



REQUEST FOR EXPRESSION OF INTEREST (EOI) FOR THE PROVISION OF LOGISTICS SERVICES

Date of this EOI: **28th November 2024.**

Closing Date for Receipt of EOI: **21st December 2024.**

Reference No: **WFPSOM/LOG/045/11/2024**

Address EOI to the Attention of

**Abdurahmon Okhundjanov,
Head of Supply Chain
WFP Somalia**

Email: Somalia.contracting@wfp.org

I. BACKGROUND

The United Nations World Food Programme, hereinafter referred to as the “WFP,” with its Headquarters located in Via C.G. Viola, 68/70, 00148 Rome, Italy, is the leading humanitarian organization. It saves and changes lives by delivering food assistance in emergencies and working with communities to improve nutrition and build resilience. It assists almost 100 million people in around 83 countries each year. About 17,000 people work for the organization, mostly in remote areas, directly serving the hungry poor.

The WFP Somalia office seeks to establish and update the pool of pre-qualified suppliers (2024/2025 shortlist) capable of offering required services in Hirshabelle, South West, Jubaland, Puntland, Galmudug, Somaliland, and Northwest. WFP invites eligible contractors to express interest in providing the requested logistics services per this EOI.

II. DESCRIPTION OF EOI

WFP aims to establish shortlists for confirmed and potential service requirements below:

- a) Clearing & Forwarding.**
- b) Air Transportation.**
- c) Pest Control and Fumigation Services.**

WFP Somalia hereby seeks to pre-qualify contractors with reliable experience and capacity to provide the logistics mentioned above in Somalia. Eligible service providers are encouraged to fill in the attached questionnaire forms, which can also be requested by e-mail from Somalia.contracting@wfp.org or obtained from the WFP Area Office in Hargeisa, Berbera, Bossaso, Galkayo, Mogadishu, Kismayo, Doble and Dollow or at the Liaison Office on UN Crescent, Off UN Avenue, Gigiri Nairobi.

Eligible service providers who meet the pre-qualification criteria in this EOI and are included in the relevant 2024/2025 shortlist may be invited to participate in future business opportunities based on subsequent calls for tenders.

This EOI does not constitute a binding or enforceable agreement between the WFP and any party. It serves as a non-binding call for eligible contractors to demonstrate an interest in participating in

future tender opportunities. WFP reserves the right to accept or reject potential contractors' inclusion in the 2024/2025 shortlist based on its assessment and discretion.

WFP reserves the right to request further assessment, including site visits and interviews, to assess and validate potential contractors' capacity to deliver the required services.

WFP reserves the right to award any potential future business opportunity to one or more bidders in part or in whole.

Whenever a call for tender is issued, the relevant shortlisted suppliers shall receive specific terms of reference and more requirement details to support the submission of bids.

III. EOI REQUIREMENTS

The following minimum requirements shall be fulfilled for a company to be considered for the 2024/2025 shortlist:

1. A letterheaded demonstration of interest expressing the relevant services the company is willing to provide.
2. Documented proof of existence for at least the last 3 years, including certificate of incorporation/registration.
3. Documented proof of right to operate in Somalia, including but not limited to duly registration with relevant regulatory and financial authority (e.g., license and tax certification) both at national and federal state member levels.
4. Demonstrations of financial capability based on the last three years' audited accounts.
5. Demonstration of no outstanding bankruptcy, judgment, or pending legal action that could impair operational capacity.
6. An original letter of support from the interested agent/company's principal financial banker outlining the interested agent/company's financial status and credibility. If such a letter is issued in the name of an individual (guarantor) related to the interested agent/company, the interested agent/company should clearly state on the letter of interest the guarantor's exact position in the company and/or other links with the company.
7. Completed WFP Questionnaires required for relevant shortlist:
 - a. Annex A – General company information (**mandatory for all applicants**)
 - b. Annex C – Clearing & Forwarding,
 - c. Annex E – Air Transportation
 - d. Annex G – Pest Control and Fumigation Services.
8. Complete list of parent companies, subsidiaries, sister companies, joint ventures, and business alliances, as well as other companies that are directly/indirectly controlled or are controlled or in common control with another potential eligible contractor.
9. Complete details of shareholder and senior management structure, including the provision of passport copies of all shareholders.
10. Proof of past performance based on copies of at least three recent Purchase Orders/Contracts from current or recent clients for the provision similar to that described in this expression of interest;
11. Company profile illustrating structure and history of the company, presence, and experience.
12. List of current areas where the company is presented.

IV. ELIGIBILITY AND APPLICATION

Any contractor that fulfills the above requirement and has a demonstrated capacity and expertise to deliver services to WFP shall be considered for the Expression of Interest.

WFP reserves the right to include a company in all or part of the shortlists required but does not bind itself to accept any EOI for reasons other than its discretion and assessment. Furthermore, WFP reserves the right to keep the analysis results and selection process confidential.

The contractors currently included in existing shortlists shall submit an updated expression of interest with the complete requested documentation package.

WFP reserves the right to review the maintenance of companies in the shortlist based on the provided documentation and past performance.

WFP shall not consider incomplete submissions.

IMPORTANT NOTICE:

1. Any false, incomplete, or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

No offer is requested at this stage.