

INVITATION TO BID (ITB)

Vendor / Company Name: _____

Date: _____

Cell phone: _____

Date: 5 th November 2024	No. of pages including this page: 2
Tender title: Air Conditioner	Ref no:

Submission:

Completed tender documents (Mandatory Requirement along with the Quote) in sealed envelope clearly marked with the Air Conditioner

Must be deposited in the tender box located at WVS Hargeisa Office before the deadline date and time (updated the date and time), and recorded in the attendance sheet.

Closing deadline: time: 4.00 pm date: 11th November 2024

Important:

Offers transmitted in any other manner than those indicated above will not be considered.

Requirements:

World Vision Somaliland invites pre-qualified and reputable Suppliers with proven experience in Supply of **Air Conditioner** to make an offer based upon the conditions stated in this invitation to tender for the Items in Annex 1.

Your offer should clearly indicate:

1. Unit price as per the attached RFQ
2. Price should be net after deduction. Applicable Taxes must be clearly stipulated and separated from the base costs.
3. Validity of the offer.
4. Delivery time.

Information to bidders:

1. Currency of offer should preferably be in US Dollars, but in case local currency is offered, the comparison of offers will be based on the prevailing rate of exchange.
2. World Vision reserves the right to accept the whole or part of your offer.

3. World Vision Somaliland reserves the right to accept or reject any application (bid), and is not bound to give reasons for its decisions. Canvassing or giving false information will lead to automatic disqualification.
4. **Tender prices must remain valid for 90 days from the date of tender closing**

EVALUATION CRITERIA

1. Mandatory Requirements:

1. Provide a certified copy of a certificate of business registration.
2. Provide a certified copy of tax registration.
3. Provide references from previous customers

ANNEX 1: QUOTATION -FORM GEOMEMBRANE PLASTIC

No	Description of item	Unit Measurement	Quantity	Unit rate	Total cost
1	2LG Air Conditioner SG AC 2 TON (including installation)	PCS	5		
2	Office window curtains (Width:2m. high 2m	PCS	5		