelines for coordinating between GBV & CP protection services and community early warning systems.

Purpose/objectives	**Thorough assessment of the Linkage between Existing GBV and CP Structures and Disaster Early Warning System (EWS) and establishment of clear protocol/guidelines for coordinating between GBV&CP services and community early warning systems in GAASHAAN Project areas.**
Section	Gender Equality, CP & CRG
Location	Southern States
Duration	15 working Days (3 weeks)

Background:

The GAASHAN Programme funded by the Foreign, Commonwealth & Development Office (FCDO) is aimed at providing sustainable humanitarian aid and prevention against protection and GBV risks in South Central Somalia, will directly benefit 43,756 individuals, including men, women, boys, and girls, with 5% being people with disabilities, across 18 districts in 9 regions. Additionally, around 117,200 indirect beneficiaries will be reached through advocacy and awareness efforts. The project is implemented by a consortium of organizations: Save the Children as Consortium Lead and organizations like International Rescue Committee, CARE International, Save Somali Women and Children (SSWC), Somali Women and Development Centre (SWDC), Somali Women's Studies Centre (SWSC), and GREDO.The *GAASHAAN* project aims at:

- Strengthening capacity of GBV and protection actors ensures improved access to and availability of GBV and CP services
- Empowerment of communities and enhancing community-based protection systems to effectively prevent, mitigate, and respond to protection risks, particularly related to GBV and child abuse (especially family separation and child recruitment)
- Strengthen protection monitoring triggers an effective GBV and Child Protection response and ensures better protection outcomes.
- Enhanced capacity and collective action amongst women's and girls' groups, civil society actors and platforms to advocate for social change and policy reforms that promote gender equality and protection of civilians

The humanitarian context in Southern Somalia, particularly in regions like Jubaland, South West State, and Hirshabelle is shaped by chronic poverty, weak governance, droughts, and prolonged conflict, which exacerbate vulnerabilities, especially for women and children. These conditions increase the risks of SGBV and child protection violations, highlighting the need for robust community-based systems to protect and respond to such incidents during emergencies. Disaster Early Warning Systems (EWS) in Somalia are crucial for mitigating disaster impacts by predicting and communicating risks, enabling communities to prepare and respond effectively. However, there is a significant gap in understanding how EWS can be integrated with existing SGBV and CP structures at the community level. Strengthening these linkages will enhance programming, improve community resilience, and protect vulnerable populations, especially during crises. Additionally, a gender-responsive EWS is vital for identifying specific risks faced by women, girls, and boys, allowing for targeted interventions. Assessing how well EWS addresses gender, SGBV, and child protection concerns, we can identify strengths, areas for improvement, and gaps in current systems. Such analysis will also provide insights into the complex relationship between violence and external triggers like drought, flooding, and conflict, informing more effective and comprehensive protection measures for vulnerable populations.

Purpose of the Assignment:

This consultancy will assess the existing linkages between Gender-Based Violence (GBV) and Child Protection (CP) structures and Disaster Early Warning Systems (EWS) and establish guidelines for coordinating GBV and Child protection services with community early warning systems. The assessment will first map existing community-based EWS in all targeted districts, assess the role of community-based structures in the early warning systems, explore opportunities to enhance linkages between EWS and GBV/child protection mechanisms, and establish guidelines for coordinating/integrating GBV&CP services with community early warning systems. The exercise will also map the data systems including alerts triggered by increases in violence or abuse cases; Sectoral Collaboration; as well as Gender-Responsive EWS. The findings will provide GASHAAN consortium and other like-minded organizations with crucial insights for designing programs that effectively link community-based child protection and GBV structures with disaster preparedness and response systems.

The main objectives of the consultancy include:

- ✓ Identify and map existing community-based early warning systems and the types of structures engaged in the EWS at the community level in GASHAAN project areas.
- ✓ Assess the current linkages (if any) between GBV and child protection structures and the disaster early warning systems.
- ✓ Identify gaps and opportunities for integrating community-based child protection and GBV mechanisms into disaster early warning and preparedness systems.
- ✓ Provide actionable recommendations for the consortium members to strengthen the linkage between GBV/child protection and early warning systems.
- ✓ Provide clear guidelines for coordinating/integrating GBV&CP services with community early warning systems

Key Assessment Questions The assessment will address the following key questions:

Community-Based Early Warning Systems

- What community-based early warning systems exist in general and specifically in the project target areas, and how do they operate?
- Which community-based structures (e.g., local committees, traditional leaders, women's groups) are involved in these systems?
- To what extent are women, youth, PLWD and marginalized groups represented in these structures? How inclusive are these structures? What training did they received? Who supported the formation of these structures? How are they responding to GBV and child abuses in their respective areas?
- How effective are these structures in disseminating early warning information to the wider community?

Linkages Between EWS and GBV/Child Protection

- Are there existing linkages between the community-based GBV/child protection structures and the disaster early warning systems? If so, what are these linkages?
- How are GBV and child protection risks currently integrated into the disaster preparedness and response mechanisms at the community level?
  What barriers exist that prevent the effective linkage of GBV and child protection structures with EWS?

Opportunities for Strengthening Linkages

- What opportunities exist to strengthen the link between GBV/child protection structures and early warning systems?
- What specific roles could GBV/child protection structures play in early warning and early disaster response at the community level?
- How can the Consortium and its members enhance coordination between child protection/GBV actors and disaster risk management actors?

Stakeholder Mapping and Engagement

Purpose of Stakeholder Mapping:
Stakeholders mapping is essential for identifying key actors in the Disaster Early Warning System, GBV, and child protection fields. By understanding their roles, resources, and influence, the assessment will determine opportunities to strengthen linkages between these actors and build a more effective and responsive system. The mapping will also help identify potential champions or barriers in integrating GBV and child protection concerns into EWS.

Stakeholder Categories:

- **Government Authorities:** Ministries of Disaster Management, Social Affairs, Gender, and Child Protection at the federal and regional levels.
- **Community-Based Structures:** Local disaster committees, women's groups, youth groups, traditional and religious leaders, and child protection committees.
- **Humanitarian Organizations and INGOs:** Agencies involved in disaster risk reduction (DRR), protection, and emergency response, including Save the Children, UN agencies, and other NGOs working in the region.
- **Local NGOs and CSOs:** Organizations engaged in GBV and child protection advocacy, service delivery, and response.
- **Donors and International Agencies:** Key stakeholders such as the UN Office for the Coordination of Humanitarian Affairs (OCHA), donors funding DRR, GBV, and child protection projects, and IOM, which works on migration-related disaster preparedness.

Engagement Strategy:

- **Key Informant Interviews (KIIs):** Direct interviews with identified stakeholders to gain insights into their role in the EWS, child protection, and GBV sectors. Stakeholders will provide data on existing systems, challenges, and opportunities for coordination.
- **Focus Group Discussions (FGDs):** Group discussions with community-based structures, including women's groups, youth, and traditional leaders, to understand how these groups engage in early warning and disaster preparedness.
- **Workshops and Consultations:** Validation workshops with stakeholders to discuss preliminary findings, refine recommendations, and gather input on best practices for linking protection mechanisms with EWS.

Methods:

While the consultant will lead the design of a comprehensive methodology, the assessment is expected to adopt a mixed-methods approach that includes:

- **Desk Review:** Review of relevant literature, reports, policy documents, and guidelines related to Disaster Early Warning Systems, child protection, and GBV structures in Somalia.
- **Key Informant Interviews (KIIs):** Interviews with key stakeholders, including representatives from community-based structures, local authorities, disaster management actors, and child protection/GBV service providers.
- **Focus Group Discussions (FGDs):** Group discussions with community members, including women's groups, youth, and traditional leaders, to gather insights on the existing community-based early warning structures and their engagement in GBV and child protection issues.
- **Mapping Exercise:** Geographic and operational mapping of existing community-based early warning structures and child protection/GBV mechanisms.

The methodology will be participatory, engaging community members, local authorities, and key stakeholders in the assessment process to ensure inclusivity and accurate representation of local realities.

Main Deliverables:

- Inception Report - Detailed methodology and assessment tools and a work plan outlining key activities, timelines, and milestones.
- Mapping Report:
  - ✓ A detailed list and description of key stakeholders involved in early warning systems, including their roles and responsibilities.

- ✓ Mapping of community-based structures and (if exist) GBV and child protection structures engaged in the early warning systems.
- Draft Assessment Report: Initial findings, including the existing linkages (or lack thereof) between community-based structures for GBV/child protection and disaster early warning systems.
- Final Assessment Report: Comprehensive findings and recommendations, including opportunities to enhance linkages between GBV, child protection structures, and EWS.
- Separate document on guidelines/protocols for coordinating GBV and child protection for coordinating between GBV & CP protection services and community early warning systems, ensuring seamless communication and collaboration among relevant stakeholders
- Validation Workshop:
  - ✓ Organize and facilitate a validation workshop with key stakeholders to present and refine findings and recommendations.
  - ✓ A summary of workshop discussions and inputs will be included in the final report.
- Presentation:
  - ✓ A summary PowerPoint presentation of key findings and recommendations.

Supervisor/overall Responsibility:

The consultant will be supervised by the GAASHAAN consortium team.

Duration of the Consultancy: (3 weeks)

Qualifications

- **Advanced Degree:** A Master's degree or equivalent in social sciences, international development, humanitarian aid, or related fields.
- **Proven Experience:** Minimum of 5 years of relevant experience in the field of humanitarian aid, disaster risk reduction, early warning systems, and protection, experience in conducting key informant interviews, focus group discussions, and surveys.
- **Strong Understanding:** A solid understanding of international humanitarian standards and principles.
- **Experience in Somalia:** Prior experience working in Somalia, particularly in the target regions

Technical Skills:

- **Research and Analysis:** Strong analytical and research skills, including the ability to collect, analyze, and interpret qualitative and quantitative data.
- **Report Writing:** Excellent report writing and presentation skills, with the ability to produce clear, concise, and well-structured reports.
- **Stakeholder Engagement:** Strong interpersonal and communication skills to engage with diverse stakeholders, including government officials, community leaders, and humanitarian organizations.
- **Data Analysis Tools:** Proficiency in data analysis software
- **Geographic Information Systems (GIS):** Basic knowledge of GIS for mapping and spatial analysis is desirable.

Additional Considerations:

- **Cultural Sensitivity:** A strong understanding of Somali culture and context, including gender dynamics and power relations.
- **Security Awareness:** Familiarity with security protocols and risk management in challenging environments.
- **Flexibility and Adaptability:** Willingness to work under pressure and adapt to changing circumstances.
- **Ethical Conduct:** Adherence to ethical principles and a commitment to safeguarding vulnerable populations.

This assignment will be carried out in a total of 60 days as per the breakdown contained in the table above.

1. COST ESTIMATE AND TIMEFRAME

The Consulting firms are requested to quote their price for this assignment and to mention when they will be available to carry out this assignment. Due to the urgency of the assignment, time will be of essence in the award of this contract. FGS MOECHE, SCI and CARE anticipates starting the assignment on or before June 1, 2024.

2. RESPONSIBILITIES OF THE CLIENTS – SCI.

In support to the consultancy to undertake the assignment, SCI will;

- SCI to share the cost of the deliverables 60% and 40% respectively based on the deliverables.
- SCI will lead the contracting of the consultancy firm for this assignment will reimburse the 40% costs after work completion.
- Facilitate access to relevant offices in the field through prior arrangements and consultations.
- Access to existing and useful resource materials while undertaking this assignment.

3. CONSULTANCY'S RESPONSIBILITIES

During the period of carrying out this assignment, the consultancy will need to establish close coordination arrangements with representatives from GAASHAAN Partners lead by SCI. The consultancy under this assignment will: -

- Be available for the assignment.
- Prepare all their travel documents.
- Commits to complete a fully satisfactory end product within the agreed time frame.
- Provides the necessary material for use during and after the assessment.
- Cater for transport and upkeep as well as other related logistics to and from the field.

4. INTELLECTUAL PROPERTY RIGHTS

All documentation related to the assignment/assessment shall remain the sole and exclusive property of SCI.