



INVITATION TO TENDER (ITT)

FOR

HYDROGEOLOGICAL/GEOPHYSICAL SURVEY, BOREHOLE DRILLING WITH EQUIPPING, AND CONSTRUCTION OF 25M³ ELEVATED WATER TANK WITH THE NECESSARY PIPING CONNECTION TO THE BOREHOLE AT BAHDO IN ADADO DISTRICT, GALMUDUG STATE OF SOMALIA.

Date: 05/12/2024

ITT Reference: FCGD # 300978 - 02/2024

1. LETTER FOR INVITATION

Dear Mr/Ms

The Centre for Peace and Democracy (CPD) is a nonprofit and non-governmental organization dedicated to poverty alleviation, eliminating illiteracy, responding to humanitarian emergencies, strengthening peace, promoting democratic governance, protecting the sanctity of human rights, raising community awareness towards gender equity & HIV/AIDS pandemic, applying non-violent mechanisms of conflict management, providing civic, peace and human rights education and innovating community-needs-based developmental programs with the full participation of the targeted communities in the greater Horn of Africa region.

Vision: We envision a poverty-free and sustainably developed Africa.

Mission: To facilitate evidence-based and participatory approaches to development for sustainable welfare of African communities.

For more information on the work we undertake and recent achievements, visit our website. <https://cpd-africa.org>

INVITATION FOR BIDS

The Centre for Peace and Democracy (CPD) invites all qualified suppliers to submit proposals for the provision of the **following Services:**

#	REFERENCE #	ITEM DESCRIPTION
1	FCGD # 300978 - 02/2024	Hydrogeological/geophysical Survey, Borehole Drilling with Equipping, and Construction of 25M3 elevated water tank with the necessary piping connection to the borehole at Bahdo in Adado District, Galmudug State of Somalia

All Qualified and interested bidders/firms are hereby invited to download the complete set of bid documents from the links provided in the advertisement on [Somali Jobs](#). The documents will be available online from **Thursday, December 5th, 2024, at 9:00 AM.**

Bids must be delivered through official mail (procurement@cpd-africa.org) The email subject should indicate the tender **reference FCGD # 300978 - 02/2024/Tender name**. The deadline for submitting bids is **11:59 PM Saturday, 14th December 2024**. Late bids will be rejected.

We look forward to receiving a tender from you and thank you for your interest in participating in our tender process.

Yours faithfully,
Senior Procurement Officer.

2. TENDER INSTRUCTION

2.1. Cost of Bidding

The Bidder shall be responsible for all costs associated with the preparation and submission of its bid, and CPD hereinafter referred to as “the Purchaser”, will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

2.2. Language of Bid

The Bid, as well as all correspondence and documents relating to the Bid exchange by the bidder and the CPD, shall be written in the English language, provided that any printed literature furnished by the Bidder may be written in another language provided they are accompanied by an accurate English translation of the relevant passages in which case, for purposes of interpretation of the Bid, the English translation shall govern. Copies of official documents such as business registration, tax documents, bank guaranty can be provided in their issuance language.

2.3. The Bidding Documents

The Bidder is expected to examine all instructions, forms, terms, and specifications in the bidding documents prepared for the selection of qualified suppliers. Failure to furnish all information required as per the bidding documents or to submit a bid not substantially responsive to the bidding documents in every respect will be at the Bidder’s risk and may result in bid rejection.

- Cover Letter
- Invitation Letter
- Tender Instruction
- Tender opening and evaluation criteria
- Vendor information form
- ANNEX 1: BILLS OF QUANTITIES
- ANNEX 2: Design
- ANNEX 3: Supplier Declaration

2.4. Clarification of Documents

A prospective Bidder requiring any clarification of the Bidding document may notify in writing at procurement@cpd-africa.org. The CPD will respond in writing to any request for clarification before the deadline for clarification of Bid documents. The CPD shall forward copies of its response to all Bidders who have acquired the Bidding Document, including a description of the inquiry but without identifying its source.

2.4.1. Timetable for Provision

The Contracting Authority reserves the right to alter the dates and time in the following timetable, in which case all tenderers will be informed and a new timetable will be provided.

Item	Date	Time
Tender Publication	05/12/2024	09:00 AM
Closing date for clarification	14/12/2024	02:00 PM
Closing date & time for receipt of tenders	14/12/2024	11:59 PM
Tender opening session	15/12/2024	09:30 AM
Notification of award to the successful tenderer	17/12/2024	10:00 AM
Signature of the contract	18/12/2024	10:00 AM

*All times are in the local time of East Africa.

2.5. Bid Prices.

The Bidder shall indicate the Price Schedule, the unit prices, and the total bid price of the items per contract. Items for which no rate or price is entered by the Bidder will be as not quoted and quantity in each category of items cannot be reduced. Bidder prices must be shown as both inclusive of and exclusive of any Value Added Tax chargeable or any similar tax (if applicable).

2.6. Bid Currencies

All financial rates and amounts entered in the Bid Form and Price Schedule and used in documents, correspondence, or operations pertaining to this tender shall be expressed in (United States Dollars (USD))

2.7. Eligible Bidders

This Invitation for Tenders is open to all tenderers eligible as described in the Invitation to Tender. Successful tenderers shall complete the supply of goods/Services/Works by the intended completion date specified in the Schedule of Requirements. The procuring entity's employees, committee members, board members, and their relatives (spouses and children) are not eligible to participate in the tender.

Tenderers shall provide the qualification information statement that the tenderer (including all members of a joint venture and subcontractors) is not associated, or has been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the Procuring entity to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods under this Invitation for tenders. Tenderers shall not be under a declaration of ineligibility for corrupt and fraudulent practices.

2.8. Period of Validity of Bids

Bids shall remain valid for 90 calendar days after the date of the bid submission deadline as prescribed by CPD. A bid valid for a shorter period May be rejected as non-responsive. In exceptional circumstances, before the expiration of the bid validity period, the CPD may request Bidders in writing to extend the period of validity of their bids. A Bidder must confirm in writing his acceptance of the extension.

29. Modification and Withdrawal of Bids

At any time before the deadline for submission of bids, the CPD may amend or cancel the Bidding Document by informing the bidders in writing and giving prospective Bidders reasonable time in which to take an amendment or cancellation into account in preparing their bids, the CPD can, at his discretion, extend the deadline for the submission of bids. No Bid may be modified after the deadline for submission of bids.

2. BID OPENING AND EVALUATION CRITERIA

2.1. Preliminary Examination

The CPD will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed and whether bids are generally in order.

2.2. Mandatory Requirements

Requirements which bidders **must** meet to progress to the next round of evaluation. If a bidder does not meet any of the Mandatory requirements, they will be excluded from the tender process immediately. These criteria are scored as 'Pass' / 'Fail'.

S/n	REQUIRED DOCUMENTS	Pass' / 'Fail'.
1	Validity licenses of Business Permit with Galmudug Authority (Ministry of Commerce)	
2	Validity licenses from the Ministry of Energy and Water Resources Galmudug	
3	Tax Compliance Certificate from the ministry of Finance from Galmudug state	
4	Physical Address, Location & Mobile Number in Galmudug state	

NB: Failure to Submit any Mandatory Documents will lead to disqualification of your bid

3.3 Technical Evaluation (70%)

Criteria used to evaluate the bidders are the bidder's skill, experience, Legal and financial ability about the requirements. Bids will be evaluated against the same as below and the Minimum Threshold to proceed to the financial evaluation is 45%

S/N	Section	Procurement requirements	Marks required
1	Personnel (site agent)	CVs of the lead Consultant who has work experience in Hydrogeology/groundwater prospecting activities	10%
		CVs of the Engineer who should have work experience in Borehole drilling activities	10%
2	Supplier capacity	company profile including owners and staff, including physical office Address and list of construction Equipment and drilling rig with proof	10%
		Experience with similar well drilling assignments with proof of contract copies of at least 2 contracts.	10%
		field experience of consultant (2 Copy recent hydrogeological report that done).	10%
4	Delivery lead time and availability	Tentative detailed work program showing specific activities and timeline	5%
5	Financial status	The latest Bank statement last 6 months	15%
	TOTAL		70%

3.4 Financial Evaluation (30%)

S/n	Financial Evaluation	Rank
1	<p>The lowest acceptable financial evaluation passed from Mandatory and Technical criteria will be awarded the maximum financial criteria score of 30%. The commercial criteria score for all other bidders will be calculated using the formula below.</p> $\frac{100\% \times \text{Lowest bid value}}{\text{Current value bid}} \times 0.30$	1,2,3,4.....

3.5 Contacting the Purchaser

No Bidder shall contact the Purchaser on any matter relating to its bid, from the time of the bid opening to the time the Contract is awarded, or the selected qualified supplier is announced.

3.6 VETTING

Before a bidder supplies any goods/services, they must first be vetted and cleared to work with the CPD. This involves checking bidders and key personnel against Global Watch Lists, Enhanced Due Diligence Lists, and Politically Exposed Persons Lists.

The vetting of bidders will be completed after the award decision has been made. If any information provided by the Bidder throughout the tender process is proved to be incorrect during the vetting process (or at any other point), CPD may reverse its award decision.

3.7. Notification and Contract award.

Before the expiration of the period of bid validity, the CPD shall notify the only successful bidder in writing or where necessary by telephone that his or her bid has been accepted and selected for Service Agreement for the specific services. At this stage, CPD may also choose to negotiate with the selected bidder to finalize the offer.

The Purchaser shall award the Contract to the notified successful Bidder(s) whose bid has been determined to be substantially responsive and has been determined to be the best-evaluated bid considering price and performance factors, provided further that the Bidder is determined to be qualified to enter into an Agreement and perform its obligations satisfactorily.

3.8. Inspection

The CPD shall have the right to inspect the goods to confirm their conformity to the specifications. The inspection will be conducted by the assigned staff of the Purchaser or a reputed relevant consultant selected by the Purchaser.

In the future business relation, should any inspected goods fail to conform to the specification, the Purchaser may reject them, and the Bidder shall replace the rejected goods without extension of time except at the Purchaser's sole discretion.

Disclaimer

The Purchaser reserves the right to alter the dates of the timetable.
The Purchaser does not bind itself to accept the lowest or any proposal.

3. VENDER INFORMATION FORM

Part 1 – Company Details and General Information

Business Name

Physical Address; City/Town.....

Phone No Email Address

Type of Business: (Mark one only): Sole Proprietor Partnership: Limited

Other (specify).....

License No..... Expiring date.....

Tax Number (If applicable)

Bank Name Bank Address:

Total Amount of goods/services/work is.....

Total Amount in words, including currency:

Delivery Period (Number of days/weeks in delivering the Goods/Services/works) of the subject of the contract:

You are requested to give the particulars indicated Part 2 (a), 2 (b) or 2 (c), whichever applies to your type of business.

Part 2 (a) – Sole Proprietor

Owner name in

full.....

Nationality..... Citizenship details

Part 2 (b) – Partnership

	<i>Name in full</i>	<i>Nationality</i>	<i>Citizenship Details</i>	<i>% of Shares</i>
1
2
3

Part 2 (c) – Limited Company: Give details of directors as follows:

	<i>Name in full</i>	<i>Nationality</i>	<i>Citizenship Details</i>	<i>% of Shares</i>
1
2

 ANNEX 1.1 BILL OF QUANTITY (BOQ) Borehole Drilling and Equipping with Hydrogeological/geophysical survey at Bahdo in Adado District					
ITEM	DESCRIPTION	UNIT	QTY	RATE (USD)	AMOUNT (USD)
BOREHOLE DRILLING AND EQUIPPING (ASSUMED DEPTH = 250metres)					
<u>Mobilization, Setting up, Demobilization and Shifting</u>					
A	Hydrogeological survey	Sum	1		
B	Mobilization costs to drilling area, transport of drilling unit, test pumping equipment, store, personnel, material and other supplies including drilling permits, set up on-site and make all requisite preparations such as storage and handling of supplies and equipment during the drilling and well development period	Sum	1		
C	Demobilization of drilling and test pumping equipment from the site including personnel, store, and other materials	Sum	1		
<u>Drilling, Installation, Development, and testing of production borehole</u>					
D	Installation of surface casing and drilling preparation	m	3		
E	15" dia. from ground level to 100 meters. Rate to include for drilling mud and additives. (<i>Drilled diameter shall be 12" if 8" casing is to be installed</i>)	m	100		
F	Ditto but beyond 100 meters	m	100		
G	Ditto but beyond 200 meters (Provisional. Dependent on borehole depth)	m	50		
H	Supply & Installation of 10" dia, steel plain casing with bottom plug or equivalent PVC.	m	130		
H.1	Supply & Installation of 8" dia, steel plain casing with bottom plug or equivalent PVC (Provisional)	m	130		
J	Supply and installation of 10" well screen with centralizers or equivalent PVC	m	120		
J.1	Supply and installation of 8" well screen with centralizers or equivalent PVC. (Provisional)	m	120		
K	Backfill well bore from top of gravel pack seal to surface of the hole	m	120		
Sub-Total 1					
A	Supply and installation of good quality gravel pack (siliceous origin) from 2 meters below bottom of the screen to 2 meters minimum above the top of screen	m ³	6		

B	Supply and install bentonite seal above gravel pack seal surface of minimum depth 5 meters	m ³	0.5		
C	Test pumping including provision of pump and other associated equipment requisite for carrying out the works satisfactorily	Hrs	48		
D	Recovery test including necessary equipment	Hrs	12		
E	Grouting, wellhead and BH cap	m	2		
F	Drilling application, Geological logging and reporting	Sum	1		
G	Analysis of water	Sum	1		
H	Restore the site to its original state including backfill of mud pits and removal of all rubbish created by the works	Sum	1		
I	Install a Reinforced Concrete Apron (slab) around the top of the borehole	m ³	1		
	Borehole Equipping and commissioning				
J	Supply and installation of 11kw, 15PH lower submersible pump capable of discharging (<i>insert flow rate, m³/hr, based on borehole yield and water demand</i>) at a total pumping head of (<i>insert the computed total pumping head</i>)	Sum	1		
K	Supply and installation of (<i>insert generator rating, KVA, computed on basis of pump power requirement</i>) Generator (30KVA Perkins generator, the following minimum specifications: - diesel driven, Silent Type, 3 phase, water cooled, dual starting with alternator and complete with 10 spare oil filters, 10 spare fuel filters and 2 spare air filters)	Sum	1		
L	Supply and installation of a Control Panel (<i>specified to match the pump power requirement</i>) incorporating TP fused isolator, Starter, Start-Push button, Stop/Reset button, On/Trip indicator light, and a selector switch. The panel should also incorporate an appropriate control unit with functions of an ammeter, low level cut out relay, phase control relay and Auto-off hand selector switch all incorporated in a steel enclosure with terminals	Sum	1		
N	Visibility Signpost. Fabrication and painting of visibility signpost with 2 x 2 m metallic paint panel and 2 m metallic stands and Digging/backfilling and grouting of stand posts				
	Sub-Total Page 2 to Collection				
A	10mm ² 4 Core submersible cable	M	260		
B	0.75mm ² Londex Electrode Cable (<i>provisional dependent on type of control unit incorporated in the control panel</i>)	M	510		

C	Electrodes (pair) (<i>provisional dependent on the type of control unit incorporated in the control panel</i>)	No	1		
D	2" Pump Guard	No	1		
E	2" GI class 'B' pipes	No	40		
F	2" Heavy duty Crane sockets	No	41		
G	10mm ² 3 core U/G cable	m	30		
H	10mm ² 4 core U/G cable	m	5		
I	Splicing Kit (Heat shrink joint)	No	1		
J	25mm PVC Airline	No	41		
K	Installation sundries including Cable Insulating tapes, plastic cable ties e.t.c	Sum	1		
L	2" x 6" Borehole Cover complete with all mechanical and electrical sundries	No	1		
M	TPN Fuse (<i>specify Amps depending on the current the pump draws</i>)	No	1		
N	2" Sensus Water meter complete with installation sundries	No	1		
O	Transport and Labor during installation	Sum	1		
	Sub-Total 3				
	<u>250 METRES DEEP BOREHOLE COLLECTION</u>				
	Total from 1				
	Total from 2				
	Total from 3				
TOTAL COST OF DRILLING AND EQUIPPING 250 M DEEP BOREHOLE					



ANNEX 1.2 BILL OF QUANTITY (BOQ)

CONSTRUCTION OF 25M³ CIRCULAR ELEVATED STORAGE WATER TANK

Excavation including maintaining and supporting sides and keeping free from water, mud and fallen materials by bailing, pumping or otherwise

A	Prepare the site by stripping the top 150 mm of soil to remove all debris including sand (if any) from the site and carting away spoil	m ²	31		
B	Excavate trench commencing at reduced levels depth not exceeding 1.50m deep	m ³	11		
C	Pit excavation commencing at reduced levels depth not exceeding 1.50m deep	m ³	28		
D	Extra-over for excavation in rock	m ³	1		
E	Remove surplus excavated material from site	m ³	4		
F	Backfill around foundation	m ³	35		
	Filing				
G	300 mm thick approved hardcore filling spread, well rammed and compacted in 150mm layers	m ³	8		
	Concrete work				
	<u>Mass Concrete class 15 (1:3:6) with 20mm thick maximum aggregate size in</u>				
H	50mm Thick blinding	m ³	2		
	<u>Vibrated Reinforced Concrete class 25 (1:1.5:3) with 20mm thick maximum aggregate size in</u>				
I	Ground beam	m ³	2		
J	Column base	m ³	2		
	Sub-Total 1				
	<u>Vibrated Reinforced Concrete class 25 (1:1.5:3) with 20mm thick maximum aggregate size in</u>				
A	Tie beam	m ³	7		
B	Columns	m ³	1		
	<u>Vibrated Reinforced Concrete class 30 (1:1:2) with 20mm thick maximum aggregate size in</u>				
C	150mm thick Walls	m ²	28		
D	150mm thick Base slab	m ²	13		

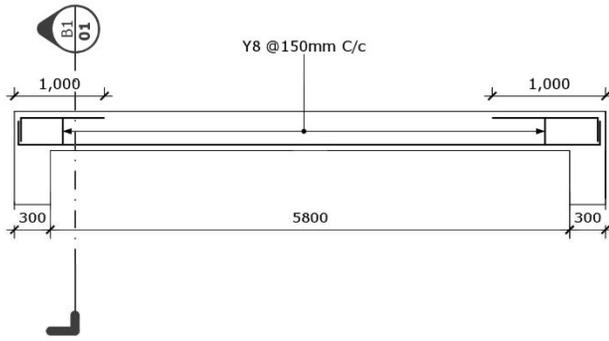
E	150mm thick Cover slab	m ²	13		
	Reinforcement				
F	Reinforcement bars (all sizes) as shown on drawings	kg	1,465		
	Sawn formwork				
G	Formwork to sides of column bases girth over 225mm but not exceeding 300mm	m	19		
H	Formwork to sides of base slab girth over 75mm but not exceeding 150mm	m	13		
I	Formwork to sides of cover slab girth over 75mm but not exceeding 150mm	m	13		
J	Formwork to sides and soffites of beams	m ²	67		
K	Formwork to soffites of base slab	m ²	11		
L	Formwork to soffites of cover slab	m ²	11		
M	Formwork to sides of columns	m ²	19		
N	Formwork to sides of walls	m ²	62		
O	200mm wide PVC water bar	m	25		
	Sub-Total 2				
	Finishes				
	<u>Cement and sand mortar (1:3) rendering in:</u>				
A	25 mm Thick screed to the base slab with waterproof cement	m ²	11		
B	15mm internal plaster to cover the slab with waterproof cement		11		
C	15mm plaster to the internal sides of the wall with waterproof cement	m ²	30		
D	12mm plaster to the external sides of the wall	m ²	32		
E	12mm plaster to cover slab	m ²	13		

F	12mm plaster to soffits of base slab	m ²	13		
G	12mm plaster to beams	m ²	87		
H	12mm plaster to columns	m ²	19		
I	25x25mm Bondex sealing compound	m	12		
Water Supply System					
<u>Galvanized Mild Steel pipes class "B" medium thickness with and including jointing, fittings and fixe as described</u>					
J	50mm diameter inlet pipe 800mm long	No	1		
K	50mm diameter draw-off pipe Ditto	No	1		
L	50mm diameter overflow pipe Ditto	No	1		
M	75mm diameter scour pipe Ditto	No	1		
N	20mm diameter brass gate valve with wheel and head	No	1		
O	20mm diameter stop corks	No	1		
P	600x600x6mm heavy gauge steel primed metal manhole cover on slab with and including metal framing all around	No	1		
Q	20mm Diameter bars, 'U' shaped to form steps with ends embedded into retaining wall, average length 450mm	No	8		
	Sub-Total 3				
TOTAL COST OF 25M³ GROUND STORAGE TANK					

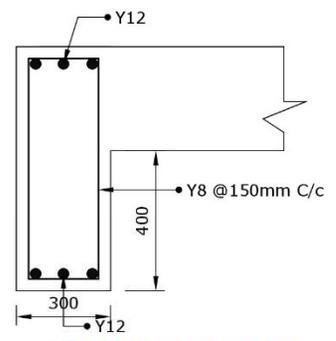
Total summary:

BOQ1.1	HYDROGEOLOGICAL/GEOPHYSICAL SURVEY AND DRILLING NEW BOREHOLE AT BAHDO IN ADADO DISTRICT	
BOQ1.2	CONSTRUCTION OF 25M ³ CIRCULAR ELEVATED STORAGE WATER TANK	
TOTAL AMOUNT		
Duration for which pricing can be fixed (validity Period)		
<i>Please stamp here with your company stamp</i>	Company	
	Representative	
	Position	
	Signature	
	Date	

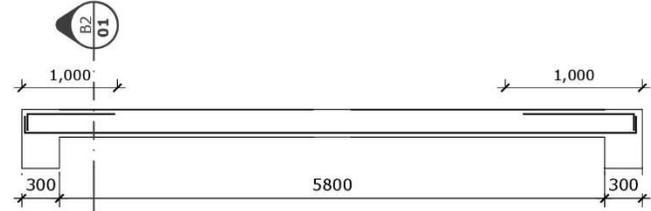
ANNEX-2: Design for 25m³ RC elevated water tank



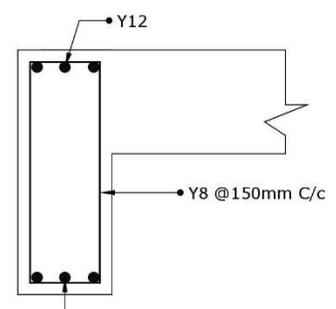
1
S1
Ring Beam
SCALE 1:75 MTS



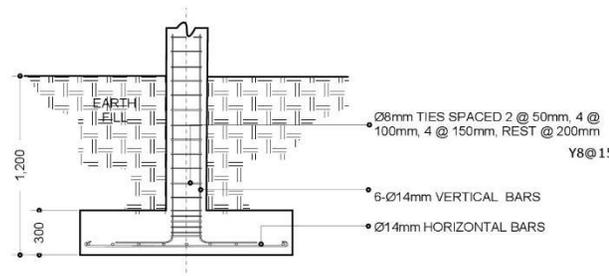
B1
O1
RING BEAM CROSS SECTION
scale: 1"=1'



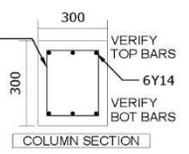
1
S1
Tie Beam
SCALE 1:75 MTS



B2
O1
TIE BEAMS CROSS SECTION
scale: 1"=1'



3
S1
C1-F1 FOOTING SECTION
SCALE: 1:10m



COLUMN SECTION

NOTES

1. ALL DIMENSIONS ARE IN MILLIMETRES UNLESS STATED OTHERWISE
2. ROOF TRUSSES TO BE MADE OF SEASONED CYPRESS TIMBER OR EQUIVALENT APPROVED CONFORMING TO APPLICABLE LOCAL AND/OR BS STANDARDS.
3. STRUCTURAL CONCRETE SHALL BE CLASS 25/20 (1:1.5:3) UNLESS OTHERWISE INDICATED
4. BLINDING CONCRETE SHALL BE CLASS 15/20 (1:3:6) UNLESS NOTED OTHERWISE
5. FOUNDATION TO BE TAKEN TO STABLE STRATA TO ENGINEER'S APPROVAL
6. THE FOUNDATION FORMATION LEVELS IS MINIMUM 500mm IN HARD FORMATION (UNFRACTURED MURRAM AND ABOVE) UP TO 1200mm IN SOFT BUT NOT LOOSE FORMATION
7. ALUMINIUM SHEETING MAY BE CONSIDERED IN COASTAL/SALINE AREAS THAT ARE SUSCEPTIBLE TO CORROSION
8. CONSIDERATION FOR USING TIMBER AND / OR ALUMINIUM DOORS AND WINDOWS CAN BE MADE IN COASTAL/SALINE AREAS

LEGEND

- # - DIAMETER
- D.O.S - DETERMINED ON SITE
- G.S.I - GALVANISED CORRUGATED IRON SHEET
- R.H.S - RECTANGULAR HOLLOW SECTION
- GL - GROUND LEVEL

NO	DESCRIPTION	DATE
0	NEW DRAWING GENERATED	

DRAWING

STRUCTURE

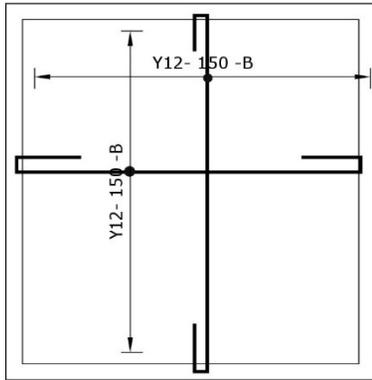
PROJECT
CONSTRUCTION OF 25M³ ELEVATED RC WATER TANK

CLIENT
CENTRE FOR PEACE AND DEMOCRACY

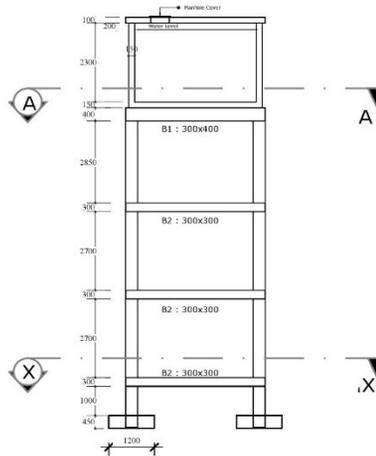
ENGINEER

PROJECT NUMBER	DETAILING-01
DATE	
DESIGNED BY	ENG ABOURAHIM M
CHECKED BY	
S.G3	

Scale

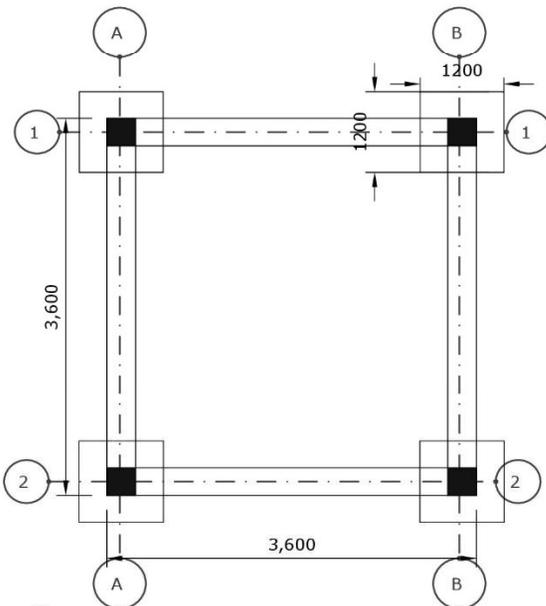


Bottom & Top Slab
SCALE 1:75 MTS

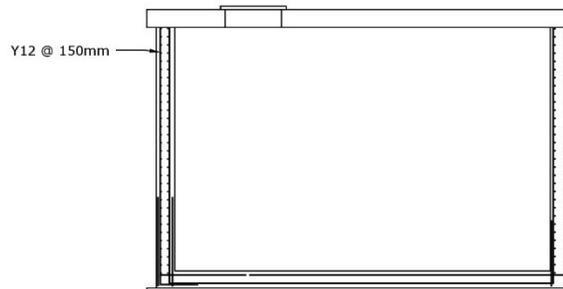


Elevation
SCALE 1:75 MTS

Elevation
SCALE 1:75 MTS



Section X-X
SCALE 1:75 MTS



Wall detailing
SCALE 1:75 MTS

NOTES

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4. FINISHING CONCRETE SHALL BE CLASS 15/20 (1:1.5:6) UNLESS NOTED OTHERWISE
5. FOUNDATION TO BE TAKEN TO STABLE STRATA TO ENGINEER'S APPROVAL
6. THE FOUNDATION FORMATION LEVELS IS MINIMUM 600mm IN HARD FORMATION (UNFRACTURED MURRAM AND ABOVE) UP TO 1200mm IN SOFT BUT NOT LOOSE FORMATION
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8. CONSIDERATION FOR USING TIMBER AND / OR ALUMINIUM DOORS AND WINDOWS CAN BE MADE IN COASTAL/SALINE AREAS

LEGEND

- # - DIAMETER
- D.S - DETERMINED ON SITE
- G.C.J - GALVANISED CORRUGATED IRON SHEET
- R.H.S - RECTANGULAR HOLLOW SECTION
- GL - GROUND LEVEL

NO	DESCRIPTION	DATE
0	NEW DRAWING GENERATED	

DRAWING

STRUCTURE

PROJECT
CONSTRUCTION OF 25M3 ELEVATED RC WATER TANK

CLIENT
CENTRE FOR PEACE AND DEMOCRACY

ENGINEER

PROJECT NUMBER	DETAILING-01
DATE	
DESIGNED BY	ENG ABDIRAHIM M.
CHECKED BY	
S-03	

Scale



ANNEX 3-CPD SUPPLIER DECLARATION FORM

Centre for peace and Democracy (CPD) as a humanitarian organization expects the suppliers and contractors to comply with the following Supplier Code of Conduct.

LABOR law and working condition

- 1) Employment is freely chosen, i.e., there is no forced, bonded or involuntary prison labor, and workers are not required to provide 'deposits' or surrender their identity papers to the employer and are free to leave their employment after providing reasonable notice.
- 2) Freedom of association and the right to collective bargaining are respected, i.e., workers, have the right to join or form trade unions of their own choosing and to bargain collectively. Where the right to freedom of association and collective bargaining is restricted under law, the employer facilitates and does not hinder the development of parallel means for independent and free association and bargaining.
- 3) Working conditions are safe and hygienic.
- 4) Child labor shall not be used. To this statement "child labor" is defined as work that deprives children of their childhood, potential and dignity, and that is harmful to their physical and mental development. There should be no recruitment of children, and children under 18 years of age shall not be employed at night or in hazardous conditions, or for any work which is likely to jeopardize their physical, mental, or moral health.
- 5) The wages and benefits paid for a standard working week meet the minimum, national legal standards, or industry benchmarks, whichever is higher. The wages paid should always be high enough to meet basic needs and to provide some discretionary income.
- 6) Working hours are not excessive, i.e., they comply with national laws and benchmark industry standards.
- 7) Discrimination is not practiced in relation to hiring, compensation, access to training, promotion, termination, or retirement based on race, caste, national origin, religion, age, disability, gender, marital status, sexual orientation, union membership or political affiliation.
- 8) Regular employment is provided, i.e., the work must be performed based on a recognized employment relationship established through national law and practice.
- 9) No harsh or inhumane treatment is tolerated, i.e., physical abuse/discipline, threat of physical abuse, sexual or other harassment or verbal abuse, or other forms of intimidation are prohibited.

ENVIRONMENTAL SUSTAINABILITY

Suppliers must comply with all statutory and other legal requirements regarding the environmental impacts of their business and should aim to:

1. Minimize waste and recycle items whenever practicable.
2. Adopt effective controls of waste with respect to ground, air, and water pollution.
3. Adopt emergency plans related to the use and handling of hazardous materials.
4. Avoid undue and unnecessary use of materials and use recycled material whenever appropriate.
5. Monitor processes and activities as necessary to ensure the conservation of scarce resources.

6. Maximize efficient energy usage to minimize harmful emissions.

CONFLICT OF INTEREST

Any conflict of interest on the part of Contractor shall be immediately disclosed to CPD. Contractor affirms that it has no current or prior business, professional, personal, or other interest, including, but not limited to, the representation of other clients, that would conflict in any manner or degree with the performance of its obligations under the Contract. If any such actual or potential conflict of interest arises under the Contract, Contractor shall immediately inform CPD in writing of such conflict.

We declare that there are no conflicts of interest in relation to our engagement with the contracting authority, and we will promptly disclose any potential conflicts that may arise during our business relationship. We confirm that none of our employees or representatives has any financial or personal interests that could compromise our impartiality in executing the contract.

Terrorism and Money Laundry

Suppliers must confirm that we are not involved in any form of terrorism or the financing of terrorism, directly or indirectly. We further declare that we do not support or engage in any activities that could contribute to terrorism and ensure that all transactions are conducted in a lawful manner and do not involve money laundering, bribery, terrorism, or any other illegal practices.

ANTI-CORRUPTION, ANTI-FRAUD

- a) Suppliers operate with transparency, integrity, and in compliance with the highest ethical standards, free from any involvement in fraudulent or corrupt activities. Supplier have not received any judgment or legal conviction for fraud, corruption, involvement in a criminal organization, money laundering, terrorism, or any other illegal activity. This applies even if convicted individuals have decision-making or controlling powers over candidates, tenderers, or applicants involved.

TRANSPARENCY AND ACCOUNTABILITY

- b) We ensure full transparency in all our financial dealings, providing clear and accurate

documentation and records upon request. We are committed to regularly reporting the use of funds and any activities conducted under the contract to ensure accountability and compliance with donor requirements or applicable regulations.

- c) We comply with our obligations to pay social contributions and taxes, as required by the laws of the country where we are established, the contracting authority's country, or the country where the contract is performed.
- d) we are not bankrupt, in liquidation, or under court administration. We have not entered any arrangements with creditors, suspended operations, or faced any legal proceedings related to these matters.
- e) We have not been in breach of any contract due to non-performance of our contractual obligations, including failure to deliver goods, services, or meet agreed deadlines, nor have we failed to comply with any legal or financial requirements as part of our commitments.

HUMAN TRAFFICKING AND MODERN SLAVERY

Supplier shall comply with any and all applicable human trafficking and anti-slavery laws, statutes, regulations, and conventions in force and Contractor warrants that it has instructed its named personnel, staff, employees, and any sub-contractors to refrain from engaging in human trafficking and/or forced labor.

Child protection Policy (CPP)

- It is an absolute requirement of CPD and a condition of this contract that no person or Contractor who carries out work on behalf of CPD is in any way involved in or associated with the abuse or exploitation of children as described in the Child Protection Policy.
- The Contractor, as a condition of this contract agrees to bring the contents of the CPD Child Protection Policy to the attention of any driver or other workers who are engaged to carry out this contract and to instruct them to observe and apply the policy strictly in all of their dealings with children.

- If it becomes known that the Contractor or any of his workers are involved in the maltreatment of children, whether as described in the CPP or otherwise in such a way that compromises the safety of children and threatens the integrity and reputation of CPD, this would constitute a serious breach of the terms and conditions of this contract and may result in CPD immediately terminating the contract.

SEXUAL EXPLOITATION AND ABUSE

- a) For the purposes of the present Supplier Code of Conduct, the term “sexual exploitation” means any actual or attempted abuse of a position of vulnerability, differential power, or trust, for sexual purposes, including, but not limited to, profiting monetarily, socially or politically from the sexual exploitation of another. Similarly, the term “sexual abuse” means the actual or threatened physical intrusion of a sexual nature, whether by force or under unequal or coercive conditions.
- b) the Contractors shall take all appropriate measures to prevent actual, attempted or threatened sexual exploitation or abuse by their employees or any other persons engaged and controlled by them to perform any activities under contracts with CPD. In addition, they shall take all appropriate measures to prohibit their employees or other persons engaged and controlled by them from exchanging any money, goods, or services at their disposal under contracts with CPD, for sexual favours or activities.
- f) CPD Contractors shall take all necessary measures to investigate allegations or suspicions of sexual exploitation or sexual abuse and take appropriate corrective action, including disciplinary action, against their employee or any other person engaged and controlled by it to perform any activities under contracts with CPD who is found to have committed sexual exploitation or sexual abuse.
- g) The failure of a CPD Contractor to take preventive measures against sexual exploitation or sexual abuse, to duly report any complaints or concerns about sexual exploitation or sexual
 - c) CPD Contractors shall strongly discourage sexual relationships between their employees and CPD beneficiaries, and between any other person engaged and controlled by them to perform activities under contracts with CPD and CPD beneficiaries.
 - d) CPD Contractors and Partners shall take all appropriate measures to ensure that their employees or any other persons engaged and controlled by them to perform any activities under this Agreement do not engage in sexual activity with children (persons under the age of 18) regardless of the age of majority or age of consent locally. Mistaken belief regarding the age of a child is not a defence. This prohibition shall not apply where the employee or other person engaged and controlled by it to perform activities under this Agreement is legally married to someone under the age of 18 but over the age of majority or consent in their country of citizenship.
 - e) CPD Contractors shall report all and any complaints or concerns regarding possible sexual exploitation or sexual abuse by their employees, any other persons engaged and controlled by them to perform any activities under contracts with CPD, or CPD personnel; and they shall take all appropriate measures to ensure that their employees or any other persons engaged and controlled by them to perform any activities under contracts with CPD shall report to CPD and/or the CPD Contractor any complaints or concerns regarding possible sexual exploitation or sexual abuse by their employees, any other persons engaged and controlled by them to perform any activities under contracts with CPD, or CPD personnel. abuse to CPD, to investigate allegations thereof, or to take corrective action when sexual exploitation or sexual abuse has occurred, shall constitute grounds for termination of contracts with CPD.
 - h) In the event of subcontracting approved by CPD in accordance with any signed contract, CPD Contractors shall receive a written confirmation from sub-contractors and Partners that they accept the standards above and shall include them in all subcontracts.

A supplier is requested to sign and confirm that the following standards are upheld.

Signed on our behalf as follows:

Signed:	
Name	
Position:	
Date:	
Stamp	