

# AGRICULTURAL DEVELOPMENT ORGANIZATION (ADO)

## INVITATION TO TENDER

### PROCUREMENT OF HDPE GEO-PLASTIC SHEETS

Tender Reference: ADO–Darwin/1/October/2026

#### **IMPORTANT**

*Bidders are requested to read the complete tender document carefully and submit a complete bid in accordance with the requirements, specifications, submission instructions and deadline stated herein.*

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## 1. LETTER OF INVITATION TO TENDER

**Tender Reference:** ADO–HRG/1/October/2026

Dear Sir/Madam,

Agricultural Development Organization (ADO) hereby invites qualified and experienced contractors/suppliers to submit sealed bids for the supply and delivery of 60 HDPE geo-plastic sheets for rainwater harvesting and water storage.

### 1.1 Procurement Requirement

|                          |                                                                   |
|--------------------------|-------------------------------------------------------------------|
| <b>Item</b>              | HDPE Geo-Plastic Sheet for Rainwater Harvesting and Water Storage |
| <b>Quantity</b>          | 60 sheets                                                         |
| <b>Material</b>          | HDPE (High-Density Polyethylene)                                  |
| <b>Thickness</b>         | 1 mm                                                              |
| <b>Dimensions</b>        | 12.5 m × 8 m per sheet                                            |
| <b>Delivery Location</b> | Beer Village, Burao District, Togdheer Region, Somaliland         |

The supplier shall be responsible for transporting and delivering the sheets to the specified delivery location.

The materials will support rainwater harvesting and improve water storage capacity for agro-pastoralist communities, contributing to improved access to reliable water for agricultural production and household needs.

### 1.2 Tender Documents

- Instructions to Tenderers
- Technical Evaluation Form
- Tenderer's Relevant Experience Form
- Financial Bid Form
- Tenderer's Declaration

Interested and qualified contractors/suppliers are requested to carefully review the complete tender document and submit their bids in accordance with the requirements and deadline specified.

## 2. INSTRUCTIONS TO TENDERERS

### 2.1 General

This Invitation to Tender is issued by ADO for the procurement of 60 HDPE geo-plastic sheets for water storage and harvesting. Tenderers shall ensure that their submissions are complete, clear, signed where applicable, and supported by the required evidence.

### 2.2 Language of the Tender

The tender and all supporting documents shall be submitted in English.

### 2.3 Currency

All prices shall be quoted in United States Dollars (USD).

**2.4 Tender Validity**

The prices quoted in the tender shall remain valid for a minimum period of two (2) months from the date of submission.

**2.5 Submission Deadline**

Closing Date: 17 October 2026

Closing Time: 3:00 PM local time

**2.6 Method of Submission**

Bids shall be submitted in sealed envelopes to the ADO Head Office in Hargeisa, Street #1, near Young Muslim Academy School, during normal working days from 8:00 AM to 3:00 PM. Bids will be opened in the presence of bidders in accordance with ADO's procurement procedures.

**2.7 Completeness and Responsiveness**

Tenderers are responsible for ensuring that all documents requested in this tender are included in their submission. Failure to provide required documentation may result in the bid being considered non-responsive.

**2.8 Equal Treatment and Evaluation Integrity**

All bids shall be evaluated against the requirements and criteria stated in this tender document. No new evaluation criterion shall be introduced after bids have been submitted. Clarifications, where required, shall be handled consistently and in accordance with ADO's applicable procurement procedures.

**2.9 Tender Cancellation**

The Tender Evaluation Committee reserves the right to cancel the tender process at any stage without being required to provide an explanation. The circumstances identified in the original tender include failure to receive a minimum number of bids, a significant alteration in the material specification, costs exceeding the budgetary limit, or cancellation of the project.

**2.10 Appeals and Concerns**

Tenderers wishing to raise an appeal or concern shall contact ADO using the contact details provided in Section 11 and reference the relevant tender.

**2.11 Confidentiality and Records**

ADO shall maintain procurement records and document the procurement process for internal audit purposes and shall maintain the confidentiality of procurement information in accordance with its applicable procedures.

**3. BACKGROUND AND PROCUREMENT REQUIREMENT****3.1 About ADO**

The Agricultural Development Organization (ADO) was established in 1993 and has worked throughout Somaliland, implementing emergency, recovery and long-term rural development projects in agriculture, environment and climate change adaptation, resilient livelihoods for poor agro-pastoralists, watershed and irrigation management, nutrition, community innovation and entrepreneurship support. ADO has also supported rural women through needs-based small business projects and Self-Help Group initiatives. Working directly with community associations, ADO has supported more than 776,000 households, including IDPs, returnees, farmers and women living throughout Somaliland.

ADO has its Head Office in Hargeisa and regional branch offices in Burao, Borama and Erigavo, covering Togdheer, Awdal and Sanaag regions. ADO is also expanding its programmes and presence in the Somali Ethiopia Region, South-Central and Southern Somalia. ADO is an active member of NAGAAD, SOLPAF and SONSEF and has networks with academic institutions in Europe and Africa and collaborates with institutions in development and agricultural research.

ADO's partners include, but are not limited to, the European Union, UNHCR, UNDP, WFP, UNEP, Oxfam, Care International, ISF Finland, NDF Norway, NORAD, UK AID, WHH Germany, Somaliland Development Fund (SDF), KNH Germany and LUKE of the Natural Resources Institute of Finland.

### 3.2 Project Context

ADO is implementing the Darwin Initiative project, a long-term project covering 2022–2027, funded by the Darwin Initiative through the Development Fund of Norway (DF), with ADO responsible for ground implementation. The main goal is to improve seed, food and livelihood security of agri-pastoralist households in Somaliland.

The project seeks to build resilience in three communities through improved access to quality seeds, improved soil and water management, increased awareness of farmers' rights, increased capacity for sustainable use and management of plant genetic resources for food and agriculture, and promotion of relevant policies.

### 3.3 Procurement Purpose

The Darwin Project aims to improve access to reliable water for agricultural production by addressing limited water resources, water scarcity and inadequate agricultural water infrastructure. In collaboration with DF and the Darwin Initiative, ADO has procured and distributed 60 geo-plastic sheets to support rainwater harvesting and improve water storage capacity, thereby strengthening water resilience and sustainable agricultural production among targeted communities.

### 3.4 Objectives

1. Improve access to water for agricultural production by providing reliable and adequate water resources for farming activities.
2. Strengthen water resilience and reliability by improving access to sustainable water sources for agricultural and household needs.
3. Improve household access to safe and reliable water to support domestic needs and reduce water-related vulnerabilities.
4. Improve household water storage capacity by providing durable and appropriate water-storage materials.

## 4. TECHNICAL SPECIFICATIONS AND DELIVERY REQUIREMENTS

### 4.1 Goods Required

| No. | Description                                                       | Unit   | Quantity | Technical Specification                      | Delivery Requirement                                                    |
|-----|-------------------------------------------------------------------|--------|----------|----------------------------------------------|-------------------------------------------------------------------------|
| 1   | HDPE Geo-Plastic Sheet for Rainwater Harvesting and Water Storage | Sheets | 60       | HDPE; 1 mm thickness; 12.5 m × 8 m per sheet | Transport and deliver to Beer Village, Burao District, Togdheer Region, |

|  |  |  |  |  |            |
|--|--|--|--|--|------------|
|  |  |  |  |  | Somaliland |
|--|--|--|--|--|------------|

#### 4.2 Delivery

Delivery shall be made to the location specified by ADO: Beer Village, Burao District, Togdheer Region, Somaliland. Transportation to the specified location shall be the responsibility of the supplier.

#### 4.3 Technical Compliance

Tenderers shall clearly demonstrate compliance with the required material, thickness, dimensions, quantity and delivery requirements. Any supporting technical information submitted shall be clear enough for the Evaluation Committee to determine compliance.

### 5. TENDER SUBMISSION REQUIREMENTS

Tenderers shall submit the following documents with their bids:

| No. | Required Document                                                                                   | Submission Requirement |
|-----|-----------------------------------------------------------------------------------------------------|------------------------|
| 1   | Completed Technical Evaluation Form                                                                 | Mandatory              |
| 2   | Completed Tenderer's Relevant Experience Form and supporting evidence                               | Mandatory              |
| 3   | Financial Offer / Financial Bid Form                                                                | Mandatory              |
| 4   | Valid Company Certificate of Registration from the Ministry of Public Works and Valid Tax Clearance | Mandatory              |
| 5   | Company bank statements for the past six (6) months                                                 | Mandatory              |
| 6   | Company Profile                                                                                     | Mandatory              |
| 7   | Delivery time/workplan to deliver the Materials up to the site.                                     | Mandatory              |

*Absence of required documents may result in disqualification of the bidder.*

### 6. EVALUATION OF TENDERS

Tenders will be evaluated by an ADO Tender Evaluation Committee in accordance with the requirements and criteria stated in this tender document and ADO's applicable procurement procedures. ADO does not consider the financial offer to be the sole or most important factor. Technical compliance and previous relevant experience are considered important evaluation factors alongside the financial offer. The Evaluation Committee shall apply only the requirements and criteria communicated in the tender documents. Any required clarification shall not be used to materially change the substance of a bid.

#### 6.1 Relevant Experience Evidence

Tenderers shall summarize their major relevant supplies carried out during the past five (5) years including delivering HDPE Plastic sheets, water pipes etc. Evidence of the reported supplies, such as contracts or purchase orders, shall be provided.

## 6.2 Contract Award

The procurement decision shall be made in accordance with ADO's applicable procurement procedures, based on the outcome of the documented evaluation against the stated requirements and criteria.

## 7. TENDERER BUSINESS AND COMPANY INFORMATION FORM

To be completed by the tenderer.

|                                                                                                  |  |
|--------------------------------------------------------------------------------------------------|--|
| <b>Name of Company</b>                                                                           |  |
| <b>Physical Address</b>                                                                          |  |
| <b>Telephone Number</b>                                                                          |  |
| <b>Email Address, if applicable</b>                                                              |  |
| <b>Contact Name, Title and Telephone Number</b>                                                  |  |
| <b>Type of Business (Contractor / Limited Company / Partnership / Other)</b>                     |  |
| <b>Years in Operation</b>                                                                        |  |
| <b>Relationships with ADO Staff (friends, family, business partners, or other relationships)</b> |  |

### 7.1 Bank Details

|                                             |  |
|---------------------------------------------|--|
| <b>Bank Name</b>                            |  |
| <b>Bank Address</b>                         |  |
| <b>Bank Account Name</b>                    |  |
| <b>Bank Account Number</b>                  |  |
| <b>How long has this account been open?</b> |  |

Tenderer's authorized representative:

|                         |  |
|-------------------------|--|
| <b>Name</b>             |  |
| <b>Title / Position</b> |  |
| <b>Signature</b>        |  |
| <b>Date</b>             |  |

## 8. TENDERER'S RELEVANT EXPERIENCE FORM

Please complete the table below to summarize major relevant supplies carried out by the tenderer during the past five (5) years.

| No. | Company / Client/NGO | Contact Details | District / Location | Total Contract Value | Dates | Description of Contract / Related Services |
|-----|----------------------|-----------------|---------------------|----------------------|-------|--------------------------------------------|
|     |                      |                 |                     |                      |       |                                            |
|     |                      |                 |                     |                      |       |                                            |
|     |                      |                 |                     |                      |       |                                            |
|     |                      |                 |                     |                      |       |                                            |
|     |                      |                 |                     |                      |       |                                            |

Attach documentary evidence for each relevant reference included above e.g. contracts, completion letter. Purchase order etc with clear contract information.

## 9. FINANCIAL BID FORM

All prices shall be quoted in USD. The tenderer shall include all costs necessary to supply and deliver the required goods to the specified delivery location.

| No. | Description                                                                  | Unit  | Quantity | Unit Cost (USD) | Total Cost (USD) |
|-----|------------------------------------------------------------------------------|-------|----------|-----------------|------------------|
| 1.1 | HDPE Geo-Plastic Sheet for Rainwater Harvesting and Water Storage            | Sheet | 60       |                 |                  |
| 1.2 | Transporting and delivering to Beer Village, Burao District, Togdheer Region | Sheet | 60       |                 |                  |
|     | <b>TOTAL TENDER PRICE</b>                                                    |       |          |                 |                  |

### 9.1 Financial Offer Declaration

We confirm that the prices stated above are quoted in USD and shall remain valid for a minimum of two (2) months from the date of submission.

|                                  |  |
|----------------------------------|--|
| <b>Name of Tenderer</b>          |  |
| <b>Authorized Representative</b> |  |

|                             |  |
|-----------------------------|--|
| Signature and Company Stamp |  |
| Date                        |  |

|                                          |  |
|------------------------------------------|--|
| <b>Company Name</b>                      |  |
| <b>Name of Authorized Representative</b> |  |
| <b>Position / Title</b>                  |  |
| <b>Signature</b>                         |  |
| <b>Company Stamp</b>                     |  |
| <b>Date</b>                              |  |

## 10. CONTACT, CLARIFICATION AND SUBMISSION INFORMATION

### 10.1 Submission Address

Agricultural Development Organization (ADO)

Head Office, Hargeisa

Street #1, near Young Muslim Academy School

Submission during normal working days: 8:00 AM – 3:00 PM

### 10.2 Contact for Questions and Tender Documents

|                                |                  |
|--------------------------------|------------------|
| <b>Telephone</b>               | +252 634429439   |
| <b>Email</b>                   | yurub@adosom.org |
| <b>Clarification Telephone</b> | +252-63-4429439  |

Clarification requests shall be submitted before 17 October 2026.

### 10.3 Tender Closing

|                     |                    |
|---------------------|--------------------|
| <b>Closing Date</b> | 17 October 2026    |
| <b>Closing Time</b> | 3:00 PM local time |

### 10.4 Final Reminder to Tenderers

Tenderers are advised to ensure that their submissions are complete, properly sealed, clearly identified with the tender reference, and delivered before the closing date and time. ADO will evaluate submissions in accordance with the stated requirements and applicable procurement procedures.

**END**